**Meeting Minutes**

**Thursday, June 28, 2018**

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, June 28, 2018, at 1100 4th Street SW, Community Room 300 Washington, DC 20024. The Board met in committee session prior to the public meeting to review Applications for Licensure.

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The meeting was called to order by Sam Wilson, Board Chairman, at 10:10 AM.

**Board Members Present:**  Mr. Roland Carter, Mr. Barry Lucas, Ms. MaryJean Pajak

**Board Members Absent:** Mr. Paul Rich

**Legal Counsel:** Ms. Kia Winston, Esq.

**Staff Present:** Mr. Clifford Cooks, Program Manager**,** Ms. Virginia Bryant, Program Support Specialist, Ms. Avis Pearson, Board Administrator, Ms. Kathy Thomas, Education Liaison

**Public Guest:** Mr.Michael McKenna, LS,

**\* \* \* \* \* \* \* \* \* \* \***

**Agenda Item: Executive Session- CLOSED TO THE PUBLIC**

* Upon motion made by Mr. Lucas and properly seconded by Mr. Carter the Board unanimously voted to enter into executive session at 10:13 AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
  + Deliberate over applications for licensure;
  + Discussion of public complaints.
* The Board returned to Open Session at 11:44 M

**\* \* \* \* \* \***

**Comments received from the Public**: No comments from the public.

**Agenda Item: Minutes/Applications**

* Upon motion duly made by Mr. Carter and properly seconded by Mr. Lucas the Board unanimously voted to approve the April 24, 2018 minutes with the recommended changes.
* Upon motion duly made by Ms. Pajak and properly seconded by Mr. Carter the Board voted approve for Mr. Michael Lee and Ms. Gita Amiri to take the October 2018 and April 2019 (respectively) PE exam applications that were reviewed by the Board in the committee session.

**Agenda Item: Recommendation**

* Upon motion duly made by Mr. Carter and properly seconded by Ms. Pajak, in the matter of DCRA vs Keith Preddie, the Board voted to reject the offer presented by Mr. Preddie’s Counsel. This offer was presented to the Board by Attorney Matthew Green, Office of General Counsel, DCRA.

**\* \* \* \* \* \***

**Agenda Item: Old Business**

* The NCEES Annual Meeting will be held in Scotsdale, Arizona August 15-18, 2018. There was a delay Funded Delegates registering for the conference due to the annual dues not being paid. Payment has been received by NCEES and all participants have been asked to register.
* A DRAFT of the Newsletter was reviewed by Ms. Thomas and the Board. Minor revisions were recommended prior to the document being sent out.

**\* \* \*** \* \* \*

**Agenda Item: New Business**

* Mr. Wilson informed the Board that Mr. Purcell, President, Northeast Zone, will be starting an outreach committee to encourage licensure.
* Ms. Pearson reminded the Board of the upcoming renewal. Notices will be sent out by PSI via email on 7/1. All Board members are encouraged to renew their license by 8/31/18.

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**Agenda Item: Adjournment**

Upon motion duly made by Mr. Carter and properly seconded by Ms. Pajak, the Board voted unanimously to adjourn the meeting at 12:40PM.

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, July 26, 2018.

Respectfully Submitted,

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Sam Wilson, Chairman

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Date

**Recorder: Ms. Avis M. Pearson, Board Administrator**