



OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION

D.C. Board of Funeral Directors
1100 4th Street SW, Room E300 A- B
Washington, DC 20024

Thursday, April 04, 2019
MEETING MINUTES

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on April 4, 2019 at 1100 4th Street, S.W., Room E 300A-B, Washington, D.C. 20024.

The meeting was called to order by Board Chair John McGuire at 1:08 pm

Board Members Present: John McGuire, Asanti Williams and Duane Hills

Members Absent: Randolph Horton and Ernest Boykin

Staff Present: Andrew Jackson-**Board Administrator**, George Batista-**Investigator** and Kia Winston-**Legal Advisor**

Public Members Present: Otha Scott

Agenda Item - Comments from the Public: Mr. Otha Scott came before the Board looking to get an update from last meeting on the progress of his Funeral Apprentice license being reinstated. Board Chair John McGuire informed Mr. Scott that the Board approved his request to get his new Funeral Apprentice license with examination being waived. Mr. McGuire also informed Mr. Scott that 25 funerals and 25 embalming procedures are still required before sitting for his Funeral Directors license.

Agenda Item - Minutes

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Duane Hills, the Board unanimously voted to approve the minutes for the March 7, 2019 meeting.

Agenda Item- Executive Session

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Asanti Williams, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item- Application(s)

None

Agenda Items – Recommendation(s)

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Asanti Williams, the Board unanimously voted to defer the complaint of D.L. McLaughlin Funeral Home vs. Carol F. McRae-Sharples pending a written response from McLaughlin Funeral Home.

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Duane Hills, the Board unanimously voted to defer the complaint of R.N. Horton Funeral Home vs. Juanina Harris until the May 2nd Board meeting.

Agenda Item – Old Business

- A. **Otha Scott Funeral Apprentice Application** – Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Asanti Williams, the Board unanimously voted to approve new application of Otha Scott’s Funeral Apprentice license waiving the examination requirement and requiring 25 funeral services conducted and 25 embalming procedures.
- B. **Travel Reimbursement Updates**- Board Chair John McGuire is requesting the attendance and contact information of Accounts Payable at the May 2nd Board meeting to address issues relating to travel.

Agenda Item – New Business

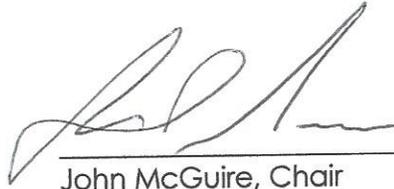
The Board determined that it does not have any jurisdiction over pet funeral services or cremation.

Agenda Item: Next Meeting: DC Board of Funeral Directors meeting to be scheduled for Thursday May 2, 2019.

Agenda Item Adjournment:

Upon a motion duly made by Board member Duane Hills and properly seconded by Board member Asanti Williams, the Board unanimously voted to adjourn the meeting at 1:58 pm.

Respectfully submitted,



John McGuire, Chair

5/3/19

Date

Recorder & Transcriber: Andrew Jackson, Board Administrator