**Occupational and Professional Licensing Administration**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**1100 4th Street SW; Suite 500**

**Washington, DC 20024**

**October 29, 2020**

**Minutes**

The District of Columbia Board of Professional Engineers and Land Surveyors held its regularly scheduled meeting on Thursday, October 22, 2020, at 11:10am. The meeting was held virtually due to the COVID-19 pandemic.

**Attendance**

Board Members Present: Mr. Sam Wilson, Chairman, Ms. MaryJean Pajak, Mr. Michael McKenna, Mr. Roland Carter, and Mr. Barry Lucas

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director; Mr. Kevin Cyrus, Education Coordinator

Legal Counsel: Mr. Keith Parson, Esq.

Public Consumer: Mr. Jacobs, Ms. Austin

**Agenda Item: Comments from the Public**

Mr. Jacobs requested clarification on the number of continuing education requirements required for renewal. He was informed that the education requirement for PE’s is 20 hours to include one course in Ethics. Mr. Jacobs was further informed the education requirement had been waived for this renewal cycle and would not be required until the renewal cycle ending August 2022.

Ms. Austin had a question about license renewal. He was informed that the PE renewals had been extended due to COVID-19. All licenses will remain active until 45 days after the Mayor lifts the State of Emergency.

At the request of Mr. Wilson, Public Consumers were asked to send all questions via chat and they would be answered prior to the next meeting due to the background noise on the call.

**Agenda Item: Draft Minutes**

Upon motion duly made by Mr. Carter and properly seconded by Ms. Pajak, the Board voted unanimously to approve the September 24, 2020, meeting minutes with the recommended changes regarding the continuing education list of providers. A list of providers will be developed by the Board’s Education Committee and made available to the public.

**Agenda Item: Recommendations**

Upon motion duly made by Mr. Lucas and properly seconded by Mr. Carter, the Board voted unanimously to approve the September 24, 2020, list of Professional Engineers and Land Surveyors Applications for licensure, attached hereto and made a part of the September 24, 2020, minutes.

**Agenda Item: Old Business**

None

**Agenda Item: New Business**

NCEES’s April 2021 Zone Meeting is scheduled to be an in person meeting in Rhode Island. In 2022 this meeting is scheduled to be held in Washington, DC. Ms. Pearson will reach out to Ms. McAllister, NCEEShe meeting planner to discuss the Board responsibilities for this meeting

**Agenda Item: Review of Correspondence**

No correspondence was reviewed

**Agenda Item: Executive Session** – **(Closed to the Public)**

 Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and (13) to discuss complaints/legal matters, applications and legal counsel report.

**The Board did not have any complaints/legal matters or applications to review and did not enter into Executive Session.**

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Wilson, the Board unanimously voted to adjourn at 12:15 PM.

The next meeting will be January 24, 2021

Respectfully submitted,

Mr. Sam Wilson, Chairman

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 Date

Recorder/transcriber: Avis Pearson