



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, October 1, 2018
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, October 1, 2018, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:17 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott (conference call), Mark Wills, and Sharon Young

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Interim Program Manager*; Kevin Cyrus, *Education Coordinator*; Luladaye Valli, *Exam Coordinator*; George Batista, *Investigator*; Vincent Parker, *Administrator BPLA*

Legal Counsel: - Kia Winston, Esq.

Agenda Item: COMMENTS FROM THE PUBLIC

- Daiva Kasteckaite came before the Board expressing interest in becoming a Board member as well as information in becoming a licensed Manager/Instructor and information on how to start an apprenticeship. Board Administrator Andrew Jackson informed Ms. Kasteckaite that if she is interested in joining the Board she can apply at the Mayor's Office of Talent and Appointments (MOTA) by visiting www.mota.dc.gov. Mr. Jackson informed Ms. Kasteckaite that to become a licensed Manager there is a requirement of 500 additional education hours or being licensed in the District for a minimum of 2 years. Additionally Mr. Jackson also stated that to become a licensed Instructor there is a requirement of 1,000 additional education hours. Lastly, Mr. Jackson informed Ms. Kasteckaite that in order to start an apprenticeship she must go to the Department of Employment Services (DOES).
- Alia Mackabee expressed to the Board that she has 2 clients interested in applying for a Micropigmentation license. Board Administrator Andrew Jackson informed Ms. Mackabee that if the subject clients can demonstrate proficiency and proof of experience in the practice of Micropigmentation that the examination may possibly be waived on a case by case basis of the individual applicants.



- Dr. Robert Jordan informed the Board that he is interested in opening up a Barbering/Cosmetology school in the District of Columbia. Chairman Anwar Saleem informed Dr. Jordan that in order to open a school he must go through the Higher Education Licensure Commission (HELC). Chairman Saleem also expressed to Dr. Jordan that once all of the appropriate steps are followed the DC Board of Barber and Cosmetology will inspect school and do a final approval.
- Dr. Bruce Rashbaum came before the Board to file a complaint against a licensee. Legal Counsel stated that the complaint will be discussed in Executive Session.
- Cosmetology Instructor Ms. Artina Williams came to the Board requesting a waiver of the practical examination to become a Barber Instructor. Chairman Anwar Saleem informed Ms. Williams that the matter will be discussed in Executive Session.
- Shobha Tummola came before the Board checking the progress of individual Waxing licenses. Board Administrator Andrew Jackson informed Ms. Tummola that there is not a separate Waxing license classification and that any individual looking to practice waxing must obtain a Basic Esthetics license.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Eric Doyle, and properly seconded by member, Sharon Young, the Board voted unanimously to accept the July 2, 2018 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- No correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- The Annual NIC Conference is scheduled to take place on October 4th-8th. Board members scheduled to attend are the following:
 - Anwar Saleem
 - Sharon Young
 - Richard DeCarlo
 - Cynthia Briggs
- Board Administrator Andrew Jackson officially announced that the 1st Annual Barber Forum will take place on February 11, 2019.

Agenda Item: NEW BUSINESS

- Board Administrator Andrew Jackson provided a review of the 2018 NABBA Conference in Kansas City, MO. Mr. Jackson highlighted some of the main topics discussed were deregulation, conference participation as well as new Instructor programs created by Pivot Point.
- Chairman Anwar Saleem reviewed the Art of The Cut event held on Saturday September 29th. Chairman Saleem praised the event and expressed how entertaining and well put together the event turned out. BPLA Administrator Vincent Parker echoed Chairman Saleem's sentiments.



- Exam Coordinator Luladaye Valli provided updates to the DC Exam Score Report. Ms. Valli informed the Board that the Exam Unit is currently doing research into the pass/fail rates on the written and practical exams throughout the various practices in Barber and Cosmetology.
- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Raymond Kibler, the Board voted unanimously to hold the November 26, 2018 CEU Barber class.
- Board Administrator Andrew Jackson announced to the Board the DC Barber Expo which will be taking place on Sunday October 14, 2018. Mr. Jackson stated that he will look into ways in which the Board can become involved and have a presence at the Expo.
- Board Administrator Andrew Jackson reminded the Board that travel reconciliation documents must be turned in within 5 days of travel.

Agenda Item: COMMITTEE REPORTS

- No committee reports at this public meeting.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- Upon motion duly made by member, Sharon Young, and properly seconded by member, Richard DeCarlo, the Board voted unanimously to authorize individuals with an Instructors license in Barber/Cosmetology to receive a crossover license in the opposite classification if the individual has an Operator's license in the opposite profession and has been licensed in that opposite profession for at least 2 years.
- Upon motion duly made by member, Sharon Young, and properly seconded by member, Mark Wills, the Board unanimously voted to refer complaint against licensee Russel Karkoska to Investigations.

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS – NONE



Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

The meeting adjourned at 1:18 p.m.

The next Board meeting is scheduled for **Monday, November 5, 2018 at 10:00 a.m.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem", followed by the date "12/3/18".

Anwar S. Saleem, Chair

Date

Prepared by: Andrew Jackson, Board Administrator