



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

January 15, 2020

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, January 15, 2020, at 10:00 am at 1100 4th Street, S.W., Room E300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:17am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Margot Wilson, Kiara Pesante Haughton

Board Members via Phone: Todd Canterbury

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Jocelyn Reyes, Program Support Specialist; Shaun Richards, Program Support Specialist

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 10:18am, the following motion was made:

Upon a motion duly made by Ms. Wilson and properly seconded by Ms. Haughton, the board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 10:29am.

Agenda Item: Comments from the Public

None.

Agenda Item: Draft Minutes, December 18, 2019

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated December 18, 2019.

Agenda Item: Application for Licensure Recommendations

Appraiser: (2) Certified General; (1) Certified Residential; (2) Appraiser Trainee

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve the January 15, 2020, list of appraiser applications for licensure, attached hereto and made a part of the January 15, 2020, minutes.

Agenda Item: Review of Complaints

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board voted unanimously to rescind reprimand action made against Larry Rushing at the December 18, 2019, board meeting and to approve the issuance of an Informal Admonition and to recommend that Mr. Rushing complete the course titled "Report Certification: What Am I Signing & Why?".

Agenda Item: Education Report

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the January 15, 2020, minutes.

Agenda Item: Budget

None

Agenda Item: Correspondence

The DC Board of Real Estate Appraisers has been assigned a new Policy Manager from the Appraisal Subcommittee, Vicki Metcalf, for the next 4 years.

Agenda Item: Old Business

None.

Agenda Item: New Business

Approval for Kiara Haughton to attend the 2020 Appraisal Institute Annual Conference on August 3-5, 2020 in Orlando, Florida was rescinded until first attending the Fall Association of Appraiser Regulatory Official (AARO) Annual Conference.

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the board voted to rescind funding authorization vote made during the November 13, 2020, meeting for appraiser licensees to attend the Historic Preservation Seminar this year.

Per Diem for local travel has been deferred to the next board meeting.

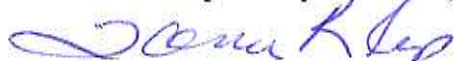
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, February 19, 2020
1100 4th Street, SW, Room 300, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board unanimously voted to adjourn. Meeting adjourned at 10:54 am.

Respectfully submitted,



Tamora K. Papas, Chair
Date: February 19, 2020

Recorder/transcriber: Stacey Williams