**Meeting Minutes**

**Thursday, April 24, 2018**

The District of Columbia Board of Professional Engineering held its monthly meeting on Tuesday, April 24, 2018, at 1100 4th Street SW, Community Room 300 Washington, DC 20024. The Board met in committee session prior to the public meeting to review Applications for Licensure.

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The meeting was called to order by Sam Wilson, Board Chairman, at 11:02 AM.

**Board Members Present:**  Mr. Roland Carter, Mr. Barry Lucas, Ms. MaryJean Pajak, Mr. Paul Rich

**Legal Counsel Absent:** Ms. Kia Winston, Esq.

**Staff Present:** Ms. Virginia Bryant, Program Support Specialist, Mr. Leon Lewis, Executive Director, Avis Pearson, Board Administrator, Kathy Thomas, Education Liaison

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**Agenda Item: Executive Session- CLOSED TO THE PUBLIC**

* Upon motion made by Mr. Carter and properly seconded by Mr. Lucas the Board unanimously voted to enter into executive session at 11:04 AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
	+ Deliberate over applications for licensure;
	+ Discussion of public complaints.
* The Board returned to Open Session at 11:44 M

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**Comments received from the Public**: No comments from the public.

**Agenda Item: Minutes/Applications**

* Upon motion duly made by Ms. Pajak and properly seconded by Mr. Rich the Board unanimously voted to approve the January 25, 2018 minutes.
* Upon motion duly made by Mr. Rich and properly seconded by Mr. Lucas the Board voted to approved applications that were presented in committee session.

**Agenda Item: Recommendation**

* Upon motion duly made by Mr. Rich In the matter of DCRA vs Keith Preddie, the Board voted to refer this case to the Office of General Counsel for the preparation of two notices, A Notice of Revocation and a Summary Suspension to be acted upon immediately. Mr. Rich further motioned that the Board delegate its authority to the Office of Administrative Hearing to address the seventy two hour window for the Summary Suspension if Mr. Preddie requests a hearing. This motion was properly seconded by Mr. Carter.
* Upon motion duly made by Mr. Lucas in the matter of James Sirko, James Cornett and Dilip Kahatri and properly seconded the Board voted that no action would be taken.

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**Agenda Item: Old Business**

* Proposed topics for the newsletter was distributed by Ms. Thomas. Mr. Wilson will forward information to Ms. Pearson by May 1st. Ms. Thomas did request all submissions be sent to her by May 3rd.
* Ms. Winston gave an update on the Proposed Rule Making. The language in this document was approved by the Board and forwarded to the Mayor’s Office for approval.
* The Interim Zone Meeting will be held May 17-19th in Portland, Maine. All Board members with the exception of Mr. Lucas will attend.

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**Agenda Item: New Business**

* The Council on Licensure, Enforcement and Regulation (CLEAR) will be held at the Charles Sumner School Museum, 1201 Seventeenth St. NW Washington, DC from 8:30-4:30PM. Mr. Carter will attend this training.
* NCEES will discontinue the Principles and Practice of Engineering exam in April 2019 due to low attendance. Since the original offering in 2013, the exam has been administered five times with a total of 81 candidates. Only 19 candidates registered for the April 2018 administration.
* The PE renewal begins on July 1st . A notice will be posted on the website. PSI will send out renewal notices via email. Mr. Lewis will confirm this with PSI personnel.
* Ms. Pajak attended a Finance Committee in Tampa, FL on March 5, 2018. Seven charges were presented during the meeting (see attached notes). In addition to the charges it was also reported that with the reduction of the fees for the Fundamentals Exam (FE) has not had a significant impact on NCEES revenue.

 Licensing trends was also discussed – specifically outreach to encourage licensure. Per Ms. Pajak, Minnesota may be adding a review class to college curriculums for students to take prior to graduation. Some colleges/universities have discussed making the taking the FE a requirement of graduation

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**Agenda Item: Adjournment**

Upon motion duly made by Mr. Lucas and properly seconded by Mr. Carter, the Board voted unanimously to adjourn the meeting at 12:30PM.

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, June 24, 2018.

Respectfully Submitted,

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Sam Wilson, Chairman

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Date

**Recorder: Ms. Avis M. Pearson, Board Administrator**