



September 17, 2025 DC Board of Real Estate Appraisers Meeting Minutes

****This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov ****

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, September 17, 2025, at 10:00am via virtual.

The meeting was called to order by Andrew Sullivan, Chair, at 10:05 am, and attendance was taken.

Attendance

Board Members Present: Andrew Sullivan, Tamora Papas, Anthony Bolling, Marty Skolnik

Staff: Brittney Cheshier, Board Administrator; Leon Lewis, Program Manager; Kevin Cyrus, Education Coordinator; Jahmai Jefferson, Program Support Specialist; Nicole Bramstedt, Legislative Affairs Specialist; Demetrius Norman, Chief Customer Experience Officer, Occupational and Professional Licensing Administration

Legal Counsel: Agustin Villadares, Attorney Advisor, Office of the General Counsel

Public Member(s): Kimberly Brown (Office of the Open Government)
Lauren Sams (The CE Shop)

Agenda Item: Comments from the Public

None.

Agenda Item: Draft Minutes, July 16, 2025

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the draft minutes dated July 16, 2025.

Agenda Item: Executive Session

At approximately 10:23am, the following motion was made:

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section



2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Technical Applications
Complaints

The public session of the meeting was resumed at 11:06am

Agenda Item: Application for Licensure Recommendations

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Skolnik the Board voted unanimously to approve the September 17, 2025 application list, administratively approved by OPL staff, attached hereto, and made a part of the September 17, 2025, minutes.

Agenda Item: Technical Applications

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling the Board voted unanimously to approve applicant, Cornelius Henderson, for licensure as a DC Appraiser Trainee.

Agenda Item: Complaints

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling the Board voted to forward the matter of Emmanuel Nimako v. Rocket Close LLC to review appraiser, Mr. Boucher, for a review appraisal.

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling the Board voted to issue a notice of informal admonition, with recommended corrective course *Ethics, Competency, and Negligence* in the matter of Ki Yi v. Kevin Moody.

Agenda Item: Education Committee Report

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling, the Board voted unanimously to approve the attached education report for September 17, 2025.

Agenda Item: Budget Update

DLCP Program Manager, Leon Lewis, provided an update that the FY26 budget has been approved.

Agenda Item: Correspondence

None.

Agenda Item: Old Business



Legal Counsel, Agustin Villadares, informed the board that there were no legislative updates at this time.

Program Manager, Leon Lewis and Board member, Anthony Bolling provided an update on the DLCP Summer Youth Career Day event that was held on July 28, 2025.

Board Chair, Andrew Sullivan, provided an update on the Appraisal Foundation Seminar that was held the first week of September 2025. The seminar provided information on updating the criteria for appraiser education and experience to allow more access to the profession. The Board was also informed that there were discussions about updating the national test.

Agenda Item: New Business

Board Administrator, Brittney Cheshier, informed the Board of the upcoming Appraiser renewals that will begin on December 1, 2025. The Board was informed that renewal notices are expected to be sent to licensees in early to mid-November 2025.

Agenda Item: Next Meeting

The next scheduled regular meeting is October 15, 2025, via ZOOM.

Agenda Item: Adjournment

Upon a motion duly made by Mrs. Papas and properly seconded by Mr. Bolling, the Board unanimously voted to adjourn. Meeting adjourned at 11:16am.

Respectfully submitted,

Andrew Sullivan, Chair
Date: September 17, 2025

Recorder/transcriber: Brittney Cheshier