



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, June 4, 2018
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, June 4, 2018, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:33 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott, Mark Wills, and Sharon Young

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Executive Director*; George Batista, *Investigator*; Cliff Dedrick, *RIS Investigator* and Kevin Cyrus, *Education Coordinator*

Legal Counsel: - Kia Winston, Esq.

Agenda Item: COMMENTS FROM THE PUBLIC

- Patricia Shields from Dudley Beauty College came before the Board to discuss issues in registering students for examination through PSI Learning Builder website. Veldner Valera is an applicant looking to take the Manicurist examination. Ms. Shields has stated that during the application process the application is indicating that Ms. Valera must demonstrate skills in haircutting. Board Administrator Andrew Jackson informed Ms. Shields that he will follow up with the Examination Unit and assist Ms. Valera in applying for her manicurist examination upon conclusion of the meeting.
- Emily Joy Pachelo from Dollistic came before the Board to discuss her frustrations with the licensing process as well as to express concerns with Micropigmentation examination offered by the District of Columbia. Ms. Pachelo informed the Board that due to the difficulties in which Dollistic was experiencing the company had to move its business from Washington, DC to Virginia. Ms. Pachelo is requesting the DC Board of Barber and Cosmetology send a Verification of License letter to the State of Virginia. Board Administrator Andrew Jackson informed Ms. Pachelo that he would assist Ms. Pachelo in receiving her Verification of License letter once the meeting is concluded. Ms. Pachelo also expressed frustration with the overall content of the Micropigmentation exam. The concerns in which Ms. Pachelo expressed is that the content and subject matter does not relate to the practice of Micropigmentation. Board Chairman Anwar Saleem informed Ms. Pachelo that the Board will look into the examination of Micropigmentation. Chairman Saleem also acknowledged Ms. Pachelo's concerns and expressed concerns with



businesses leaving the District of Columbia. The Board agreed to do more research on the current examination as well as look into what probable causes are preventing applicants passing the examination.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Sharon Young, and properly seconded by member, Jared Scott, the Board voted unanimously to accept the May 7, 2018 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- There was no correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- The DC Board of Barber and Cosmetology is requesting that the Examination Unit provide Practical Examinations for Barber and Cosmetology as well as Theory Examinations for Micropigmentation for the Board to review in Executive Session in the July 2nd Board meeting.
- The Board reviewed the draft program and agenda for the 12th Annual Practitioners Forum to be held at Gallaudet University on Monday June 18, 2018. The Board voted to move forward in production of the program.
- Upon a motion duly made by member, Richard DeCarlo, and properly seconded by member, Mark Wills the Board voted to extend the renewals of Cosmetology licenses an additional 60 days as well as resend the renewal notices to all Cosmetology licensees.
- Upon a motion duly made by member, Eric Doyle, and properly seconded by member, Vonetta Dumas, the Board voted unanimously to create Temporary Licenses for Body Artists who are entering the District of Columbia to work on a short-term basis. Board Administrator Andrew Jackson to follow up with Program Analyst Team to get Temporary License classification added to Learning Builder.

Agenda Item: NEW BUSINESS

- Board member Sharon Young addressed Instructor requirements and clarified that any individual looking to become a Licensed Instructor within the District of Columbia must complete an additional 1,000 hours before sitting before an examination.
- Board Administrator Andrew Jackson announced the Higher Education Licensure Commission (HELC) Forum on Monday June 11, 2018. The Board elected to send Board Members Vonetta Dumas, Mark Wills and Anwar Saleem to the HELC Forum.



Agenda Item: COMMITTEE REPORTS

- No committee reports at this public meeting.

EXECUTIVE SESSION - CLOSED TO THE PUBLIC

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS - NONE

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

The meeting adjourned at 12:50 p.m.

The next Board meeting is scheduled for **Monday, July 2, 2018 at 10:00 a.m.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem", is written over a horizontal line.

Anwar S. Saleem, Chair

7-2-18
Date

Prepared by: Andrew Jackson, Board Administrator