



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

**DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, December 3, 2018
Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, December 3, 2018, at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:09 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Jared Scott, Mark Wills, Sharon Young, Isaac Colon and Kandace Murray

Staff Present: - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Interim Program Manager*; Kevin Cyrus, *Education Coordinator*; George Batista, *Investigator*; Vincent Parker, *Administrator BPLA*

Legal Counsel: - Kia Winston, Esq.

Agenda Item: COMMENTS FROM THE PUBLIC

- Sharon Taylor-Robinson came before the Board requesting to be grandfathered in as a Barber Instructor. Ms. Taylor-Robinson currently holds a Cosmetology Instructor License. Board Administrator Andrew Jackson informed Ms. Taylor-Robinson that he will conduct research on her licenses and will follow up once a decision has been rendered as well as the next steps in the process if approved.
- Shobha Tummola came before the Board checking the progress of individual Waxing and Hair Removal licenses. Ms. Tummola visited the Board on October 1st board meeting. Chairman Anwar Saleem informed Ms. Tummola that there has not been any updates to the development of the Waving and Hair Removal licenses. Chairman Saleem stated that the Board will need to address the license type in its Final Rulemaking of Chapter 37.
- Debra Seals-Craven is a newly licensed Barber who came before the Board to inquire about starting an apprenticeship program. Board Administrator Andrew Jackson informed Ms. Seals-Craven that apprenticeship programs are started through the Department of Employment Services (DOES) and that the responsible individual must be a licensed Instructor. Chairman Anwar Saleem recommended that Ms. Seals-Craven take the Instructor course and obtain the 1,000 hours required to sit for the Instructor examination.



Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Sharon Young, the Board voted unanimously to accept the October 1, 2018 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- No correspondence to review at this public meeting.

Agenda Item: OLD BUSINESS

- The Annual NIC Conference took place on October 4th-8th. Board members that attended are the following:

- Anwar Saleem
- Sharon Young
- Richard DeCarlo
- Cynthia Briggs

Board Member Richard DeCarlo stated that the Annual Conference was very successful. Dr. DeCarlo also announced that the NIC Regional Conference will take place in Overland Park, Kansas in April and the Annual NIC Conference is scheduled to take place Milwaukee, Wisconsin in October. Dr. DeCarlo also recognized Cynthia Briggs for being voted as the Chair of Administrators for NIC.

- Board member Jared Scott provided comments on DC Barber Expo that took place on Sunday October 14th. Mr. Scott stated that the event provided a great opportunity for the Board to touch a different segment of barbers. Board Administrator Andrew Jackson echoed Mr. Scott's sentiments as well as expressed support in the Board having a larger role in the planning of next year's expo.

Agenda Item: NEW BUSINESS

- The Board continued the conversation on including Barber Education within barbershops. Board member Raymond Kibler expressed having Legal Counsel involved as well as potentially partnering with the Office of State Superintendent of Education (OSSE). The Board will continue ongoing discussions and how to implement process in upcoming board and committee meetings.
- Board Administrator Andrew Jackson announced to the Board that the NABBA 2020 Conference will be held in Washington, DC. Administrator Jackson requested that the Board started looking into affordable conference sites and bring recommendations to the January 7th board meeting.
- Board Administrator Andrew Jackson provided a review of the November 26th "Mastering Your Power and Influence" continuing education course. Administrator Jackson stated the event was very successful. Kevin Cyrus followed up by giving positive reviews of attendees as well as stating that the event had 60 people who participated.
- Upon motion duly made by member, Sharon Young, and properly seconded by member, Mark Wills, the Board voted unanimously to approve the proposed meeting dates for 2019.



Agenda Item: COMMITTEE REPORTS

- No committee reports at this public meeting.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- Upon motion duly made by member, Eric Doyle, and properly seconded by member, Sharon Young, the Board voted unanimously to forward King of Ink DC complaint to the State of Maryland.
- Upon motion duly made by member, Richard DeCarlo and properly seconded by member, Mark Wills, the Board voted unanimously to eliminate the expiration date of Theory and Practical examinations for returning citizens (formerly incarcerated) into the District of Columbia who held a previous DC license that were unable to renew.
- Upon motion duly made by member, Vonetta Dumas, and properly seconded by member, Sharon Young, the Board unanimously voted to refer complaint against Aveda Institute to OSSE for further investigation.
- Upon motion duly made by member, Anwar Saleem, and properly seconded by member, Jared Scott, the Board unanimously voted to approve new Examiners for the Barber practical examination.
- Upon motion duly made by member, Anwar Saleem, and properly seconded by member, Isaac Colon, the Board unanimously voted to approve new Examiners for the Cosmetology practical examination.
- Notifications to current examiners will be sent out by DCRA staff informing of the decision to adopt new examiners as well as thank current examiners for service to the District of Columbia.
- Upon motion duly made by member, Anwar Saleem, and properly seconded by member, Mark Wills, the Board unanimously voted to accept changes for the Barber and Cosmetology practical examinations.

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS – NONE



Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

The meeting adjourned at 12:27 p.m.

The next Board meeting is scheduled for **Monday, January 7, 2019 at 10:00 a.m.**

Respectfully submitted,


Anwar S. Saleem, Chair Date 1/7/19

Prepared by: Andrew Jackson, Board Administrator