**Meeting Minutes**

**Thursday, April 20, 2017**

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, April 20, 2017 at 1100 4th Street SW, Conference Room 300B Washington, DC 20024. The Board met in committee session prior to the public meeting to review Applications for Licensure.

**\* \* \* \* \* \* \* \* \* \* \***

The meeting was called to order by Sam Wilson, Chairman, at 11:00 AM.

**Board Members Present:**  Mr. Ernest Boykin, Vice Chairman, Ms. Mary Jean Pajak,

Mr. Compton Vyfhuis, Mr. Sam Wilson, Chairman

**Board Members Absent:** Mr. Barry Lucas,Mr. Paul Rich,

**Legal Counsel Present:** Mrs. Kia Winston, Esq.

**Staff Present:**  Avis Pearson, Board Administrator, Mr. Leon Lewis, Executive Director, Mr. Clifford Cooks, Program Manager

**Public Guest:** Keith Preddie

**Comments received from the Public**:

* Mr. Preddie addressed the Board regarding a recent complaint.

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**Agenda Item: Minutes**

* Upon motion duly made by Mr. Boykin and properly seconded by Mary Jean Pajak the Board unanimously voted to approve the March 23, 2017 minutes.

**\* \* \* \* \* \***

**Agenda Item: Old Business**

* Upon motion duly made by Mr. Vyfhuis and properly seconded by Mr. Boykin the Board unanimously voted to endorse Skip Hargrove for the President Elect for the Northeast Interim Zone.

**\* \* \* \* \* \***

**Agenda Item: New Business**

* The NCEES Annual Meeting will be held August 23-26, 2017 in Miami Beach. NCEES will fund all first time participants and three funded delegates. Upon motion duly made by Ms. Pajak and properly seconded by Mr. Vyfhuis, the Board unanimously approved Mr. Lewis, Mr. Lucas, Mr. Rich and Mr. Wilson will attend as first time NCEES funded participants and Mr. Vyfhuis and Ms. Pearson will attend as funded delegates.

**\* \* \* \* \* \***

 **Agenda Item: Executive Session (1) - CLOSED TO THE PUBLIC**

* Upon motion made by Mr. Boykin and properly seconded by Mr. Vyfhuis the Board unanimously voted to enter into executive session at 11:20AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
	+ Deliberate over applications for licensure;
	+ Discussion of public complaints.
* The Board returned to Open Session at 11:45AM

**Agenda Item: Recommendations**

* Upon motion duly made by Mr. Vyfhuis and properly seconded by Ms. Pajak, the Board unanimously voted to approve all presented applications.
* Upon motion duly made by Mr. Boykin and properly seconded by Mr. Vyfhuis the Board voted unanimously to forward the complaint involving Mr. Preddie to an outside structural reviewer to review plans submitted by Mr. Preddie. This complaint will also be forwarded to Investigations to determine professional competency.

**Agenda Item: Executive Session (2) - CLOSED TO THE PUBLIC**

Upon motion made by Ms. Pajak and properly seconded by Mr. Vyfhuis the Board unanimously voted to enter into executive session at 12:10AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:

* + Discussion of public complaints.
* The Board returned to open session at 12:15PM

**Agenda Item: Recommendations**

* Upon motion duly made by Mr. Boykin and properly seconded by Mr. Vyfhuis the Board voted unanimously to contact the Engineer listed in Mr. Wiley’s complaint, and request a response.

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**Agenda Item: Adjournment**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Boykin, the Board voted unanimously to adjourn the meeting at 12:19PM.

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, May 25, 2017

Respectfully Submitted,

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Mr. Samuel Wilson, Chairman

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Date

**Recorder: Mrs. Avis M. Pearson, Board Administrator**