



## Occupational and Professional Licensing Administration

### District of Columbia Board of Real Estate Appraisers

January 16, 2019

#### Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, November 14, 2018, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:02 am, and attendance was taken.

#### **Attendance**

Board Members Present: Tamora Papas; Andrew Sullivan

Board Members Absent: Marguerite Allen

Board Members Telephone: Todd Canterbury; Margot Wilson

Staff: Stacey Williams, Board Administrator; Kathy Thomas, Education Coordinator; Leon Lewis, Executive Director.

Legal Counsel: Kia Winston, Assistant Attorney General

#### **Agenda Item: Executive Session**

At approximately 10:04 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Commission unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding at 10:39 am and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 10:06 am and attendance was taken.

#### **Agenda Item: Comments from the Public**

None

**Agenda Item: Draft Minutes, December 12, 2018**

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve the draft minutes dated December 12, 2018.

**Agenda Item: Application for Licensure Recommendations**

*Appraiser: (4) Temp Certified General, (6) Certified General, (3) Certified Residential*

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve the attached January 16, 2019 list of appraiser applications for licensure, attached hereto and made a part of the January 16, 2019, minutes.

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve Jacob Sullins' reciprocity application for a Certified Residential license.

**Agenda Item: Review of Complaints:**

None

**Agenda Item: Education Report**

None

**Agenda Item: Budget**

None

**Agenda Item: Legal Counsel Report**

None

**Agenda Item: Review of Calendar**

The board confirmed Appraisal Subcommittee audit will be on April 15-17, 2019. Subcommittee is scheduled to review files from OPLA on April 15<sup>th</sup>, report to PSI on April 16<sup>th</sup>, and attend board meeting on April 20<sup>th</sup>.

**Agenda Item: Correspondence**

None

**Agenda Item: Old Business**

Education forum "Ignorance Isn't Bliss" which is to be presented by Woody Fincham will be held on February 21, 2019 from 9:00 am to 1:00 pm at DCRA in room E200. Registration will begin 30 days prior to forum date.

**Agenda Item: New Business**

None

**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, February 20, 2019  
1100 4th Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board unanimously voted to adjourn. Meeting adjourned at 10:30 am.

Respectfully submitted,



Tamora K. Papas, Chair  
Date: February 26, 2018

Recorder/transcriber: Stacey Williams