

**Commission on Out of School Time Grants and Youth Outcomes  
Meeting Minutes**

**August 8, 2019 at 6:30 p.m. – 8:00 p.m.**

<https://youtu.be/tN8o6SX2Z2A>

**One Judiciary Square, 441 4<sup>th</sup> Street NW, Room 1107 South, Washington D. C. 20001**

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**Commissioners in Attendance:** Akeem Anderson, Margot Berkey (7:01 p.m.), Valrie Brown, Councilmember David Grosso, Mark Hecker, Gary Hill, Burnell Holland, Deputy Mayor for Education Paul Kihn, Jiselle O’Neal, Vice Chairperson Walter Peacock (6:49 p.m.), Chairperson Heather Peeler, Anisah Rasheed (7:07 p.m.), Maggie Riden, Margaret Siegel, Mila Yochum

**Absent:** Tacharna Crump, Vanessa Gerideau, Travaughn Kinney

**Attending Staff Members:** Renee Abdullah, Alex Brown, Kevin Cataldo, Jeremy Welsh-Loveman

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**I. Call to Order**

The Commission meeting was called to order by Chairperson Peeler at 6:37 p.m.

**II. Public Comments**

There were no public comments.

**III. Announcement of a Quorum**

11 members were present at time of roll call and quorum was announced.

**IV. Approval of the Agenda**

Siegel motioned to approve agenda. Hecker seconded the motion. 9 approved and 1 abstention. Agenda approved.

**V. Approval of the Minutes**

Hecker motioned to approve the minutes. Holland seconded the motion. 7 approved and 3 abstained. Minutes approved.

**VI. Updates: Office of Out of School Time Grants and Youth Outcomes**

Welsh-Loveman, shared the school year 2018-2019 overview of the SAYO-Y. The number of youth served to date: 8,953. 7,702 have attended at least five days. There were 528 responses at the beginning of the school year (pre) and 1,012 (post) responses at the end of the school year. The responses are from 41 grantees in the spring. Of the 37 organizations which did not have any SAYO responses, 14 didn’t serve enough youth in grades four and above to qualify, meaning they weren’t going to have ten or more participants in grades four and above. The pre and post responses received are from 18 grantees.

Yochum shared in FY19 the office had anticipated raising about \$50,000 from the individual tax return donation option. To date, the donations raised is about \$115,000. Yochum thanked the community and the commission for helping to spread the word on the option and reminded the commission the funds are used for public housing communities and for homeless youth.

Yochum also shared the school year 2019-2020 grant competition will be awarded soon and the office will share once it is public. Last year it was announced on August 9<sup>th</sup>.

Cataldo shared as of the third quarter the Institute for Youth Development has provided over 800 unduplicated OST practitioners with over 40 learning opportunities, which has far exceeded the goal of 300. Also, the Institute has received several onsite/on demand training requests for August to support OST programs moving into the new school year. Many of the requests are from new program providers that the Institute has not served in the past.

The OST office is partnering with Fair Chance to provide 8 small nonprofit youth serving organizations in the District. There will be an application process, which will begin soon. The capacity building program will provide monthly workshops on various topics, provide networking opportunities, and one on one technical assistance and coaching to support the small nonprofits with board development, staff retention, fundraising and grant writing.

The Learn24 Fall 2019 Network Conference is scheduled for Friday, October 11, 2019. The location for the conference is at the University of the District of Columbia, Van Ness Campus, Student Center Ballroom. Cataldo asked Commissioners to share the call for presenters or potential Keynote Speaker.

#### **VII. Approval of the Strategic Plan**

Riden motioned for approval of the strategic plan. Peacock seconded the motion. 11 members approved the strategic plan.

#### **VIII Strategic Priorities Committee Reports**

Ridden provided an update on the Coordination and Collaboration Committee and announced she is transitioning from DCAYA in October and will be moving to Tennessee. Riden recommended Ramina Davidson as interim chairperson until a replacement is designated. The next committee meeting will be held on August 28, 2019 at 1:00 pm at the Children's Health System.

Hill provided an update on the Funding and Capacity Building Committee. Hill shared the challenge of various committee members participating. Eventually the committee came to consensus with in creating a strong framework. The next committee meeting will be on August 15<sup>th</sup> at Cleveland Park Library.

Hecker provided an update on the Outcomes Committee. The committee has focused on the strategic plan so far, starting to fill out the tactics in the work plan. Next meeting is scheduled for September 20, 2019 at 10:00 a.m. at the DME Office. There has started to be some consistency in terms of outside membership so three people will be added as official committee members.

Cataldo provided an update on behalf of the Quality Committee. The committee has done an awesome job with the work plan and finalized the tactics and timeline. The committee reviewed specific tactics that are to be completed by December 2019, and feels confident each tactic will be accomplished by the due dates. Since the Institute has served over 800 unduplicated OST professionals to date this year, the committee agreed to increase the targets on the work plan for "support practitioners with skill development" as follows: FY20 changed from 450 to 700 practitioners, FY21 changed from 550 to 750 practitioners, and FY22 changed from 650 to 800 practitioners. It is recommended to add two committee members Sean Hinkle with DC Scores and Farhana Rabbi with Raise DC.

Cataldo shared the two draft quality statements. The Commission provided feedback on both statements that will be discussed at the next meeting.

#### **IX. Commission Standing Committee Updates**

Holland provided an update on the Needs Assessment Committee. The Commission was provided a draft outline of the next Needs Assessment. The outline was edited down to focus on the three areas prioritized in a poll of Commission members at the June Commission Meeting. Those three focus areas are: comparison of demand for programs with current supply by geography, comparison of demand for programs with current supply by type of program, and examination of how demand being met for unique populations.

#### **X. Officer Nomination and Election**

Chairperson Peeler's term ends on September 30, 2019 and requested a nomination to approve Vice Chairperson Peacock as the new Chairperson effective October 1, 2019. Peacock was asked to leave the room. After some discussion, Siegel made a motion to approve. Ridden seconded the motion. Unanimous approval. Peacock was asked to return. Commissioners are to submit nominations for the next vice chair to the OST Office by the end of the month. The vice chair nominations will be discussed at the next Governance Committee meeting.

#### **XI. Adjournment**

Hill made a motion to adjourn. Peacock seconded the motion. Unanimous approval. Meeting adjourned at 7:26 p.m.

DRAFT