

**District of Columbia Real Estate Commission**  
**January 10, 2017**  
**Minutes**

The District of Columbia Real Estate Commission held its regularly scheduled meeting on Tuesday, January 10, 2017, at 1100 4<sup>th</sup> Street, S.W., Room 300B, Washington, D.C. 20024.

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The meeting was called to order by Chairperson Josephine Ricks at 10:15 am and attendance was taken. Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Owens, the Commission unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding at 9:35 am.

The public session of the meeting was resumed at 10:13 am and attendance was taken.

**Attendance**

Commission Members Present: Josephine Ricks, Monique Owens, Frank Pietranton, Christine Warnke, Darrin D. Davis, Danai Mattison Sky

Members Absent: Ulani Gulstone

Staff: Leon W. Lewis, Executive Director, Stephanie Johnston, Program Support Specialist, Kathy Thomas, Education Specialist, Occupational and Professional Licensing Division, Wilfred Usher, Investigator, Regulatory Investigation Section, Business and Professional Licensing Administration.

Legal Counsel: Kia Winston

Public Consumers Present: None

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**Agenda Item: Comments from the Public**

There were no public comments made at this meeting.

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**Agenda Item: Draft Minutes**

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Mattison Sky, the Commission voted unanimously to accept draft minutes dated December 13, 2016.

**Agenda Item: Application for Licensure Recommendations**

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Davis, the Commission unanimously voted to approve Application Lists #1, attached hereto and made a part of the January 10, 2017, minutes.

**Agenda Item: Complaints and Legal Committee Recommendations**

Notification of possible Guaranty Fund claim from Andrew Lawrence, Esq.; Keep in file until further action.

In the matter of f Andrew McGuire, Esq. against Anne Butler.; Awaiting response.

In the matter of Ryan Gehris.; Close

In the matter if Rob Maggin.; Close

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Owens, the Commission unanimously voted to approve the recommendations of the Legal Committee.

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**Agenda Item: Education Items**

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Warnke, the Commission unanimously voted to approve the Education Committee Report, attached hereto and made a part of the January 10, 2017, minutes.

**Agenda Item: Budget**

There was no financial report presented at this meeting.

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**Agenda Item: Review of Calendar**

Commission meetings (2017)

**Agenda Item: Review of Calendar cont'd**

March 14, 2017	September 12, 2017
April 11, 2017	October 17, 2017
May 9, 2017	November 14, 2017
June 13, 2017	December 12, 2017

Chairperson Ricks stated that she would not be present for the February meeting. Vice Chairperson Frank Pietranton will act in her stead.

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**Agenda Item: Old Business**

Commissioners Sky and Davis are in the process of scheduling upcoming Board and Ethics Government Accountability (BEGA) training, where they will, in addition to *Ethics* training, receive instructions regarding establishing DC government e-mail accounts while Commission members.

**Agenda Item: New Business**

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Warnke, the Commission unanimously voted to authorize legal counsel to begin drafting legislation to amend/repeal sections of the licensure law, as well as changes approved to the rules and regulations, and other changes needed to the law and regulations, including hearing provisions. The changes include but not limited to:

- (A) DC Code Section 47-1953.197(37) – repeal;
- (B) Property Management Scope of Practice – amend;
- (C) DC Code Section 42-1707(d) – amend;
- (D) Renewal Notices DC Code Section 47-2853.13(a) amend;
- (E) Property Management Course – add to law;
- (F) DCMR Section 2621.1 – amend;

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**Agenda Item: New Business cont'd**

- (G) Adopt appeal regulations – DCMR 3336 – add to regulations;
- (H) Deadline for completion of distance learning continuing education course (DCMR 2607.9(a)(4)(d));
- (I) Record Keeping – add to rules;
- (J) Online advertising

Mr. Cyrus and Ms. Thomas reported that the Fair Housing Instructor Development Workshop on December 20, 2016 was a huge success with over 15 instructors present. The session was presented by the Fair Housing Alliance.

Mr. Cyrus and Ms. Thomas also reported that there will be Commission-sponsored continuing education courses at Gallaudet College (Kellogg Center) on January 27, 2017. All classes are full.

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Davis, the Commission unanimously voted to approve attendance for all Commissioners and designated staff for the ARELLO Mid-year meeting in Louisville, Kentucky from April 26-29, 2017. Expenditures to be paid from the Real Estate Guaranty and Education Fund.

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**Agenda Item: Correspondence**

No correspondence was reviewed at this meeting.

**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, March 14, 2017  
1100 4<sup>th</sup> Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Davis, the Commission unanimously voted to adjourn. Meeting adjourned at 11:40 am.

Respectfully submitted,

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Josephine Ricks, Chairperson

Date

Recorder: Stephanie Johnston, Program Support Specialist  
Attachments

DRAFT