



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Monday, October 5, 2020
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, October 5, 2020 at 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations. This monthly Board meeting was held via WebEx Events format.

Anwar Saleem, Board Chair, called the meeting to order at 10:17 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Eric Doyle, Kandace Murray, Mable Carter, Mark Wills, Sharon Young and Nanita Wilson

Staff Present: Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator for Boards and Commissions*; George Batista, *Investigator*; Kevin Cyrus, *Education Coordinator*; and Patrice Richardson, *Program Manager*;

Legal Counsel: Marc Nielsen, Esq.

Board Members Absent: Vonetta Dumas, Raymond Kibler, Jared Scott, Erwin Gomez, and Isaac Colon

Agenda Item: COMMENTS FROM THE PUBLIC

- Autumn Merritt came before the Board inquiring about the Managers license and requirements for opening a salon establishment in the District of Columbia. Board Chair Anwar Saleem stated that a Designated Manager is required for all barbershops and salons operating within DC. Board Administrator Andrew Jackson forwarded Ms. Merritt the link to apply for Owners license and instructions on October 6th.

Agenda Item: ACCEPTANCE OF MINUTES

- Upon motion duly made by member Richard DeCarlo, and properly seconded by member Eric Doyle, the Board voted unanimously to accept the September 14, 2020 meeting minutes.

Agenda Item: CORRESPONDENCE REVIEW

- There was no correspondence at this public meeting.



Agenda Item: OLD BUSINESS

- Board Chair Anwar Saleem requested all Barber Board members provide feedback and updates to Mobile Salon Strategies by the next Board meeting scheduled for Monday November 2, 2020 which will be final deadline. The proposed requirements for implementing Mobile Salons within the District of Columbia are as follows:
 - Each Mobile Salon must be associated with a Licensed Salon/Barbershop's physical location.
 - Schedules must be provided by the headquartered salon/barbershop for the Board, Inspectors and Investigators to review and track.
- Program Coordinator Nicole McClendon informed the Board that the drafted applications for Temporary Body Artist license from PSI will be sent out for review. Board member Eric Doyle to provide updates and feedback by the next scheduled Board meeting on November 2nd.

Agenda Item: NEW BUSINESS

- Board Chair Anwar Saleem announced that the DC Board of Barber and Cosmetology will be in partnership with DSLBD to conduct career planning workshops during the COVID-19 pandemic.
- Board Chair Anwar Saleem and Board member Richard DeCarlo provided updates from NIC Annual Virtual Conference held on October 3rd and 4th. The focus of this year's forum was providing strategies to conduct business through COVID-19. Dr. Saleem will also be assisting in task force for NIC.
- Barber Board member and NABBA President Mark Wills provided updates from NABBA conference held on Sunday September 20th. NABBA also stressed the importance of Barbering though COVID-19. Testimonials were given by Larry Coleman from Oklahoma about personal experiences with COVID-19. NABBA is looking to plan a Mid-Winter Virtual Conference. Dates are to be determined.

Agenda Item: COMMITTEE REPORTS

- Education Coordinator Kevin Cyrus provided the Education Committee Report. Cole Stevens Salon proposed the following classes:
 - Sanitation for Salons
 - Master Class 101: Introduction to Fundamentals
 - Master Class 201: Cut and Color Techniques
 - Master Class 301: Apply You Knowledge

All classes are online based. Upon a motion duly made by member Eric Doyle and properly seconded by member Richard DeCarlo, the Board unanimously voted to approve the online courses for Cole Stevens Salon.



EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Upon motion duly made by member Richard DeCarlo, and properly seconded by member, Eric Doyle, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

- No complaints at this public meeting.

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS –

- No Reinstatement and Technical Review applications at this public meeting.

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- No final recommendation/actions at this public meeting.

The meeting adjourned at 11:03 a.m.

The next Board meeting is scheduled for **Monday, November 2, 2020 at 10:00 a.m.**

Respectfully submitted,

Anwar S. Saleem, Chair Date
Prepared by: Andrew Jackson, Board Administrator