



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, March 4, 2019
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, March 4, 2019, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:25 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Isaac Colon (via conference call), Erwin Gomez and Kandace Murray

Staff Present: - Andrew Jackson, **Board Administrator**; Cynthia Briggs, **Interim Program Manager**; Kevin Cyrus, **Education Coordinator**

Legal Counsel: - Kia Winston, Esq.

Agenda Item: COMMENTS FROM THE PUBLIC

- Dorothy Thomas from the Higher Education Licensure Commission (HELIC) came before the Board as a public guest as well as to provide updates on a pending HELIC Investigation for Aveda Institute. Updates on the pending Investigation to be discussed in Executive Session (closed to the public).
- Adam Ohayon expressed interest in opening up a Medical Esthetics school in the District of Columbia and wanted to know the requirements for opening up a school. Board Administrator Andrew Jackson referred Mr. Ohayon to Dorothy Thomas of HELIC to assist Mr. Ohayon in the process and requirements of opening an educational institution.
- Rashawn Broadnax came before the Board to inquire about starting a pre-licensing program for individuals who are aspiring to take examinations for Cosmetology. Legal Counsel Kia Winston referred Mr. Broadnax to Dorothy Thomas of HELIC to assist with administering program.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Raymond Kibler, the Board voted unanimously to accept the February 4, 2019 meeting minutes.



Agenda Item: CORRESPONDENCE REVIEW

- No correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- Board Chairman Anwar Saleem will partner with Board Member Mark Wills to research hotels for the NABBA 2020 Conference and provide recommendations at the next Board meeting scheduled for April 1st.
- Board Administrator Andrew Jackson informed members of the DC Board of Barber and Cosmetology that W9 forms must be completed for all Board members and are due upon the conclusion of meeting.

Agenda Item: NEW BUSINESS

- Board Administrator Andrew Jackson provided a report of NABBA 2019 Mid-Winter conference. Administrator Jackson highlighted Pivot Point during NABBA Lab Sessions as well as provided information on the 2019 NABBA Annual Conference to be held September 15th-19th in Reno, NV.
- Board Chair Anwar Saleem requested information from states who currently approve Mobile Barbershops/Salons for the Board to review and implement in DC Municipal Regulations Chapter 37.
- Board Administrator Andrew Jackson informed the Board that NIC is currently unwilling to release the Body Artist Tattoo Examination citing that current pass/fail rates are successful and does not provide justification to review examination.
- Board Administrator Andrew Jackson provide updates to the March 18th Back to Basics 4 Hour CEU class. Administrator Jackson confirmed all speakers as well informed the Board that drafts of the program are currently being developed and sent for print.
- Board Administrator Andrew Jackson explained format for the 13th Annual Practitioners forum. Administrator Jackson explained that the proposed format will be broken down in classifications in 2019. Board member Kandace Murray will provide committee updates in April 1st Board meeting.

Agenda Item: COMMITTEE REPORTS

- No committee reports at this public meeting.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.



Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- No complaints and/or investigations at this public meeting.

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS – NONE

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Raymond Kibler, the Board unanimously voted to approve applications for continuing education providers Center of Attraction Hair Gallery and Institute of Hair Sciences.
- Upon motion duly made by member, Kandace Murray, and properly seconded by member, Erwin Gomez, the Board unanimously voted to close complaint concerning Buff Nail Bar as it appears to be a civil matter.
- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Eric Doyle, the Board unanimously voted to request HELC to have schools submit hours of students on a monthly basis. Board Administrator Andrew Jackson to send this request in writing.
- Upon motion duly made by Board member Richard DeCarlo and properly seconded by Board member Eric Doyle, the Board unanimously voted to request a change in DCRA staff presence at Practical Examinations until a thorough investigation is conducted and completed of suspected fraudulent activity that took place during the February 11, 2019 Practical Examination held at Bennett Career Institute.



The meeting adjourned at 12:25 p.m.

The next Board meeting is scheduled for **Monday, April 1, 2019 at 10:00 a.m.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem", followed by the date "4/1/19".

Anwar S. Saleem, Chair

Date

Prepared by: Andrew Jackson, Board Administrator