



September 18, 2024 DC Board of Real Estate Appraisers Meeting Minutes

****This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov ****

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, September 18, 2024, at 10:00am via virtual.

The meeting was called to order by Tamora Papas, Chair, at 10:03 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Marty Skolnik, Anthony Bolling

Staff: Brittney Cheshier, Board Administrator, Occupational and Professional Licensing Division; Tiffany Crowe, DLCP Director; Jacqueline Noisette, Deputy Administrator, Business and Professional Licensing Administration; Leon Lewis, Program Manager; Jahmai Jefferson, Program Support Specialist; Kevin Cyrus, Education Coordinator, Occupational and Professional Licensing

Legal Counsel: April Randall, Legislative & Public Affairs Officer

Public Member(s): Lauren Sam
Brandon Lewis, Office of the Open Government

Agenda Item: Comments from the Public

None.

Agenda Item: Executive Session

At approximately 10:45am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Technical Applications
Complaints

The public session of the meeting was resumed at 11:23am



Agenda Item: Draft Minutes, July 17, 2024

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the draft minutes dated July 17, 2024.

Agenda Item: Draft Minutes, July 23, 2024

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the draft minutes dated July 23, 2024, with recommended amendment. The minutes will reflect the reason the supplemental meeting was required. This meeting was held to expedite the review of application materials for applicant Robert Burns.

Agenda Item: Application for Licensure Recommendations

Upon motion duly made by Mr. Sullivan, and properly seconded by Mr. Skolnik the Board voted unanimously to approve the September 18, 2024, application list administratively approved by OPL staff, attached hereto, and made a part of the September 18, 2024, minutes.

Agenda Item: Technical Applications

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the DC Appraiser Certified General license for Sunny Reyna via reciprocity.

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the DC Appraiser Certified General license for Rodney Clough via reciprocity.

Agenda Item: Complaints

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously in the matter of Ibe v. Brunn to issue a formal reprimand to licensee Jason Brunn. The licensee will be required to take the following appraisal foundations corrective courses:

Ethics, competency, and negligence

Scope of Work

Missing Explanations

Failure to complete these courses within 90 days will result in an automatic suspension.

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously in the matter of Ibe v. Brunn to issue a formal reprimand to licensee Brenda Nguyen. The licensee will be required to take the following appraisal foundations corrective courses:

Ethics, competency, and negligence

Scope of Work

Missing Explanations

Failure to complete these courses within 90 days will result in an automatic suspension.



Agenda Item: Education Committee Report

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the education report for September 18, 2024.

Appraisal Institute of DC (AIDC) – 2024 AIDC Real Estate Conference (Classroom)

McKissock, LP – Live Webinar: Mortgage Fraud Insights – Case Studies for Appraisers (Internet)

McKissock, LP – Mortgage Fraud Insights – Case Studies for Appraisers (Classroom/Internet)

McKissock, LP – Uncovering and Valuing Current Luxury Home Trends (Internet)

McKissock, LP – Navigating Desktop & Hybrid Appraisals (Internet)

The CE Shop – 2024 15-Hour National USPAP Update Course (Internet)

The CE Shop – 2024 7-Hour National USPAP Update Course (Internet)

Agenda Item: Budget Update

DLCP Program Executive, Leon Lewis, provided the board with a break down of expenditures for FY21, FY22, and FY23.

Agenda Item: Correspondence

None.

Agenda Item: Old Business

Legislative & Public Affairs Officer, April Randall, provided the board with an update on the proposed rulemaking requirements for bias training. The legislative team is on target for presenting a draft by the October 2024 board meeting.

Agenda Item: New Business

Board member, Andrew Sullivan, provided an update on the ACTS conference. The ACTS conference is held to discuss the latest topics in the appraisal business. The conference will be held in April 2025 in San Antonio, TX.

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve all board trainings with AARO, the ACTS conference, and all board-sponsored courses to be authorized from the Appraisal Education Fund for FY25. The funding for these trainings includes Board members and staff.

Board members, and the public, were informed of the upcoming change to the board meeting platform beginning October 2024. Board meetings will now be held via ZOOM. Board members and DLCP staff will complete ZOOM training.

DLCP Program Executive, Leon Lewis, informed the board that an annual report for the past four years is being prepared. This report will highlight the board's goals, objectives, activities, and accomplishments. The report will also include a letter from the board chair.

Board chair, Tamora Papas, provided the board and public with the new updates to appraiser disciplinary matrix.

Agenda Item: Next Meeting



The next scheduled regular meeting is October 16, 2024, via ZOOM.

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to adjourn. Meeting adjourned at 11:35am.

Respectfully submitted,

Tamora K Papas

Tamora Papas, Chair
Date: September 18, 2024

Recorder/transcriber: Brittney Cheshier