



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

October 9, 2019

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, October 9, 2019, at 10:00 am at 1100 4th Street, S.W., Room E554, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:09 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Marguerite Allen, Andrew Sullivan, Todd Canterbury

Board Members Absent: Margot Wilson

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Chanda Kearney, Program Support Specialist; James Barber, Program Support Specialist

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 10:11 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 10:17 am and attendance was taken.

Agenda Item: Comments from the Public

None.

Agenda Item: Draft Minutes, September 18, 2019

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the draft minutes dated September 18, 2019.

Agenda Item: Application for Licensure Recommendations

Appraiser: (2) Certified General

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board voted unanimously to approve the October 9, 2019, list of appraiser applications for licensure, attached hereto and made a part of the October 9, 2019, minutes.

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve Eric Roeder's reciprocity application for a Certified General Appraiser license.

Agenda Item: Review of Complaints

None.

Agenda Item: Education Report

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the October 9, 2019, minutes. The board also approved the board-sponsored course for FY '20 on December 3, 2019 and all expenditures to be paid from the Appraisal Education Fund.

Agenda Item: Budget

None

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

The Board was notified of upcoming events for the remaining 2019 calendar year.

Agenda Item: Correspondence

None.

Agenda Item: Old Business

The Board was reminded of mandatory FARB training that will be held on October 22, 2019, at DCRA and notified that they were registered by OPLA staff to attend.

Agenda Item: New Business

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the board voted to have Tamora Papas, Andrew Sullivan, Stacey Williams and Leon Lewis attend the 2020 AARO Spring Conference which will be held on April 3-6, 2020 in San Antonio, Texas.

Agenda Item: Next Meeting

Next Scheduled Regular Meeting, November 13, 2019
1100 4th Street, SW, Room 300, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to adjourn. Meeting adjourned at 10:42 am.

Respectfully submitted,



Tamora K. Papas, Chair
Date: November 13, 2019

Recorder/transcriber: Stacey Williams