**Occupational and Professional Licensing Administration**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**1100 4th Street SW; Suite 500**

**Washington, DC 20024**

**May 22, 2025**

**Meeting Minutes**

***This meeting is governed by the Open Meetings Act.  Please address any questions or complaints arising under this meeting to the Office of Open Government at***[***opengovoffice@dc.gov***](mailto:opengovoffice@dc.gov)*.” 3 DCMR § 10409.2*

The District of Columbia Board of Professional Engineers and Land Surveyors met on Thursday, May 22, 2025, at 11:09 a.m. This meeting was held virtually.

**Attendance**

Board Members Present: Mr. Barry Lucas, Chairman, Mr. Michael McKenna, Dr. Sam Wilson, Mr. Michael Jelen, Mr. Roland Carter

Board Staff: Mr. Demetrius Norman, Chief, Customer Experience Officer, Ms. Jacqueline Noisette, Deputy Associate Administrator, Mr. Leon Lewis, Program Manager, Ms. Avis Pearson, Board Administrator, Mr. Kevin Cyrus, Education Coordinator, Ms. Jahmai Jefferson, Program Support Specialist, Ms. Jennifer Durden, Paralegal Specialist, Ms. Irina Moore, Exam Coordinator, Ms. Tracey Jamison, Program Support Specialist, Ms. Nicole Bramsted, Legislative and Public Affairs Specialist (joined the meeting at 11:35am)

Legal Counsel: Ms. Jessica Rice, Esq., Board Attorney

Public Guest: Mr. Brandon Lewis, Office of Open Government, Rick Dreist, Mr.

Richard Staudort, D.Somuyiwa

**Agenda Item: Comments from the Public**

No comments from the public.

**Agenda Item: Draft Minutes**

Upon a motion duly made by Dr. Wilson and properly seconded by Mr. Carter, the Board voted to approve the meeting minutes for March 27, 2025.

**Agenda Item: Application Approvals**

Upon a motion duly made by Dr. Wilson and properly seconded by Mr. Carter, the Board voted to approve the administrative approval applications list for May 22, 2025, attached hereto and made a part of the May 22, 2025 minutes.

**Legislative/Rulemaking Updates**

Ms. Bramstedt informed the Board that Director Crowe will be testifying on the budget on June 9, 2025, at 9am.

**Sub Committee Update**

The subcommittee met on 4/28/25. The committee discussed the proposed auditing guidelines. A summary of this information was presented to the Board by Mr. Cyrus.

Upon motion duly made by Dr. Wilson and properly seconded by Mr. McKenna, the Board voted to accept the auditing Timeline for Professional Engineers and Land Surveyors Continuing Education with the recommended changes to modify the dates on the timeline.

Ethical considerations and disciplinary actions were also discussed during the meeting. Specifically, the general rules in chapter 1733 and how these rules substantially reflect the ethical and behavioral considerations of the Model Law. Ms. Randall is preparing training for all of the Boards to discuss these general rules. Attorney Rice informed the Board that there is an applicability statute in chapter 1733 referring to professional engineers and surveyors. Ms. Durden is working on drafting a codebook with regulations and statutes for each of the boards and professions that will be available on the Board’s website and will have both chapters 15 and 33. This information should help with providing clarity to not only the Board members, but licensees who are interested in knowing what ethical standards and regulations they will be held to.

**Agenda Item: Old Business**

Ms. Pearson informed the Board that they are not required to submit information for Financial Disclosure for this year. It may be required in 2026.

Dr. Wilson did provide feedback from the NCEES Zone meeting held in Cambridge, MA in April. Dr. Wilson officially became the nominee for President-elect for NCEES. This will be formally announced at the annual meeting in August.

Outreach is scheduled at Turner Elementary School on May 29, 2025; 9:15-11:15a. The audience will be third graders. Ms. Jefferson did also inform the Board the there will be a Summer Youth program this summer. More information will be shared in future meetings by Ms. Jefferson and Ms. Noisette.

**Agenda Item: New Business**

Information was sent to the Board prior to this meeting regarding NCEES exam changes. This information will be attached to the meeting minutes.

The subcommittee will begin discussions regarding the Continuing Education Forum for 2026. A date for this event has not been determined. This forum will provide continuing education for licensees.

Mr. McKenna and Ms. Pearson attended the Special Colonial States Meeting. The purpose of this meeting was to vote on the revised by-laws. This revised document will include an annual stipend for the Executive Director. The organization lost their non-profit status, and this is the first step with re-acquiring the status. Ms. Salloum, Executive Director, did ask that we hold off on sending any money for annual fees. An invoice for 2024 and 2025 will be sent out later this year.

**Agenda Item: Executive Session** – **(Closed to the Public)**

Upon motion, duly made by Mr. Jelen and properly seconded by Mr. McKenna the Board entered Executive Session at 12:22 pm to discuss complaints, legal matters, and applications pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and (13).

The Board returned to public session at 1:24pm

**Agenda Item: Recommendations**

Upon motion duly made by Mr. Jelen and properly seconded by Dr. Wilson, in the matter of Mr. Stephen Lasser (PE20072), the Board voted to modify the Consent Order by removing the formal reprimand.

Upon motion, made by Mr. Jelen and properly seconded by Dr. Wilson, in the matter of Mr. Andrew Harvey (PE906736) the Board voted to impose a formal reprimand, a civil fine of $500.00 and offer a Consent Order.

Upon motion, duly made by Mr. Jelen and properly seconded by Dr. Wilson, in the matter of Mr. Galen Staengl (PE907541) the Board voted to impose a formal reprimand, a civil fine of $1000.00 and offer a Consent Order.

**Agenda Item: Adjournment**

Upon motion, duly made by Dr. Wilson and properly seconded by Mr. Jelen the Board voted to adjourn the meeting at 1:33pm.

***The next Board meeting is scheduled for June 26, 2025 @ 11am.***

Respectfully submitted,

Mr. Barry Lucas, Chairman

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Date

Recorder/transcriber: Avis Pearson, Board Administrator