



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

**DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, July 1, 2019
Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, July 1, 2019, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:15 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas (conference call), Raymond Kibler, Jared Scott, Sharon Young (conference call), and Kandace Murray

Staff Present: - Andrew Jackson, *Board Administrator* and Cynthia Briggs, *Program Manager*;

Legal Counsel: - Kia Winston, Esq.

Board Members Absent: Mark Wills, Erwin Gomez and Isaac Colon

Agenda Item: COMMENTS FROM THE PUBLIC

- Claudia Gandarillas came before the Board inquiring about the steps to reinstate her Cosmetology license. Board Administrator Andrew Jackson informed Ms. Gandarillas of the 5 year requirement to reinstate. The Board ruled to allow the applicant to apply for Cosmetology license as a new applicant waiving examination due to Ms. Gandarillas possessing a previous DC Cosmetology license and honoring the previous passed examination.
- Dominique Ladson wanted to know the requirements for a Cosmetology Salon employing an assistant. Board member Vonetta Dumas informed Ms. Ladson that an individual must have completed 1500 hours from a Cosmetology program, passed the written examination and currently awaiting to take the practical examination before they can be employed as an assistant within a Salon. Ms. Ladson also inquired about the reinstatement period once a license expires in which Board Administrator Andrew Jackson informed Ms. Ladson that the reinstatement period is 5 years. Ms. Ladson is also interested in becoming a Continuing Education provider. Board Administrator Andrew Jackson provided Ms. Ladson with the contact information for Education Coordinator Kevin Cyrus.
- Dorothy Thomas provided updates from the Higher Education Licensure Commission (HELCC). Ms. Thomas informed the Board that Flair Beauty Academy's license has been revoked and the school



is now closed due to insufficient capital to operate. Ms. Thomas informed the Board that there were no updates on Aveda Institute.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Eric Doyle, the Board voted unanimously to accept the June 3, 2019 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- No correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- Board Administrator Andrew Jackson informed the Board that surveys for the 13th Annual Practitioners Forum Modernizing Tradition were sent out last week and the Board will be emailed survey results once compiled by the Education Unit.
- Board Chair Anwar Saleem would like the Board to conduct research and studies on toxic chemicals. Chairman Saleem asked the Board to look into possible hazardous chemicals used in the salon and be prepared to discuss at the October 7th Board meeting.
- Board Administrator Andrew Jackson announced that all travel for NIC and NABBA has been submitted and currently awaiting approval. Once approval has been granted Mr. Jackson mentioned Board will be informed to make flight reservations.

Agenda Item: NEW BUSINESS

- Board Administrator Andrew Jackson announced mandatory FARB Board member training is currently being coordinated. Target dates for training are:
 - Thursday October 10th
 - Tuesday October 22nd
 - Wednesday October 23rd
- Board Chair Anwar Saleem responded to an email sent by Braiding Instructor Tonia Coley requesting the Board look into the hour requirements for braiding. Board Chair Anwar Saleem stated the Board will continue to keep the requirement of 100 hours for all prospective licensees.

Agenda Item: COMMITTEE REPORTS

- Board Member Jared Scott provided committee report on the 13th Annual Forum. Mr. Scott informed the Board that 450 licensees attended and the Board received positive remarks from attendees.
- Richard DeCarlo provided updates on Practical Examinations. Dr. DeCarlo informed the Board that examinations have been run smoothly and examiners are getting more comfortable in their roles.
- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Eric Doyle, the Board voted unanimously to approve committee reports.



EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by member Eric Doyle, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- No complaints and/or investigations at this public meeting.

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS –

- No Reinstatement and Technical Review applications at this public meeting.

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- Dorothy Thomas of HELC requested Barbers to volunteer to be site evaluators for HELC. Board member Sharon Young has been approved as a site evaluator for Cosmetology.
- Board Chair Anwar Saleem officially appointed Board Member Kandace Murray Chair of the Forum Committee. Upon motion recommended by Board member Richard DeCarlo and properly seconded by Board member Eric Doyle, the Board voted unanimously to hold the 14th Annual Practitioners Forum on Monday June 15, 2020. Location to be determined.

The meeting adjourned at 12:36 p.m.

The next Board meeting is scheduled for **Monday, October 7, 2019 at 10:00 a.m.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem", is written over a horizontal line.

Anwar S. Saleem, Chair

10-7-19

Date

Prepared by: Andrew Jackson, Board Administrator