



## Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

DISTRICT OF COLUMBIA  
Board of Barber and Cosmetology  
1100 4<sup>th</sup> Street SW, Room E-300, Washington, DC 20024  
Monday, January 7, 2019  
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, January 7, 2019, at 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:14 a.m.

**Board Members Present:** Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott, Mark Wills, Sharon Young, Isaac Colon and Kandace Murray

**Staff Present:** - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Interim Program Manager*; Vincent Parker, *Administrator BPLA*

**Legal Counsel:** - Kia Winston, Esq.

### Agenda Item: COMMENTS FROM THE PUBLIC

- Joy A. Johnson came before the Board as an observer as well as to seek information how to become a CEU Provider. Board Administrator Andrew Jackson informed Ms. Johnson that Kevin Cyrus is the Education Coordinator for the DC Board of Barber and Cosmetology. Administrator Jackson also mentioned that he would follow up with Mr. Cyrus and have him contact Ms. Johnson at his earliest opportunity.
- Nhu Nguyen and Andy Nguyen (translator) came before the Board inquiring about retaking the Cosmetology exam. Ms. Nguyen sat for the exam back in 2017 and was dismissed for allegedly cheating. Legal Counsel Kia Winston informed the Board that Ms. Nguyen would be eligible to retake the exam after serving a 1 year suspension via the Consent Order. Ms. Nguyen provided the Consent Order in which she received. The Board will research Ms. Nguyen's case and will follow up with a response after all research is conducted.
- Michael Lucas came before the Board as a former Barber license holder in 1982. Mr. Lucas wanted to inquire about getting his license reinstated due to being incarcerated and being unable to renew. Upon a motion duly made by member, Richard DeCarlo; and properly seconded by member, Sharon Young the Board voted unanimously to reinstate Mr. Lucas' Barber license. Board Administrator Andrew Jackson will follow up with Mr. Lucas upon conclusion of meeting.



**Agenda Item: ACCEPTANCE OF MINUTES**

- Upon motion duly made by member, Eric Doyle, and properly seconded by member, Richard DeCarlo, the Board voted unanimously to accept the December 3, 2018 meeting minutes.

**Agenda Item: CORRESPONDENCE REVIEW**

- No correspondence to review at this public meeting.

**Agenda Item: OLD BUSINESS**

- Board Administrator Andrew Jackson informed the Board of the NABBA 2020 Conference to be held in Washington, DC. Administrator Jackson requested that the Board have hotel recommendations submitted by the February 4<sup>th</sup> Board meeting. Administrator Jackson also stated that a follow up will be given to the organizer of NABBA to gather a price range from the NABBA organization.
- Board member Richard DeCarlo informed the Board that the first practical of the year is on January 14, 2019 at Bennett Career Institute at 9am. Dr. DeCarlo stated that reports of practical examinations will be given during each Board meeting.

**Agenda Item: NEW BUSINESS**

- Board Chair Anwar Saleem addressed topics of NIC. Chairman Saleem stated that his objective as 1<sup>st</sup> Vice President is recognize Endorsement from State to State for all forms of Cosmetology. Chairman Saleem informed the Board that this is an ongoing project in which the NIC Executive Board will continue to review through the course of the year.
- Board Member Richard DeCarlo informed the Board that the NIC Regional Conference in Overland Park, Kansas has been cancelled.
- Board Administrator Andrew Jackson announced that NABBA 2019 Mid-Winter Conference will be held from February 23<sup>rd</sup>-26<sup>th</sup> in Nashville, TN.
- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Sharon Young, the Board voted unanimously to approve all travel for NIC and NABBA conferences.
- Board Administrator Andrew Jackson provided an update on travel reconciliation and parking reimbursement policies. Administrator Jackson informed the Board that all travel must be submitted within a 5 day timeframe along with original receipts for all expenses. Mr. Jackson also stated that parking reimbursement receipts must be submitted within 3 days of conclusion of meeting. Mr. Jackson followed up by mentioning failure to submit these required documents would result in non-payment by the agency.
- Board Administrator Andrew Jackson announced the 2<sup>nd</sup> installment of the Barber CEU classes to take place on Monday March 18, 2019. Planning meetings will be scheduled upon conclusion of meeting.



- Board Administrator Andrew Jackson announced the 13<sup>th</sup> Annual Barber and Cosmetology Forum will be held on Monday June 17, 2019 at Gallaudet University. Planning meetings will be scheduled upon conclusion of meeting.

**Agenda Item: COMMITTEE REPORTS**

- No committee reports at this public meeting.

**EXECUTIVE SESSION - CLOSED TO THE PUBLIC**

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

**Agenda Item: COMPLAINTS and/or INVESTIGATIONS**

- No complaints and/or investigations at this public meeting.

**Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS - NONE**

**Agenda Item: FINAL RECOMMENDATIONS/ACTIONS**

- Upon motion duly made by member, Eric Doyle, and properly seconded by member, Isaac Colon, the Board unanimously voted to forward complaint about Electric Scratch Tattoo to DOH.
- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Sharon Young, the Board unanimously voted to send Special Fund Bill for Budget Autonomy to Counsel for review.
- Board member Sharon Young requested pass/fail rates of schools from the Examination Unit. Board Administrator Andrew Jackson to follow up with the Office of State Superintendent of Education (OSSE) on complaints made against the AVEDA Institute.



The meeting adjourned at 12:18 p.m.

The next Board meeting is scheduled for **Monday, February 4, 2019 at 10:00 a.m.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anwar S. Saleem".

2/4/19

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Anwar S. Saleem, Chair

Date

**Prepared by:** Andrew Jackson, Board Administrator