

**Commission on Out of School Time Grants and Youth Outcomes
Meeting Minutes**

December 12, 2019 at 7:00 p.m. – 8:30 p.m.

<https://youtu.be/jlCSOZRxxec>

One Judiciary Square, 441 4th Street NW, Room 1107 South, Washington, DC 20001

Commissioners in Attendance: Courtney Allen, Akeem Anderson (phone), Margot Berkey, Tanisha Brown, Anisah Crosby (7:07), Tacharna Crump, Vanessa Gerideau (7:09), Mark Hecker, Vice Chairperson Burnell Holland, Chairperson Walter Peacock, Heather Peeler (7:13), Margaret Siegel (7:09), Mila Yochum

Absent: Gary Hill (excused), Jiselle O'Neal (excused);

Attending Staff Members: Alex Brown, Kevin Cataldo, Debra Eichenbaum, Jeremy Welsh-Loveman

I. Call to Order

The Commission meeting was called to order by Chairperson Peacock at 7:03 p.m.

II. Public Comments

There were no public speakers. Susan Comfort, the founder of Nonprofit Wellness provided written testimony.

III. Announcement of a Quorum

Nine (9) members were present at time of roll call and quorum was announced.

IV. Approval of the Agenda

Hecker motioned to approve the agenda. Berkey seconded the motion. Unanimous approval. Agenda approved.

V. Approval of the Minutes

Holland motioned to approve the minutes. Crump seconded the motion. Unanimous approval. Minutes approved.

VI. Introduction of New Commissioners

Peacock welcomed new commissioners, Jason Spector, Senior Director of Strategy & Evaluation, After-School All-Stars and Kenneth Taylor, Senior Quality Control Management Analyst, U.S. Department of Education. Both will be joining the OST Commission after their confirmations are finalized.

VII. Updates: Office of Out of School Time Grants and Youth Outcomes

Yochum shared that the audit being conducted by the Office of the DC Auditor is ongoing. Yochum asked the Commission to share information regarding the tax check off for the OST Office and at-risk youth.

Cataldo shared information on The Institute for Youth Development's Fall Conference, professional development offerings, and program quality assessments. So far this fiscal year, there have been 22 events reaching over 300 unduplicated individuals.

Eichenbaum shared that there are currently 89 School Year 2019-20 grantees and that based on the Needs Assessment done in 2017, the OST Office is overfunding in Wards 1 and 7 and there is need for additional programming in Wards 2, 5, 6, and 8. The Summer 2020 grant competitions closed on 12/10/19 and 68 applications were received, which when the 26 FY20 Year Round grantees are taken into account, is slightly less than the number of Summer 2019 applicants. The number of Small Nonprofit applicants nearly doubled from last year. For School Year 2020-21 (SY20-21), Requests for Applications will be released in March.

Crump initiated a conversation on SY20-21 grant priorities. The Funding and Capacity Building Committee will propose language at the next Commission Meeting in February on grant priorities considering special population or gaps such as Ward 5.

VIII. Committee Updates

Crump provided an update on the Funding and Capacity Building Committee. The Committee is working on the timeline in the workplan, working on ways to improve the grantmaking process, defining the roles between United Way NCA and the OST Office, and looking at ways to improve the review and award process. The next committee meeting will be on January 14, 2020 at 6:00 p.m. at Benning Library and monthly thereafter on the 2nd Tuesday of the month at 6:00 p.m. at Benning Library

Hecker provided an update on the Outcomes Committee. The committee is working on the timeline and indicators of success/targets in the workplan. Next meeting is scheduled for January 17, 2020 at 10:00 a.m. at the DME Office.

Yochum provided an update on the Coordination and Collaboration Committee. This Committee needs a Chairperson and one may be appointed by the OST Commission Chairperson. A panel discussion on Partnership was held at the Learn24 Fall Conference. A few common themes that were discussed during the Building Strong Partnerships include publicizing partner organizations, focus groups, template of partnership agreement, database of programs that are similar or common goals and a presence on Facebook. The Committee is reviewing the ideas presented and determining methods to address the feedback. The OST Office is currently not entertaining the idea of creating another database or creating a Facebook account. The next committee meeting will be held on January 23, 2020 at 1:00 p.m. location TBD

Berkey provided an update on behalf of the Quality Committee. The committee has drafted parent/caregiver and teen quality statements, which were shared with the Commission and sent out for public comment and feedback through the OST newsletter and will be shared at EdFest. The Committee is working on a landscape document that provides professional development workshops to be offered both in-person and online. This will be a living document adding new workshops, and will be available on the Learn24 website for individuals to access. The next committee meeting will be held on January 27, 2020 at 1:00 p.m. at Shaw Library.

Holland provided an update on the Needs Assessment Committee. The committee is finalizing surveys for parents/caregivers and youth. The surveys will be disseminated in 2020. Holland present the most recent survey drafts to the Commission and the Commission discussed possible edits.

Peacock provided an update on the Governance Committee. Legislation requires a report on coordination and standardization with District agencies that fund or operate OST programs. The tentative plan is to have the OST Office draft a report on the number of agencies who fund or

operate OST programs. The report will then share that coordination requires more resources and time and that the OST Office is still building and would need more FTEs therefore, at this time The Commission does not recommend expanding efforts. However, the strategic plan and workplan has a focus on coordination and collaborate across agencies that we could reconsider in the future but not at this time.

X. Adjournment

Allen made a motion to adjourn. Crump seconded the motion. Unanimous approval. Meeting adjourned at 8:23 p.m.

DRAFT