



## Occupational and Professional Licensing Administration

District of Columbia Board of Professional Engineers and Land Surveyors  
1100 4<sup>th</sup> Street SW; Suite 500  
Washington, DC 20024

### Meeting Minutes

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).” 3 DCMR § 10409.2*

The District of Columbia Board of Professional Engineers and Land Surveyors met on Thursday, July 31, 2025, at 11:06 a.m. This meeting was held virtually.

#### Attendance

Board Members Present: Mr. Barry Lucas, Chairman, Mr. Michael Jelen, Dr. Sam Wilson, Mr. Roland Carter

Absent: Mr. Michael McKenna

Board Staff: Mr. Demetrius Norman, Chief, Customer Experience Officer, Ms. Jacqueline Noisette, Deputy Associate Administrator, Mr. Leon Lewis, Program Manager, Ms. Avis Pearson, Board Administrator, Ms. Jahmai Jefferson, Program Support Specialist, Ms. Amber Carpenter, Summer Youth Intern

Legal Counsel: Ms. Jessica Rice, Esq., Board Attorney, Ms. Nicole Bramstedt, Ms. Esq., Legislative and Affairs Specialist, Ms. April Randall, Esq., Legislative and Public Affairs Officer

Public Guest: Mr. Rick Dreist, Mr. Charles Wagner

#### Agenda Item: Comments from the Public

Mr. Wagner joined the meeting to discuss his reinstatement application. The application was reviewed/discussed during executive session.

Mr. Dreist informed the Board that the District of Columbia Association of Land Surveyors (DCALS) will be celebrating their 24<sup>th</sup> Anniversary on September 10, 2025. The event will be held at Marciano's. Ms. Kim Proto, who works with the Office of Planning, will be the guest speaker. Information about this event and sign up can be found on the DCALS website (<https://dcals.org/>).

Mr. Cozens inquired about his reinstatement application. He was informed that his application would be discussed during the executive session.

**Agenda Item: Draft Minutes**

Upon a motion duly made by Dr. Wilson and properly seconded by Mr. Carter, the Board voted to approve the meeting minutes for June 26, 2025, with the recommended changes.

**Agenda Item: Application Approvals**

Upon a motion duly made by Dr. Wilson and properly seconded by Mr. Jelen, the Board voted to approve the administrative approval applications list for July 31, 2025, attached hereto and made a part of June 31, 2025, minutes.

**Agenda Item: Outreach**

Career Day was held with the DLCP summer youth on July 28<sup>th</sup>. This event was well attended. Interactive sessions were held and the students asked great questions.

**Agenda Item: Legislative/Rulemaking Updates**

Ms. Bramstedt informed the Board that the Board of Architect and Engineers Good Samaritan Amendment Act still has not been scheduled for a hearing. It is likely that there will be a hearing in the fall.

**Agenda Item: Sub Committee Update**

The subcommittee did not meet in July. This committee will reconvene on September 22<sup>nd</sup> prior to the next Board meeting.

**Agenda Item: Old Business**

The subcommittee will begin planning for the Education Forum for 2026. A date for the event has not been determined. All Board members are encouraged to provide input for this event.

**Agenda Item: New Business**

The quarterly Board training will be held on August 15<sup>th</sup> from 10a-12noon. The topic to be discussed will be the Legislative and Rule Making Process and FOIA Request. This will be in-person training. Mr. Norman will follow up whether participants will be reimbursed for their parking.

Upon a motion, duly made by Dr. Wilson and properly seconded by Mr. Carter. The Board voted to elect Mr. Jelen's as the Board Vice Chairman.

**Agenda Item: Executive Session – (Closed to the Public)**

Upon motion, duly made by Mr. Jelen and properly seconded by Dr. Wilson, the Board entered the Executive Session at 12:08 p.m. to discuss complaints, legal matters, and applications pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and (13).

Upon motion, duly made by Mr. Lucas and properly seconded by Mr. Jelen the Board returned to public session at 1:17p.m.

**Agenda Item: Recommendations**

The previous Consent issued to Mr. Charles Wagner (PE905948) will remain unchanged.

Upon motion, duly made by Mr. Jelen and properly seconded by Dr. Wilson, in the matter of Mr. Erhan Tolu (PE7655), the Board voted to impose a formal reprimand, a civil fine of \$750.00 and offer a Consent Order for practicing on an expired license.

Upon motion, made by Mr. Jelen and properly seconded by Dr. Wilson, in the matter of Ms. Madison Anderson (PE40002841), the Board voted to deny her endorsement application due to insufficient education.

The complaint initiated by Mr. Nicholas Cirino was reviewed by the Board. It was closed by the Consumer Protection Unit due to the lack of cooperation from the Complainant.

**Agenda Item: Adjournment**

Upon motion, duly made by Dr. Wilson and properly seconded by Mr. Carter, the Board voted to adjourn the meeting at 1:25p.m.

***The next Board meeting is scheduled for September 25, 2025 @ 11am.***

Respectfully submitted,

Mr. Barry Lucas, Chairman

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Date

Recorder/transcriber: Avis Pearson, Board Administrator