



## Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

**DISTRICT OF COLUMBIA**  
**Board of Barber and Cosmetology**  
**1100 4<sup>th</sup> Street SW, Room E-300, Washington, DC 20024**  
**Monday, April 1, 2019**  
**Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, April 1, 2019, at 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar S. Saleem, Board Chair, called the meeting to order at 10:14 a.m.

**Board Members Present:** Anwar Saleem, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Raymond Kibler, Isaac Colon, Mark Wills, Jared Scott, Sharon Young and Kandace Murray

**Staff Present:** - Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Interim Program Manager*; Kevin Cyrus, *Education Coordinator*; George Batista, *Investigator*

**Legal Counsel:** - Kia Winston, Esq.

### **Agenda Item: COMMENTS FROM THE PUBLIC**

- Carl Davenport from Certification School Worldwide (CSW) came before the Board to discuss programs in which the school is offering. Mr. Davenport informed the Board that CSW was approved by the Higher Education Licensure Commission (HELIC) within the Office of State Superintendent of Education (OSSE) in March. CSW is currently offering certification courses in Esthetics, Barbering and Hair Braiding. The first course at CSW is scheduled to launch on May 13<sup>th</sup>. The Board is requesting CSW to send course curriculum to the Board Administrator for review. Board Administrator Andrew Jackson will follow up with Mr. Davenport and present curriculum by the May 6<sup>th</sup> Board meeting for review.
- Vera Winfield inquired about the next Practitioner's Forum. Board Administrator Andrew Jackson informed Ms. Winfield that the next practitioner's forum was scheduled for Monday June 17, 2019. Ms. Winfield also expressed concerns relating to the practical examination. Legal Counsel Kia Winston informed Ms. Winfield that matters pertaining to the practical examination will be discussed in Executive Session.
- Jayla Williams is a former student at Aveda Institute. Ms. Williams informed the Board that she was expelled from Aveda without reason. Ms. Williams also cited poor conditions at Aveda Institute. Board Chair Anwar Saleem recommended that Ms. Williams' case be forwarded to Attorney General Office. Board Administrator Andrew Jackson will follow up with Ms. Williams to inform Ms. Williams of next steps in testing and application process.



- Frank Faison is a former licensed Barber in the District of Columbia. Mr. Faison's license expired in 2006. Mr. Faison inquired about getting his license reinstated. The Board recommended that Mr. Faison can get his license and examination would be waived citing Mr. Faison previously holding a DC Barber license.

#### **Agenda Item: ACCEPTANCE OF MINUTES**

- Upon motion duly made by member, Eric Doyle, and properly seconded by member, Richard DeCarlo, the Board voted unanimously to accept the March 4, 2019 meeting minutes.

#### **Agenda Item: CORRESPONDENCE REVIEW**

- No correspondence to review at this public meeting.

#### **Agenda Item: OLD BUSINESS**

- Board member Jared Scott provided a review of the March 18<sup>th</sup> Back to Basics: The Origins of Barbering continuing education forum. Mr. Scott provided positive comments about the turnout and engagement of the class. Board Administrator Andrew Jackson supported Mr. Scott's comments by adding that all sessions and presenters were very informative and attendees were very satisfied with the course content.
- Board member Kandace Murray provided updates to the planning of the 13<sup>th</sup> Annual Practitioners Forum. Ms. Murray informed the Board that she is currently in the process of finalizing speakers and the Committee will schedule a time to meet upon conclusion of meeting. Board Administrator Andrew Jackson informed Ms. Murray that a staff presence from the Education Unit is recommended at the next committee meeting.

#### **Agenda Item: NEW BUSINESS**

- Board Administrator Andrew Jackson informed the Board that occupational committees will be created by the Board Chair to start revisions of the Chapter 37 Municipal Regulations. Committees are to be broken down by Barber and Cosmetology specific occupations. Committee meetings to be scheduled once committee members are confirmed by Board Chair Anwar Saleem.
- Board member Richard DeCarlo provided updates to the practical examinations held on February 11<sup>th</sup>, March 11<sup>th</sup> and March 18<sup>th</sup>. Dr. DeCarlo highlighted and provided overall positive comments on the organization and preparation of the candidates who tested for the practical. Upon a motion by Board member, Mark Wills, and properly seconded by Board member Raymond Kibler, the Board voted 8-1 to allow mannequins for use of chemical purposes only during the Barber practical examination.



**Agenda Item: COMMITTEE REPORTS**

- No committee reports at this public meeting.

**EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

**Agenda Item: COMPLAINTS and/or INVESTIGATIONS**

- No complaints and/or investigations at this public meeting.

**Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS – NONE**


**Agenda Item: FINAL RECOMMENDATIONS/ACTIONS**

- Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Vonetta Dumas, the Board unanimously voted to begin process of reaching out to the Office of the Mayor to change process of regulating schools.
- Upon motion duly made by member, Sharon Young, and properly seconded by member Isaac Colon', the Board unanimously voted close investigation involving Russell Karkoska.

The meeting adjourned at 12:42 p.m.

The next Board meeting is scheduled for **Monday, May 6, 2019 at 10:00 a.m.**

Respectfully submitted,

 4/6/19  
Anwar S. Saleem, Chair Date

***Prepared by:*** Andrew Jackson, Board Administrator