



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Consumer and Regulatory Affairs
Occupational and Professional Licensing Administration
Board of Professional Engineers
Meeting Minutes**

The District of Columbia Board of Professional Engineers held its monthly meeting on October 18, 2018.

The meeting was called to order by Sam Wilson, Chairman, at 10:10AM

Attendance:

Board Members Present: Mr. Sam Wilson, Chairman, Mr. Roland Carter, Ms. Mary Jean Pajak, Mr. Paul Rich
Absent: Mr. Barry Lucas, Vice Chairman
Staff Members: Mr. Leon Lewis, Executive Director, Ms. Avis Pearson, Board Administrator
Legal Counsel: Ms. Kia Winston, Esq.
Members of the Public: Ms. Suha Atiyeh

Agenda Item: Executive Session- CLOSED TO THE PUBLIC

- Upon motion made by Ms. Pajak and properly seconded by Mr. Lucas the Board unanimously voted to enter into executive session at 10:13AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
 - o Deliberate over applications for licensure;
 - o Discussion of public complaints.

The Board returned from Executive Session at 10:55AM

Agenda Item: Comments from the Public

- Ms. Atiyeh appeared before the Board to discuss International Comity.

Agenda Item: Acceptance of Minutes:

- Upon a motion duly made by Mr. Carter and properly seconded by Mr. Rich, the Board unanimously voted to approve the September 27, 2018 minutes.

Agenda Item: Final Recommendations:

- Upon a motion duly made by Mr. Paul Rich and properly seconded by Ms. Pajak, the Board unanimously voted to approve the following actions:
 - Applications for James McKelvey and Michael Taylor.
 - The application for Alan Mettemeyer will be deferred until additional information is received.



- In the case involving Mingqiao Zhu, a letter of Informal Admonition will be issued for Plan Stamping.

Agenda Item: Old Business:

- None

Agenda Item: New business:

- Mr. Rich will be traveling to Atlanta today to meet with the Examinations for Professional Engineers (EPE) Committee. Mr. Wilson will be traveling to Tampa, FL in November to meet with the Public Outreach Task Force. During this meeting, strategies will be discussed to promote licensure.
- The newsletter will be published twice a year in the spring and fall. The names of all applicants who have passed the April and October exam will be posted in the newsletter.

Agenda Item: Adjournment:

- Upon motion duly made by Mr. Carter and properly seconded by Ms. Pajak the Board voted to unanimously adjourn the meeting at 12:00PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sam Wilson", is written over a horizontal line. Below the line, the name "Sam Wilson, Chairman" is printed in a standard black font.

Jan 24, 2019
Date

Recorder: Avis Pearson, Board Administrator