



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

June 17, 2020

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, June 17, 2020, at 10:00 am via WebEx conference call.

The meeting was called to order by Tamora Papas, Chair, at 10:04am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Todd Canterbury, Margot Wilson

Board Members Absent: Kiara Pesante Haughton

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Asia Dumas, Investigator; Cynthia Briggs, OPLA Program Manager

Legal Counsel: Adrienne Lord-Sorenson, attorney, Office of the General Counsel, Marc Nielson, attorney, Office of the General Counsel

Public Members: Eddie Moy, Clarence Galloway, Sherry Warren

Agenda Item: Executive Session

At approximately 10:13 am, the following motion was made:

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 12:29 pm.

Agenda Item: Comments from the Public

Eddie Moy and Clarence Galloway participated in the meeting as observers.

Sherry Warren attended the meeting to inquire about a complaint she previously submitted. Update information is provided in the complaint's section.

Agenda Item: Draft Minutes, May 20, 2020

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board voted unanimously to approve the draft minutes dated May 20, 2020.

Agenda Item: Application for Licensure Recommendations

Appraiser: (1) Certified General; (2) Certified Residential; (1) Trainee

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted to approve the June 17, 2020, list of appraiser applications for licensure, attached hereto and made a part of the June 17, 2020 minutes.

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the board voted, to forward Thomas Rowley's-application for Certified General to OPLA investigation to include Linda Gallagher and forward appraisal reports to the review appraiser for an appraisal review. Mr. Canterbury recused himself from the vote.

Camille Lynch's application for Licensed Residential was deferred to next month's meeting.

Agenda Item: Review of Complaints

In the matter of Frank Sanders Jr.

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board voted unanimously to issue a Consent Order to Frank Sanders Jr. to include a reprimand and to impose a course of remediation (15-hour precicensing USPAP course and 4-hour "What Are you Signing and Why?").

In the matter of Maselah Surmaty

The board agreed to defer to next meeting.

Agenda Item: Education Report

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the June 17, 2020, minutes

Agenda Item: Budget

Chairperson Papas testified on June 8, 2020, on behalf of the Board before Councilmember Bonds and the Committee on Housing and Neighborhood Revitalization on the proposed '21 Appraisal Education Fund budget and the Board and appraiser industry activities since the onset of COVID-19.

Agenda Item: Correspondence

None

Agenda Item: Old Business

None

Agenda Item: New Business

The Board of Real Estate Appraisers chairperson, Tamora Papas, testified before Council member Anita Bonds and the Committee on Housing and Neighborhood Revitalization at the budget hearings on June 8, 2020. Ms. Papas reported what activities have been administered from the board during COVID-19 and the Appraisal Education Fund.

Ms. Papas and Kevin Cyrus will be working together to gather materials that can be added to the board's newsletter.

Agenda Item: Next Meeting

Next Scheduled Regular Meeting, July 15, 2020
1100 4th Street, SW, Room 300, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board unanimously voted to adjourn. Meeting adjourned at 1:02 pm.

Respectfully submitted,



Tamora K. Papas, Chair
Date: July 15, 2020

Recorder/transcriber: Stacey Williams