



**Occupational and Professional Licensing Administration
GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Consumer and Regulatory Affairs Board of Industrial Trades
Meeting Minutes
September 21, 2021**

The District of Columbia Board of Industrial Trades held its September monthly meeting by teleconference on September 21, 2021.

Chair, Brian Cooper, called the meeting to order at 1:04 p.m. EST.

Attendance:

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Michael Dalton (Consumer Member), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Tanya Lewis (Master Electrician), Alvin Venson (Master Refrigeration and Air Conditioning Mechanic), Alex Lemu (Class One, Steam Engineer), Courtney Braxton (Asbestos Supervisor) and Petrick Washington (Elevator Mechanic)

Staff Members: Cynthia Briggs (Program Manager), Jennifer Champagne (Board Administrator), Nicole McClendon (Program Coordinator), Jonathan Kuhl (BPLA Administrator), Daniel Weaver (Communications and Marketing Manager), Nicole Roger (Manager, Permit Center), Shirley Kwan-Hui ((Deputy Director)

Legal Counsel: Marc Neilson (Legal Counsel)

BPLA Administrator Jonathan Kuhl briefly introduced himself to the board members.

Members of the Public: No members of the public joined the meeting.

Agenda Item: Acceptance of Minutes:

- Upon a motion duly made by Board member, Tanya Lewis, and properly seconded by Board member, Petrick Washington, the Board unanimously voted to approve the June 15, 2021 minutes.

Agenda Item: Comments from the Public:

- None

Agenda Item: Old Business:

- None

Agenda Item: New Business:

- Update on the contractor rating system was recently announced that, DCRA is partnered with the better business bureau. In displaying, it's accredited business on the contractor rating system. The system was launched earlier in the year and it rates DC building professionals, and the accreditation will be clearly shown in the contractor rating system.
<https://govservices.dcra.dc.gov/ContractorRating>



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- Expansion of the permit wizard-Demonstration by Nicole Rodgers

Agenda Item: Recommendations:

- The Board wishes to express their concern about the status of the new in-house licensing application, licenses being sent out in a timely manner, the availability of exams and overall non-compliance of licensees/individuals.
- The Board would like to schedule a meeting with Jonathan Kuhl, BPLA Administrator to discuss some of these issues

Agenda Item: Adjournment:

- Upon a motion duly made by Board member Jackson and seconded by Tanya Lewis the Board unanimously voted to adjourn at 1:52 p.m.

The next monthly Board meeting is scheduled for October 19, 2021 at 1 p.m.

Respectfully submitted,

Brian Cooper, Chair

Date:

- Recorder: Jennifer C. Champagne, Board Administrator