**Department of Licensing and Consumer Protection**

**Occupational and Professional Licensing**

**District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES**

**Monday, October 2, 2023**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, October 2nd, at 1100 4th Street, SW, Washington, DC 20024 and via WebEx Teleconference**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:10 a.m.** and attendance was taken.

**Board Members Present:** *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Dr. Raymond Kibler, Mr. David Cavalcante, Mr. Jared Scott, Ms. Mable Carter, Ms. Nanita Wilson*

**Board Members Absent:** *Ms. Vonetta Dumas-Jennings, Mr. Patrick Guarniere, Mr. Mark Wills*

**Staff Present:** *Ms. Kimberly Troxler (Interim Board Administrator), Ms. Nicole McClendon (Program Manager), Ms. Jacqueline Noisette (Assistant Deputy Administrator), Mr. Mark Nielsen (Legal Counsel), Mr. Kevin Cyrus (Education Coordinator)*

**Staff Members Absent**: *Ms. Harriett Broadie (Deputy Administrator), Ms. Irina Moore (Exam Coordinator)*

**Agenda Item: COMMENTS FROM THE PUBLIC**

* **Amenetta H.** – No question or comment.
* **Dante B**. – Inquired about Mobile Barbering.
* **Dr**. **Broadnax** – No question or comment

**Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

* We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Ms. Mable Carter, the Board voted to unanimously enter Executive Session. Interim Board Administrator, Ms. Kimberly Troxler, asked each attending member to declare their vote individually to enter Executive session.*

**Agenda Item: APPROVAL OF MINUTES**

* September 11th Meeting Minutes

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Ms. Mable Carter, the Board voted unanimously to approve the meeting minutes for September 11, 2023.*

**Agenda Item: COMPLAINTS**

* **Yamileth Caballero –** Unlicensed activity, operating as a cosmetologist in her home.

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to recommend this complaint to the Department of Health and the Consumer Protection Unit (CPU).*

* **Aveda Georgetown** – 1325 Wisconsin Ave NW – Unlicensed activity by an esthetician.

*Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to recommend this complaint to the Consumer Protection Unit (CPU).*

**Agenda Item: CORRESPONDENCE**

* None

**Agenda Item: OLD BUSINESS**

* **NIC Conference Update –** Ms. Nicole McClendon announced that travel packets for members and staff are being approved. Encouraged all members and staff attending to book their flights to Albuquerque, NM as soon as possible.

**Agenda Item: NEW BUSINESS**

* **NABBA Recap** – Ms. McClendon announced that next year’s meeting will be in Oklahoma City, OK. She stated that one of the main topics discussed was states going into the prison systems to help inmates receive barber training and licensing so they can start work when they’re released. Texas has a very successful program with a low rate of recidivism. Oklahoma, Pennsylvania, and South Carolina also have programs that are successful. Chairman Saleem agrees that this would be a good idea for the District of Columbia. Recommend the Board start an Ad Hoc Committee to begin research. Mr. Martin expressed interest in being a part of the committee, along with Dr. Kibler & Ms. McClendon.

**Agenda Item: BOARD COMMITTEES**

* **Practical Examination Report for July & September 2023 – Dr. Richard DeCarlo**

*Upon a motion duly made by Mr. Vernon Martin, and properly seconded by Dr. Richard DeCarlo, the Board voted unanimously to accept and approve the Practical Examination Reports for July & September 2023.*

* **Education Committee Report for September 2023– Mr. Kevin Cyrus**

*Upon a motion duly made by Mr. Vernon Martin, and properly seconded by Dr. Raymond Kibler, the Board voted unanimously to accept and approve the Practical Examination Reports for July & September 2023.*

**Agenda Item: RECOMMENDATIONS**

* **Mobile Barbering Initiative** – The Board is in agreement with the recommendation, with the exception of requiring a toilet in the mobile units. The Board approved moving forward with the recommendation to the Department of Health DOH and the Department of Transportation DDOT.

*Upon a motion duly made by Mr. Vernon Martin, and properly seconded by Dr. Richard DeCarlo, the Board voted unanimously to approve the recommendations for the Mobile Barbering Initiative and agree to move forward with its recommendations to DOH and DDOT.*

**Agenda Item: ADJOURNMENT**

* The meeting ended at 11:22 pm

Respectfully submitted,

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Dr. Anwar Saleem, Board Chair

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Date

***Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator (Interim)***