



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

March 20, 2019

Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Tuesday, March 20, 2019, at 10:00 am at 1100 4th Street, S.W., Room E546, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:09 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas; Marguerite Allen, Andrew Sullivan

Board Members via Telephone: Todd Canterbury

Board Members Absent: Margot Wilson

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Brittani Strozier, Program Support Specialist

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 10:10 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Commission unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 10:49 am and attendance was taken.

Agenda Item: Comments from the Public

Ms. Ashley Copeland attended the meeting to discuss opportunities to become a real estate developer and real estate appraiser.

Agenda Item: Draft Minutes, February 26, 2019

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to approve the draft minutes dated February 26, 2019.

Agenda Item: Application for Licensure Recommendations

Appraiser: (1) Temp Certified General, (2) Certified General, (1) Trainee

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board voted unanimously to approve the attached March 20, 2019, list of appraiser applications for licensure, attached hereto and made a part of the March 20, 2019, minutes.

The Board voted unanimously to defer Naim Jones' new application for an Appraiser Trainee licensee to the next board meeting.

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve Jeffrey Grieco's reciprocity application for a Certified General license.

Agenda Item: Review of Complaints:

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to forward complaint filed against licensed Certified General Appraiser, Michael Heup, to the contract review appraiser for further investigation.

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to forward complaint filed against licensed Certified Residential Appraiser, Kyle Squires, to the contract review appraiser for further investigation.

Agenda Item: Education Report

Upon motion duly made by Mrs. Allen and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the March 20, 2019, minutes.

Agenda Item: Budget

None

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

None

Agenda Item: Correspondence

None

Agenda Item: Old Business

The Board was notified of the proposed itinerary for the ASC audit on April 15-17, 2019.

Agenda Item: New Business

None

Agenda Item: Next Meeting

Next Scheduled Regular Meeting, April 17, 2019
1100 4th Street, SW, Room 300, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to adjourn. Meeting adjourned at 11:19 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: April 17, 2019

Recorder/transcriber: Stacey Williams