



**DC Board of Accountancy
1100 4th Street SW, Room E-300
Washington, DC 20024**

**Meeting Minutes
January 5, 2018**

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Friday, January 05, 2018, at 1100 4th Street SW, 3rd Floor, Washington DC, 20024.

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The meeting was called to order at 9:25 a.m. by Member, Kayla Futch, and attendance was taken.

Board Members Present: Joseph Drew, Kayla Futch, and Antonia Browning Smiley

Board Members Absent: Robert Todero and Angela Avant.

Staff Present: Grace Yeboah Ofori, Board Administrator, Leon Lewis, Executive Director and Kevin Cyrus, Education Coordinator.

Legal Counsel: Kia Winston

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Agenda Items: Public Consumers and Comments from the Public: Ms. Futch introduced and welcomed Ms. Smiley as the new Board member for the District of Columbia Board of Accountancy.

The Board presented past board member Bridgett Gagne with a plaque in appreciation for her years of service and time and contribution to the Board.

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Agenda Items: Acceptance of Minutes

Upon motion duly made by member Joseph Drew and properly seconded by member Kayla Futch, the Board voted unanimously to approve the December 5, 2017, minutes.

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Agenda Items: Old Business

Review Board Calendar – 2018 Meeting dates - The board reviewed the proposed 2018 meeting dates. No changes were made to the 2018 meeting dates.

January 5
 April 6 (Recess)
 July 6
 October 5

February 2
 May 4
 August 3
 November 2

March 2
 June 1
 September 7
 December 7

Reorganization Impact of the AICPA – The questions from the Quick Poll were presented to Board members to review.

NCD Request-Community College Candidate Research – Discussion ensued around NASBA’s request to obtain email addresses of our candidates. The Board requested staff to follow up with NASBA to receive an assurance that candidates’ email addresses will be used for the purpose of the survey only. The Board will further review the matter after a response is provided.

Appreciation / Farewell to Ms. Gagne – The Board presented past board member Bridgett Gagne with a plaque in appreciation for her years of service and time and contribution to the Board.

Fall/Winter Newsletter – A draft of the newsletter will be presented to the board for review before publication.

EXECUTIVE SESSION

Upon motion duly made by member, Joseph Drew, and properly seconded by member, Antonia Smiley, the Board unanimously voted to enter into closed session at 10:14 a.m. pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

- Complaints/legal matters
- Applications

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Agenda Item: Reinstatement Applications

The following actions were taken as a result of the closed session:

- Upon motion duly made by Board member, Joseph Drew, and properly seconded by member, Antonia Smiley, the Board unanimously voted to approve the applications submitted for technical review.

| NAME | LICENSE TYPE | APPROVED |
|----------------|--------------|----------|
| MARK KRONFORST | CPA | X |
| SEONGMI HONG | CPN-EXAM | X |
| KATHLEEN MARSH | CPA | X |

Agenda Item: Legal Matters: None

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Agenda Item: Correspondence

Adjourn

Upon motion duly made by Board member, Joseph Drew, and properly seconded by Board member, Joseph Drew, the Board voted unanimously to adjourn at 10:55 a.m.

The Board of Accountancy has scheduled its next meeting on Friday, February 2, 2018, at 9:00 a.m.

1100 4th Street, SW, Room E300, Washington, DC 20024

Respectfully submitted,



Kayla Fitch on behalf of Robert Todero, Chair

2/2/18

Date

Recorder: Grace Yeboah Ofori, Board Administrator