



Occupational and Professional Licensing

District of Columbia Board of Real Estate Appraisers

December 21, 2022

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, December 21, 2022, at 10:00 am via virtual.

The meeting was called to order by Tamora Papas, Chair, at 10:01 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Marty Skolnik

Board Members Absent: Anthony Bolling

Staff: Brittney Cheshier, Board Administrator; Leon Lewis, Program Coordinator; Stacey Price (Williams), Board Administrator; Kevin Cyrus, Education Coordinator; Jahmai Jefferson, Program Support Specialist; Kathy Thomas, Program Support Specialist; Cynthia Briggs, Program Manager of Occupational and Professional Licensing

Legal Counsel: Marc Nielson, Attorney, Office of the General Counsel

Public Member(s): Jonathan Kinard; Pratima Lele, Department of Insurance Securities and Banking (DISB); Sheree DeBerry, Board of Ethics and Government Accountability (BEGA)

Agenda Item: Comments from the Public

Jonathan Kinard joined the meeting to request guidance on the responsibilities of the appraiser supervisor when completing the appraisal logs. Mr. Kinard stated that he can no longer work with his previous appraiser supervisor to receive the required signatures. The Board will request guidance from the Appraisal Standards Board of the Appraisal Foundation and the Appraisal Subcommittee Policy Manager and follow up with Mr. Kinard.

Ms. Pratima Lele is a real estate attorney with DISB and joined to observe the December 2022 Board of Appraisers meeting.

Ms. Sheree DeBerry from BEGA joined to observe the December 2022 Board meeting.

Agenda Item: Executive Session

At approximately 10:48 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaint review.

The public session of the meeting was resumed at 11:07 am.

Agenda Item: Draft Minutes, November 16, 2022

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the draft minutes dated November 16, 2022, with changes.

Agenda Item: Application for Licensure Recommendations

Upon motion duly made by Mr. Sullivan, and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the December 21, 2022, application list administratively approved by OPL staff, attached hereto and made a part of the December 21, 2022, minutes.

Agenda Item: Complaints and Legal Matters

Upon a motion duly made Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to reopen the complaint against Emmanuel Nimako, in light of new information.

Agenda Item: Education Committee Report

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the December 21, 2022, minutes.

Agenda Item: Budget Update

None.

Agenda Item: Correspondence

None.

Agenda Item: Old Business

Kathy Thomas provided an update on the DCPS outreach virtual event to take place in February 2023. Mr. Skolnik and Ms. Papas agreed to participate in the outreach event with a recommendation that Mr. Bolling participate.

Agenda Item: New Business

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to continue with virtual monthly Appraiser meetings, and to meet in person on an as needed basis.

Agenda Item: Next Meeting

The next scheduled regular meeting is January 18, 2023, via WebEx.

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to adjourn. Meeting adjourned at 11:14am.

Respectfully submitted,

Tamora K Papas

Tamora Papas Chair
Date: December 21, 2022

Recorder/transcriber: Brittney Cheshier