**Occupational and Professional Licensing Administration**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**1100 4th Street SW; Suite 500**

**Washington, DC 20024**

**June 24, 2021**

**Minutes**

The District of Columbia Board of Professional Engineers and Land Surveyors held its regularly scheduled meeting on Thursday, June 24, 2021, at 11:23 am. The meeting was held virtually due to the COVID-19 pandemic.

**Attendance**

Board Members Present: Mr. Sam Wilson, Chairman, Ms. Mary Jean Pajak, Mr. Roland Carter, Mr. Barry Lucas, Mr. Michael McKenna

Board Staff: Ms. Avis Pearson, Board Administrator; Ms. Patrice Richardson, Program Coordinator, Mr. James Barber, Program Support Specialist, Mr. Kevin Cyrus, Education Specialist

Legal Counsel: Absent

Public Guest: Mr. Roland Driest, Karen Moran, Andrew Bossi

**Agenda Item: Comments from the Public**

**Question:** When will renewals begin?

**Answer:** Renewals will begin on July 1, 2021.

**Question:** Will my DC license be considered valid between July 1st and when my renewal is approved?

**Answer:** All licenses will remain valid until September 15, 2021.

**Question:** Will renewal notices be sent by U.S, Mail?

**Answer:** No renewal notices will be sent by U.S Mail. All correspondence regarding renewals will be sent out to email addresses.

**Question:** Are continuing education requirements still required? I haven’t had a problem meeting the education part but still have not found an online engineering ethics course.

**Answer:** Continuing education courses are not required for this renewal. These courses will be required for the August 2022 renewal.

**Agenda Item: Draft Minutes**

Upon motion duly made by Mr. Lucas and properly seconded by Ms. Pajak, the Board voted unanimously to approve the March 25, 2021, minutes.

**Agenda Item: Application Approvals**

Upon motion duly made by Mr. Carter and properly seconded by Mr. McKenna, the Board voted unanimously to approve the May 27, 2021, and the June 24, 2021, list of Professional Engineers and Land Surveyors applications for licensure, attached hereto and made a part of the June 24, 2021, minutes.

**Agenda Item: Old Business**

The Resolution of Cooperation will be reviewed by the Board’s subcommittee and provide feedback at the July 22, 2021, meeting.

Upon motion duly made by Mr. Lucas and properly seconded by Ms. Pajak, the Board voted to unanimously to discuss Decoupling at the September meeting

**Agenda Item: New Business**

The Contractor Rating System was briefly discussed during this meeting. This is a new system developed by DCRA. Contractors receive a rating of 1 to 5 stars in the following categories: performance on projects in the last three years, performance during the permit intake plan review and construction. Mr. Weaver, DCRA Communications Manager, has been invited to the July meeting to provide further clarification of this system and answer questions from the Board and the public.

Renewal of all occupational and professional licenses will begin on July 1st. Applications can be found online – [www.dcra.dc.gov/engineers](http://www.dcra.dc.gov/engineers)

October 2021 will be the last administration of paper/pencil PE exams except for the Structural exam. Since there are few examinees for this specialty, it will be a regional exam. A destination has not been determined. More information will follow later in the fall.

NCEES has a podcast (ncees.org/podcast). This podcast provides highlights of the work of licensed professionals within engineering and surveying. It also provides updates on important topics related to professional licensure.

Effective September 1st, the Board will have a change in leadership. Upon motion duly made by Ms. Pajak and seconded by Mr. Carter, the Board voted to unanimously to approve Mr. Lucas as Board Chairman.

Upon motion duly made by Mr. Lucas and properly seconded by Mr. McKenna, the Board voted to unanimously approve Ms. Pajak as Vice Chairperson.

Mr. Wilson is the current Chairman will remain on the Board.

NCEES Registration for the October 2021 exam open on June 14th and will remain open until August 26th @ 3PM.

The dates for future Interim Zone meetings are as follows: April 28-30, 2022; Newport, Rhode Island, April 27-29, 2023; Houston, Texas (joint meeting with all zones) and April 2-4, 2024, is tentatively scheduled to be held in Washington, DC.

The 2021 NCEES Annual Meeting will be held August 18-20, 2021, in New Orleans, LA.

**Agenda Item: Review of Correspondence**

No correspondence for review

**Agenda Item: Executive Session** – **(Closed to the Public)**

Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and 13 to discuss complaints/legal matters, applications, and legal counsel report.

\*\***The Board did not enter Executive Session\*\***

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. McKenna, the Board unanimously voted to adjourn at 12:06 pm.

The next Board meeting is scheduled for July 22, 2021.

Respectfully submitted,

Mr. Sam Wilson, Chairman

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 Date

Recorder/transcriber: Avis Pearson, Board Administrator