



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

September 16, 2020

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, September 16, 2020, at 10:00 am via WebEx conference call.

The meeting was called to order by Tamora Papas, Chair, at 10:12 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Todd Canterbury, Kiara Pesante Haughton

Board Members Absent: Margot Wilson

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Asia Dumas, Investigator

Legal Counsel: Marc Nielson, Attorney, Office of the General Counsel
Keith Parson, Attorney, Office of the General Counsel

Agenda Item: Executive Session

At approximately 10:58 am, the following motion was made:

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 11:38 am.

Agenda Item: Comments from the Public

None.

Agenda Item: Draft Minutes, July 16, 2020

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated July 16, 2020.

Agenda Item: Application for Licensure Recommendations

Appraiser: (8) Certified General; (2) Certified Residential

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted to approve the September 16, 2020, list of appraiser applications for licensure, attached hereto and made a part of the September 16, 2020 minutes.

Upon motion duly made by Ms. Haughton and properly seconded by Mr. Canterbury, the board voted unanimously to approve for examination, Camille Lynch's upgrade application, for a Licensed Residential Appraiser license.

Agenda Item: Review of Complaints

The Board deferred the complaint filed against licensed Certified Residential Appraiser, Maselah Surmaty, to October 14, 2020, board meeting – pending appraisal report from Review Appraiser.

Agenda Item: Education Report

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the September 16, 2020, minutes.

The Education unit will review other course options for December 2020 Appraisal Forum for consideration. Previous course option with Sandra Adomatis titled "A Dive Into Housing Labels and Style" is no longer available.

Agenda Item: Correspondence

None

Agenda Item: Old Business

Board was notified that the Appraisal Newsletter was distributed to all DC licensee in July. Copies of newsletter was sent to board members and staff.

Agenda Item: New Business

The Appraisal Subcommittee (ASC Audit) will be held on January 25-28, 2021 by Vicki Ledbetter Metcalf. The Board meeting for January 2021 will be moved to a more accommodating date for audit closing.

The AARO 2020 Fall Conference meeting will be held virtually on October 19-21, 2020. No registration fees will apply. Layout of meeting will be similar to the previous years. The AARO Communications committee will meet prior to conference on October 1st at 11:00am to go over items that will be presented at the meeting.

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve moving the October board meeting from October 21st to October 14th in order to accommodate AARO Fall conference.

Agenda Item: Next Meeting

Next Scheduled Regular Meeting, October 14, 2020
Via Webex Conference Call

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Haughton, the Board unanimously voted to adjourn. Meeting adjourned at 11:42 am. Meeting resumed at 11:45 am and final adjournment was motioned by Mr. Sullivan and properly seconded by Mr. Canterbury at 11:48 am.

Respectfully submitted,
Tamora Papas
Tamora K. Papas, Chair
Date: October 14, 2020

Recorder/transcriber: Stacey Williams