



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, March 5, 2018
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, March 5, 2018, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:11 a.m.

Board Members Present: Anwar Saleem, Sharon Young, Mark Wills, Antonia Browning-Smiley, Isaac Colon, Richard DeCarlo, Vonetta Dumas, Eric Doyle, Raymond Kibler, and Jared Scott

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Executive Director*; Stacey Williams, *Administrative Assistant*; Kevin Cyrus, *Education Coordinator*; and Clifford Cooks, *Program Manager*

Legal Counsel: - Kia Winston, Esq.

Agenda Item: COMMENTS FROM THE PUBLIC

- Obi Omile and Kush Patel representing theCut Inc. came before the Board to introduce a technology based platform in which is designed to assist barbers in the day to day duties while working within the barbershop. Mr. Omile stated that he would send a copy of the presentation to Board Administrator Andrew Jackson. Chairman Anwar Saleem stated that the Board will review presentation at the next Board meeting and will be in contact with Mr. Omile regarding any questions.
- Eivind Bjerke came before the Board expressing concerns about not receiving renewal notices. Board Administrator Andrew Jackson informed Mr. Bjerke that renewal notices have been sent to all licensees online. Chairman Anwar Saleem recommended Mr. Bjerke create a listing of employees who have not received notices and the Board would send out notices to licensees listed. Chairman Saleem also recommended sending renewals online and by mail or creating an extension for all Cosmetology renewals.



- Angela Roberts came before the Board requesting that her experience as an Esthetician in Maryland can be used in replacement of the examination to become a Master Esthetician Manager in DC. Board Administrator Andrew Jackson informed Ms. Roberts that all Master Esthetician Managers must take 600 additional hours and take the examination. Mr. Jackson also informed Ms. Roberts that the NCEA Certification can be used in place of the DC examination if obtained.
- Malin Singleton asked the Board for clarification of acceptable forms of Continuing Education. Ms. Singleton is looking to attend a conference in New York to obtain 6 continuing education hours. Board Administrator Andrew Jackson informed Ms. Singleton if proof of 6 continuing education hours can be provided in a certificate the Board will accept hours to renew license.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Sharon Young, and properly seconded by member, Richard DeCarlo, the Board voted unanimously to accept the December 4, 2017 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- There was no correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- Chairman Anwar Saleem revisited the topic of Budget Autonomy within the DC Board of Barber and Cosmetology. BPLA Administrator Mr. Vincent Parker informed the Board at the December 4th meeting that Budget Autonomy is a statutory change and needs to be approved by Council. Upon motion duly made by Chairman Saleem, and properly seconded by member Sharon Young, the Board voted to unanimously pursue Budget Autonomy for the DC Board of Barber and Cosmetology.
- The Board deferred the decision to terminate the Owners License vs. Manager License until the April 9th Board Meeting.



Agenda Item: NEW BUSINESS

- Board Administrator Andrew Jackson provided updates to the **12th Annual Board of Barber and Cosmetology Practitioners Forum** that will be held on **Monday June 18, 2018 at Gallaudet University**. Mr. Jackson stated that a conference call meeting will be setup for Monday March 12th at 11am with the OPLA Education Unit, Forum Committee and Education Committee to start preliminary planning of the Forum. Mr. Jackson also requested that all Board Members bring nominees for Barber, Cosmetology, Specialty and Industry to be voted on at the April 9th Board meeting. Board member Eric Doyle proposed adding another award recipient for Body Artist. Upon a motion duly made by member, Isaac Colon, and properly seconded by member, Antonia Browning-Smiley the Board voted to add a separate category of Body Artist for awards recognition.
- The Board voted 6-2 to award Artina Williams – Cosmetology Instructor the award recipient in the Cosmetology category for this year's **12th Annual Barber and Cosmetology Forum**.
- Board Member Eric Doyle provided updates for Body Artist Regulations meeting with DOH. Mr. Doyle stated the Board is currently soliciting assistance from other Body Artists to help revise regulations proposed and passed by DOH.

Agenda Item: COMMITTEE REPORTS

- Chairman Anwar Saleem is currently updating Committee member roster. Board Administrator Andrew Jackson to send out roster at April 9th Board meeting.



EXECUTIVE SESSION - CLOSED TO THE PUBLIC

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS - NONE

- Upon a motion duly made by member, Mark Wills, and properly seconded by member, Sharon Young the Board unanimously voted on the following complaints:
 - Peggy J. Lomax vs. Dennis Roche of Roche Salon - **Closed**
 - Sandra Anderson vs. C&T Golden Nails Corporation - **Forwarded to DOH**
 - Lavecia Hall vs. Devine Stylez Hair Studio - **Closed**

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS - NONE

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS - NONE

The meeting adjourned at 12:47 p.m.

The next Board meeting is scheduled for Monday, April 9th, 2018 at 9 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem", written over a horizontal line.

Anwar S. Saleem, Chair

A handwritten date "5/7/18" in black ink, written over a horizontal line.

Date

Prepared by: Andrew Jackson, Board Administrator