



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, February 3, 2020
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, February 3, 2020, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Richard DeCarlo, Vice Board Chair, called the meeting to order at 10:07 a.m.

Board Members Present: Anwar Saleem (conference call), Mark Wills, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott, Nanita Wilson (conference call), Mable Carter, and Kandace Murray

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator for Boards and Commissions*; George Batista, *Investigator*; Kevin Cyrus, *Education Coordinator*; Chanda Kearny, *Program Support Specialist*; and Shaun Richards, *Program Support Specialist*

Legal Counsel: - Kia Winston, Esq.

Board Members Absent: Isaac Colon and Sharon Young

Agenda Item: COMMENTS FROM THE PUBLIC

- Elizabeth Ngatchou came before the Board to inquire about the Cosmetology Specialty Braiders License as well as language access. Ms. Ngatchou asked if the Braiders examination can be offered in French. Board Administrator Andrew Jackson informed Ms. Ngatchou that exams are currently being offered in English, Spanish and Vietnamese. Mr. Jackson informed Ms. Ngatchou that he will speak with NIC about the process of offering the examinations in a variety of other languages.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Mark Wills, and properly seconded by member, Eric Doyle, the Board voted unanimously to accept the December 2, 2019 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- No correspondence to review at this public meeting.



Agenda Item: OLD BUSINESS

- Vice Chair Richard DeCarlo deferred any discussion about Chapter 37 until the March 2nd Board meeting upon Board Chair Anwar Saleem's return.
- Dorothy Thomas from OSSE updated the Board on the request made by the Board to report student hours monthly. Ms. Thomas informed the Board that OSSE would need official complaints received by the Board before any action can be taken. Board Administrator Andrew Jackson informed Ms. Thomas that no official complaints were filed but all students expressing concerns about hours will be forwarded directly to Ms. Thomas' attention.
- Vice Chair Richard DeCarlo deferred any discussion about Managers License until the March 2nd Board meeting upon Board Chair Anwar Saleem's return.
- Board Administrator Andrew Jackson updated the Board that NABBA Travel for the 2020 Mid-Winter conference has been approved and flight reservations should be made.

Agenda Item: NEW BUSINESS

- Board Administrator Andrew Jackson informed all Forum Committee members that meetings will be setup via conference call to start the planning for the 14th Annual Practitioners forum scheduled for Monday June 15th. The Forum committee agreed that Mondays are the best days to have conference calls. The official location for the upcoming forum will be determined by the end of February.
- The Board agreed that hotel reservations should be made for April 23rd instead of April 24th for the NIC 2020 Spring Symposium. Board Administrator Andrew Jackson advised all Board members attending the NIC conference to update hotel reservations to reflect check in for April 23rd and send back reservations as soon as possible to travel can be submitted for review.

Agenda Item: COMMITTEE REPORTS

- No Committee reports at this public meeting.

EXECUTIVE SESSION - CLOSED TO THE PUBLIC

Upon motion duly made by member Mark Wills, and properly seconded by member, Eric Doyle, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- Darnell Lamont Latney vs. Joseph Unisex Hair Cuttery

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS -



- No Reinstatement and Technical Review applications at this public meeting.

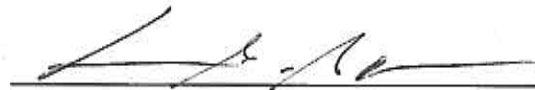
Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- Upon motion duly made by member Anwar Saleem, and properly seconded by member Eric Doyle the Board unanimously voted to issue and Informal Admonition to Joseph Unisex Hair Cuttery for failing to have a Designated Barber Manager (BAM) on site during the site visit by Investigations.

The meeting adjourned at 11:43 p.m.

The next Board meeting is scheduled for **Monday, March 2, 2020 at 10:00 a.m.**

Respectfully submitted,

 3/2/2020
Anwar S. Saleem, Chair Date

Prepared by: Andrew Jackson, Board Administrator