



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, July 2, 2018
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, July 2, 2018, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:30 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott, Mark Wills, Sharon Young and Isaac Colon

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Executive Director*; and Kevin Cyrus, *Education Coordinator*

Legal Counsel: - Kia Winston, Esq.

Agenda Item: COMMENTS FROM THE PUBLIC

- Doan Nguyen came before the Board to inquire about the requirements for Microblading. Ms. Nguyen requested if she could be grandfathered in due to the experience and certifications in which she has obtained. Ms. Nguyen informed the Board that she completed classes and certifications in the State of Florida and has worked in the industry for over 2 years. The Board determined that Ms. Nguyen is qualified to pursue the Micropigmentation license and be grandfathered in with waiver of examination. Ms. Nguyen has been instructed to setup an appointment with Mr. Jackson to start process of obtaining Micropigmentation license.
- Edward Norris introduced himself to the Board as a Licensed Manager within the District of Columbia. Mr. Norris inquired about starting an apprenticeship program within the Barbershop. Board Administrator Andrew Jackson advised Mr. Norris to contact the Department of Employment Service (DOES) to get an apprenticeship program started. Mr. Jackson informed Mr. Norris that he would forward DOES contact information upon conclusion of the Board meeting.
- Lizet Gutierrez from Dollistic spoke before the Board to inquire about the steps of getting Micropigmentation license. Ms. Gutierrez was informed of the Board's decision to temporarily grant applicants a waiver of examination for license. Ms. Gutierrez was informed to contact Board Administrator Andrew Jackson about the necessary steps in getting licensure.



Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Sharon Young, and properly seconded by member, Mark Wills, the Board voted unanimously to accept the June 4, 2018 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- Board Administrator Andrew Jackson presented correspondence from CE Broker which is a Continuing Education housing company. CE Broker provides states with a database that stores all state licensees Continuing Education credits and hours. The Board reviewed correspondence and declined to pursue partnership with CE Broker.

Agenda Item: OLD BUSINESS

- Upon a motion duly made by member, Richard DeCarlo, and properly seconded by member, Jared Scott the Board voted to send the following Board Members to the NABBA Annual Conference from September 16th-19th:
 - Anwar Saleem
 - Mark Wills
 - Raymond Kibler
 - Jared Scott
- Upon a motion duly made by member, Richard DeCarlo, and properly seconded by member, Sharon Young the Board voted to send the following Board Members to the NIC Annual Conference from October 4th-8th:
 - Anwar Saleem
 - Sharon Young
 - Richard DeCarlo
- The Board recapped the 12th Annual Barber and Cosmetology Forum held on Monday June 18, 2018 at Gallaudet University. Education Coordinator Kevin Cyrus reviewed survey results. Board Administrator Andrew Jackson also commented on positive turnout. Recommendations were made by Mr. Jackson to establish more forums which will be occupation focused.

Agenda Item: NEW BUSINESS

- Board Administrator Andrew Jackson introduced to the Board the prospect of having a Barber Forum in January or February of 2019. The Board decided to explore options and will reconvene conversation in next Board meeting.
- Board Chair Anwar Saleem announced the Art of the Cut on September 29th. Chairman Saleem established a committee of Barbers (***Raymond Kibler, Mark Wills and Jared Scott***) to assist in setup in participation of the event. The event allows Barbers to setup stations and provide haircuts to District residents at the H Street Festival.
- Board Administrator Andrew Jackson explained the Credential Identification request process to Board members. Mr. Jackson informed Board members that ID renewals has to be requested through HR Department and forms are available for pick up on Tuesdays and Thursdays. Mr. Jackson also informed Board members that there is a 14 day window to renew ID badge upon receipt of Credential Identification form.



Agenda Item: COMMITTEE REPORTS

- No committee reports at this public meeting.

EXECUTIVE SESSION - CLOSED TO THE PUBLIC

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS - NONE

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

The meeting adjourned at 12:50 p.m.

The next Board meeting is *tentatively* scheduled for **Tuesday, September 4, 2018 at 9:00 a.m.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem", written over a horizontal line.

Anwar S. Saleem, Chair

10-1-18

Date

Prepared by: Andrew Jackson, Board Administrator