



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

June 19, 2019

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, June 19, 2019, at 10:00 am at 1100 4th Street, S.W., Room E546, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:10 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Marguerite Allen, Andrew Sullivan, Margot Wilson

Board Members via Telephone: Todd Canterbury

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Kathy Thomas, Education Coordinator;

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 10:11 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Commission unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 12:01 am and attendance was taken.

Agenda Item: Comments from the Public

None.

Agenda Item: Draft Minutes, May 15, 2019

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve the draft minutes dated May 15, 2019.

Agenda Item: Application for Licensure Recommendations

Appraiser: (5) Certified General, (2) Certified Residential

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve the June 19, 2019 list of appraiser applications for licensure, attached hereto and made a part of the June 19, 2019 minutes.

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to defer Luther Jenkins' upgrading application for a Certified Residential Appraiser license to the next board meeting.

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to approve Justin Harley's reciprocity application for a Certified Residential Appraiser license.

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to forward Labby Akinsanmi Request for a Hearing from renewal application to the Office of Administrative Hearings.

Agenda Item: Review of Complaints:

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to defer appraisal review of complaint filed against licensed Certified Residential Appraiser, Kyle Squires, to the next board meeting.

Upon motion duly made by Mr. Sullivan and properly seconded by Mrs. Allen, the Board voted unanimously to request a Notice of Intent to take Disciplinary action against licensed Certified General Appraiser, Michael Heup, and issue a Consent Order.

Agenda Item: Education Report

Upon motion duly made by Mrs. Allen and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the June 19, 2019, minutes.

Agenda Item: Budget

None

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

None

Agenda Item: Correspondence

None

Agenda Item: Old Business

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve a memorandum for submission to DCRA regarding their position to oppose any legislation regulating Appraisal Management Companies in the District of Columbia.

Agenda Item: New Business

Board voted unanimously to approve the Fall 2019 AARO Conference attendees: Tamora Papas, Andrew Sullivan, Leon Lewis, Stacey Williams, and Kevin Cyrus.

The board reviewed the ASC Audit preliminary review report and was informed of the proper changes made to bring the District up to par with the PSI system and ASC website.

Chairperson Tamora Papas, Andrew Sullivan, Leon Lewis, Stacey Williams, and Kathy Thomas attended the Historic Preservation conference on June 7th, 2019. One of the topics was the history of the District of Columbia and the types of home styles. Another topic discussed was the use of technology when selling or appraising a home; such as the HistoryQuest DC and the DC Historic Site application that can be used on any smart phone or mobile device. Additional topics included:

- Historic Overview of DC Architecture and the Development of Neighborhoods
- Historic Preservation, Local Origins
- Historic Designation: Individual versus Districts; Restrictions and Approval; Historic Homeowner Grant Program
- Get to know a New Historic District: Kingman Park
- Recent and Upcoming Projects in Anacostia
- What's Next for the District: Introducing the DC Cultural Plan

Agenda Item: Next Meeting

Next Scheduled Regular Meeting, July 17, 2019
1100 4th Street, SW, Room 300, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Ms. Wilson and properly seconded by Mrs. Allen, the Board unanimously voted to adjourn. Meeting adjourned at 12:31 pm.

Respectfully submitted,



Tamora K. Papas, Chair

Date: July 19, 2019

Recorder/transcriber: Stacey Williams