



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Department of Consumer and Regulatory Affairs  
Occupational and Professional Licensing Administration  
Board of Real Estate Appraisers**

**Meeting Minutes**

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, July 17, 2019, at 10:15 AM at 1100 4<sup>th</sup> Street S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Mr. Andrew Sullivan at 10:10AM.

**Attendance:**

Board Members Present: Mr. Andrew Sullivan, Mr. Todd Canterbury, Ms. Tamora Papas, Chairperson (via phone)  
Board Members Absent: Mrs. Marguerite Allen, Ms. Margot Wilson  
Staff Members: Mr. Leon Lewis, Executive Director, Ms. Avis Pearson, Board Administrator, Mr. Kevin Cyrus, Education Liaison  
Legal Counsel: Kia Winston, Esq.  
Members of the Public: Mr. Vladimir Kramsky

**Agenda Item: Comments from the Public**

- Mr. Kramsky joined the meeting seeking resources from the Board as an Appraiser Trainee. The Board responded with resources and information that Mr. Kramsky can use on developing his experience as an Appraiser Trainee.

**Agenda Item: Executive Session- CLOSED TO THE PUBLIC**

The Board entered into Executive Session at 10:35A.

- Upon motion made by Mr. Canterbury and properly seconded by Ms. Papas the Board unanimously voted to enter into Executive Session pursuant D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to discuss the following:
  - Deliberate over applications for licensure;
  - Discussion of public complaints.

The public session resumed at 11:40AM

**Agenda Item: Approval of Draft Minutes (6/19/19)**

- Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to approve the draft minutes from June 19, 2019



**Agenda Item: Application for Licensure**

**Appraiser:** (6) Certified General (2) Certified Residential (1) Temporary Certified General

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the June 17, 2019 list of appraiser applications for licensure, attached hereto and made a part of the June 17, 2019, minutes.

**Agenda Item: Complaints**

- In the matter of Mr. Kyle Squires: upon motion duly made by Mr. Canterbury and properly seconded by Ms. Papas, the Board voted unanimously to issue a Consent Order with a reprimand and have Mr. Squires take a course of remediation recommended by the Board.
- In the matter of Mr. Luther Jenkins, upon motion duly made by Ms. Papas and properly seconded by Mr. Canterbury the Board voted unanimously to take the following actions:
  - Issue a Notice of Intent to Deny his Application for a Certified Residential Appraiser.
  - Issue a Notice of Intent to take Disciplinary Action to include a six month suspension of his license and a \$3000 fine.
  - Notify the state of Maryland, Board of Real Estate Appraisers and Home Inspectors of the complaint.
- In the matter of Eric Jennings, upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve his application for a license as a Certified General Appraiser and that no action would be taken.

**Agenda Item: Education**

- Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the Education Committee Report with the recommended changes. Allterra Group, LLC will offer continuing education courses in the classroom and not online.

**Agenda Item: Budget**

- None

**Agenda Item: Calendar**

- The Appraisal Institute Conference will be held 7/22-7/24/19 in Denver, Colorado. Mr. Sullivan will be attending this conference.
- The AARO Fall Conference will be held 10/18- 10/21/19 in Washington, DC. Ms. Papas, Mr. Sullivan, Mr. Lewis, Ms. Williams, and Mr. Cyrus will attend this event.

**Agenda Item: Correspondence**

- None



**Agenda Item: Old Business**

- AMC Legislation Update – Emergency legislation has been introduced by the City Council directing administrative functions to regulate Appraisal Management Companies to the Department of Insurance, Banking and Securities.

**Agenda Item: New Business**

A DRAFT of the newsletter has been prepared. This DRAFT will be emailed out to the Board.

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Papas, the Board unanimously voted to adjourn. Meeting adjourned at 12:10PM

Respectfully submitted,

A handwritten signature in blue ink that reads "Tamora Papas".

Tamora Papas, Chairperson

A handwritten date in blue ink that reads "9-18-19".

Date

Recorder: Avis Pearson, Board Administrator