



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, October 7, 2019
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, October 7, 2019, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:07 a.m.

Board Members Present: Anwar Saleem, Mark Wills, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott, Sharon Young, Erwin Gomez and Kandace Murray

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator for Boards and Commissions*; and George Batista, *Investigator*

Legal Counsel: - Kia Winston, Esq.

Board Members Absent: Isaac Colon

Agenda Item: COMMENTS FROM THE PUBLIC

- Rhonda Davis came before the Board looking to retrieve past records from Chamberlain Cosmetology in order to sit for the Cosmetology examination. Board Administrator Andrew Jackson informed Ms. Davis that the Board does not keep past records of schools. Dorothy Thomas from HELC informed Ms. Davis that HELC does not house past records or holds jurisdiction over DC Public Schools. Board Chair Anwar Saleem recommended Ms. Davis take a refresher course before sitting for examination.
- Aylin Kocamon and Fahrettin Set sat down before the Board to discuss offering the Cosmetology theory exam in Turkish. Mr. Set expressed that his salon employs many of its cosmetologists from Turkey. Board Chair Anwar Saleem stated that the Board will contact the National Interstate Council (NIC) to inquire about the steps required to possibly provide a Turkish translation of the NIC examination. Program Manager Cynthia Briggs also informed Mr. Set that in order for the Board to provide a specific translation from another country the demographic must account for 3% of the total population in Washington, DC.



- Thuy Chu had questions about obtaining a Managers license and transferring her Cosmetology license from the State of Maryland. Board Administrator Andrew Jackson provided instructions on how to endorse a Maryland license to the District of Columbia.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Sharon Young, and properly seconded by member, Richard DeCarlo, the Board voted unanimously to accept the July 1, 2019 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- No correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- Board Chair Anwar Saleem provided feedback from the 2019 NIC Conference in Milwaukee, WI on September 7th-9th. The Board recognized Cosmetology Specialty member Sharon Young for being elected 1st Vice President of NIC.
- Board Administrator Andrew Jackson provided feedback from the 2019 NABBA Conference in Reno, NV on September 14th-19th. The Board recognized Barber member Mark Wills for being elected President of NABBA.
- Board Administrator Andrew Jackson announced that the FARB Board member training will be held on Tuesday October 22, 2019 from 8:30am-4:00pm at DCRA Conference Room E200. Administrator Jackson informed the Board that all members have been registered for conference.
- Board Administrator Andrew Jackson will be emailing out Chapter 37 drafts for Board members to review and provide comments.

Agenda Item: NEW BUSINESS

- The Board will reach out to the Department of Health (DOH) to inquire about the process of establishing rules for Mobile Barbershops and Salons.
- Board Chair Anwar Saleem informed the Board that planning meetings for the 14th Annual Practitioners Forum will be setup once committees are established for FY20. The Board is targeting a January/February 2020 date to establish a Specialty Forum.

Agenda Item: COMMITTEE REPORTS

- No Committee Reports at this public meeting.



EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by member Richard DeCarlo, and properly seconded by member, Mark Wills, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- No complaints and/or investigations at this public meeting.

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS –

- No Reinstatement and Technical Review applications at this public meeting.

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- Upon motion duly made by member Richard DeCarlo, and properly seconded by member Sharon Young the Board unanimously voted to approve travel for the following conferences:
 - i. NABBA Conference Washington, DC September 20th-24th.
 - ii. NIC Regional Conference Gulf Coast, MS April 30th-May 3rd.

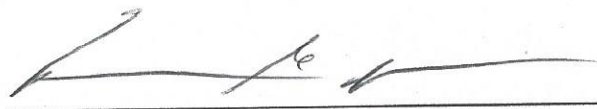
The 2020 NIC Conference will be held in Lexington, KY. Dates to be determined.
The 2020 NABBA Mid-Winter Conference will be held in Dallas, TX. Dates to be determined.

- Upon motion duly made by member Sharon Young, and properly seconded by member Raymond Kibler, the Board unanimously voted to require white lab coats with no specific length for Cosmetology practical examination candidates and barber jackets for Barber practical examination candidates to be used at upcoming practical examinations.

The meeting adjourned at 1:06 p.m.

The next Board meeting is scheduled for **Monday, November 4, 2019 at 10:00 a.m.**

Respectfully submitted,



Anwar S. Saleem, Chair 12-2-19
Date

Prepared by: Andrew Jackson, Board Administrator