**Meeting Minutes**

**Thursday, October 26, 2017**

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, October 26, 2017, at 1100 4th Street SW, Community Room 300 Washington, DC 20024. The Board met in committee session prior to the public meeting to review Applications for Licensure.

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The meeting was called to order by Barry Lucas, Board Member, at 11:04 AM.

**Board Members Present:**  Mr. Roland Carter, Ms. Mary Jean Pajak, Mr. Paul Rich

**Board Members Absent:** Mr. Sam Wilson, Chairman

**Legal Counsel Present:**  Mrs. Kia Winston, Esq.

**Staff Present:**  Ms. Avis Pearson, Board Administrator, Mr. Leon Lewis, Executive Director, Mr. Clifford Cooks, Program Manager

**Public Consumers Present:** Jacob Pohlman

**Department of Consumer and Regulatory Affairs Staff Present:** Vincent Parker, Administrator Business and Professional Licensing, Lyn Underwood, Chief Building Official, Dinesh Patel, Program Manager

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**Agenda Item: Executive Session- CLOSED TO THE PUBLIC**

* Upon motion made by Ms. Pajak and properly seconded by Mr. Rich the Board unanimously voted to enter into executive session at 11:07AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
  + Deliberate over applications for licensure;
  + Discussion of public complaints.
* The Board returned to Open Session at 12:34 PM

**Comments received from the Public**:

* Mr. Pohlman met with the Board during the executive session to discuss the October 2017 exam.

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**Agenda Item: Minutes**

* Upon motion duly made by Ms. Pajak and properly seconded by Mr. Carter the Board unanimously voted to approve the August 17, 2017 minutes with revisions.

**Agenda Item: Recommendations**

* Upon motion duly made by Mr. Rich and properly seconded by Mr. Carter, the Board voted unanimously to allow Mr. Pohlman to re-take the October 2017 Professional Engineering.
* In the matter of DCRA vs Keith S. Preddie (Rock Creek Church Road) & Case Study presented by Lyn Underwood. – The final report was submitted by Asia Dumas, DCRA Investigator. Mr. Underwood will submit 3-4 cases of the 14 cases presented from the Case Study reviewed during the meeting. The selected cases will by forwarded for further investigation. A Cease and Desist Order will also be prepared and sent to the Office of General Counsel.
* In the matter of DCRA vs Victor Amole – This case will be referred for further investigation to an outside reviewer.
* In the matter of Mr. Parek – A copy of the 2013 correspondence that was sent to Mr. Parek will be resent. This correspondence will address the question of DC Water employees who are unlicensed using the PE titles.
* Anonymous Complaint regarding DC Water employees not licensed in DC – This case will be forwarded to RIS for unlicensed activity.
* In the matter of Kapsalis/Curry vs Shakeri – This case will be deferred until a response is received from Mr. Shakeri.
* In the matter of Mr. Sankar Gosh – His application was closed on June 28, 2017 due to Mr. Gosh not meeting the requirements. A letter of complaint submitted by Mr. Gosh was presented to the Board on August 17th. The Board voted to have Mr. Gosh’s application remain close.
* In the matter of Sloan vs Conlon – No action will be taken by the Board.

Upon motion duly made by Mr. Rich and properly seconded by Ms. Pajak, the Board unanimously voted to approve recommendations discussed in Executive Session.

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**Agenda Item: Old Business**

* The Board reviewed a summary of the the NCEES 2017 Annual Meeting prepared by Mr. Lewis. Additional items that were discussed was the zone meetings. During the Annual Meeting it was voted and approved to have the first joint meeting of all the zones in 2020. A destination has not been determined. In 2019 the Annual Meeting will be in DC. NCEES will coordinate this event. The 2018 Zone meeting will be held in Maine and the Annual Meeting will be held in Arizona.
* Ms. Pajak will be participating on the NCEES Financial Committee. A meeting will be held in March in Tampa, FL.
* The Board deferred the discussion regarding decoupling. Ms. Pearson will forward Mr. Carter additional information
* The Board deferred the discussion regarding PE vs SE designation until the October Meeting.
* Ms. Pearson did follow up with Trish McAllister, NCEES, regarding the planning of the Interim Zone Meeting for 2019. There is a possibility that there will be a combined Zone Meeting for to include all four zones. This motion will be voted on at the Annual Meeting.
* The draft of the Continue Professional Competency requirements have been forwarded to Legal Counsel.

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**Agenda Item: New Business**

* No new business was presented.

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**Agenda Item: Adjournment**

Upon motion duly made by Mr. Lucas and properly seconded by Mr. Carter, the Board voted unanimously to adjourn the meeting at 1:24PM.

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, November 16, 2017. The Board will recess in December.

Respectfully Submitted,

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Mr. Samuel Wilson, Chairman

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Date

**Recorder: Ms. Avis M. Pearson, Board Administrator**