**Occupational and Professional Licensing Administration**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**April 23, 2020**

**Minutes**

The District of Columbia Board of Professional Engineers and Land Surveyors held its regularly scheduled meeting on Thursday April 23, 2020, at 11:09AM via conference call due to the COVID-19 Pandemic.

**Attendance**

Board Members Present: Mr. Sam Wilson, Chairman, Mr. Barry Lucas, Vice Chairman, Ms. MaryJean Pajak, Mr. Michael McKenna, and Mr. Roland Carter

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director; Mr. Kevin Cyrus, Education Coordinator

Legal Counsel: Ms. Kia Winston, Esq.

**Agenda Item: Comments from the Public**

There were no comments from the public.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. McKenna, the Board voted unanimously to approve the March 23, 2020, minutes.

**Agenda Item: Old Business**

* Mr. Wilson will follow up with Chris Duhumel to confirm on a date that Mr. Duhumel will attend the Board Meeting.
* Mr. Cyrus will be putting together a newsletter for the Board. He has requested articles from the Board to be sent to him in the next two weeks. Articles should be submitted on or before April 15, 2020, to Mr. Cyrus (kevin.cyrus@dc.gov).

**Agenda Item: New Business**

* All travel for DC Government has been suspended. We have not received any information from NCEES regarding cancellation of the August 2020 NCEES Annual Meeting.
* Mr. McKenna will respond to the email from NCEES regarding the proposed changes to the Professional Surveying exam, NCEES has requested feedback from all jurisdictions.

**Agenda Item: Education**

* Letters were sent to licensee’s regarding the Board’s decision to waive the continuing education requirement. This information has also been posted on the website.

**Agenda Item: Review of Correspondence**

* Upon motion duly made by Mr. Carter and properly seconded by Mr. Lucas, the Board unanimously voted to approve the appreciation letter, with the recommended changes, to be sent to Mr. Rich (former Board Member).

**Agenda Item: Executive Session** – **(Closed to the Public)**

* Upon motion duly made by Mr. Carter and properly seconded by Mr. Lucas, the Board unanimously voted to enter into Executive Session at 11:45AM. Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and (13) to discuss complaints/legal matters, applications and legal counsel report.

**Agenda Item: Recommendations**

* Upon motion duly made by Mr. Lucas and properly seconded by Mr. McKenna, the Board unanimously voted to defer the application for Matthew Jamerson,
* Upon motion duly made by Ms. Pajak and properly seconded by Mr. Carter, the Board unanimously voted to approve the list of approved applications.

**Agenda Item: Adjournment**

* Upon motion duly made by Mr. Carter and properly seconded by Mr. Lucas, the Board unanimously voted to adjourn at 12:40 PM.

The next meeting will be held on May 28, 2020.

Respectfully submitted,

Mr. Sam Wilson, Chairman

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 Date

Recorder/transcriber: Avis Pearson