**Commission on Out of School Time Grants and Youth Outcomes**

**Meeting Minutes**

**September 23, 2021 at 6:00 p.m. – 7:30 p.m.**

**Virtual Meeting**

[**https://youtu.be/KNazSA3GF-8**](https://youtu.be/KNazSA3GF-8)

**Commissioners in Attendance:** Margot Berkey, Myles Cliff, Vanessa Gerideau, Mat Hanson (6:10 pm), Gary Hill, Vice Chairperson Burnell Holland, Chairperson Walter Peacock, Heather Peeler (6:15 pm), Margaret Siegel, Jason Spector, Kenneth Taylor, Mila Yochum

**Absent:** Tacharna Crump, Laura Harding

**Attending Staff Members:** Vonia Bowie, Alex Brown, Kevin Cataldo, Debra Eichenbaum, Ashley Grant, Malik Lang, Jyothis Sreekumar

**I. Call to Order**

The commission meeting was called to order by Chairperson Peacock at 6:05 p.m.

**II. Public Comments**

 There were no public speakers.

**III. Announcement of a Quorum**

Ten (10) members were present at time of roll call and quorum was announced.

**IV. Approval of the Agenda**

Commissioner Taylor motioned to approve the agenda. Commissioner Holland seconded the motion. Unanimous approval. Agenda approved.

**V. Approval of the Minutes**

Commissioner Seigel motioned to approve the minutes. Commissioner Berkey seconded the motion. Commissioner Holland abstained; all other Commissioners approved. Minutes approved.

**VI. Updates: Office of Out of School Time Grants and Youth Outcomes**

Yochum shared gratitude for the OST team as they have been working hard to release the Requests for Applications and trying to distribute more funds then the office has ever received.

Cataldo provided an update about the Institute for Youth Development. Currently the Institute is on track to meet the professional development goals for FY21. Additionally, 100% of the summer site visits have been completed. The Institute plans to launch cohort 4 of the quality initiative in FY22 school year. Commissioner Spector requested more details and data related to the PQA and more details will be shared at a future meeting.

Bowie shared that FY21 grants are in the process of winding down and closing out. FY22 grants have been reviewed and are awaiting final approval. Safe Passage Safe Blocks grants was released on September 9, 2021. Additional grants the OST Office will release in October include Youth Scholarship Partner, Summer grants, and a microgrant program for capacity building. The FY22 budget amounts were shared and the reoccurring funds will be $12,098,804; ARP funds will be $5,000,000; Federal funds for Afterschool and Summer each will be $2,500,000 to be split over 3 years. Commissioner Siegel wanted to know more about the High Impact Tutoring grants and it was shared that they are for 34 weeks, 90 minutes per week, for 3 students to 1 adult. Commissioner Hill ask about when the ARP funds will be released. Yochum shared that ARP funds must go through internal approval and will be released in FY22. Commissioner Peeler asked about providers ability to scale up and the numbers of youth served. Yochum shared that the largest concern that the OST Office is hearing about is the ability of organizations to hire enough staff and concerns with conservative number of youth served due to the ongoing pandemic.

Sreekumar shared data of FY20 OST participants served across various demographic indicators. Commissioner Siegel asked if grants could be targeted based on the data on certain wards being underrepresented. Yochum shared that the youth participant distribution by Ward may not be the best alignment to target funds and will share additional data on the percentage of At-Risk program youth participants by ward with OST youth participant distribution. Commissioner Spector discussed setting goals based on the data on the percentage of At-Risk program youth participants by ward.

**VII. Commission Updates**

Funding and Capacity Building Committee – Commissioner Hill stated the committee met 3 times and continues to discuss the microgrant program for capacity building that will be open to smaller and larger organizations and is looking at the process and timeline. They will connect with the Coordination and Collaboration committee soon.

Outcomes Committee – Commissioner Spector stated that they reviewed the SAYO tool to be more inclusive of gender identification and reduced some duplicity in the questions, they added SEL concepts, and are changing it to the Learn24 Youth Survey since it’s been adapted.

Quality Committee – Commissioner Berkey stated they did not meet but sent out a doodle poll to determine best dates and are aiming for a meeting in October.

Coordination and Coordination Committee – Commissioner Gerideau stated they are making workplan changes and adding tactics to 1. adjust the goals to draft a process to map for providers and partners and 2. Looking at the referral process for mental/emotional support for providers and where youth can be directed.

Governance Committee: Discussion on Chairperson and Vice Chairperson occurred. Commissioner Siegel motioned to re-elect Chairperson Peacock and Vice-Chairperson Holland. The motion was seconded by Commissioner Peeler. Commissioner Holland and Peacock abstained from the discussion and vote. Motion passed with unanimous support.

Next meeting will be hybrid and held on November 18, 2021 from 6:00 pm – 7:30 pm.

**VIII. Adjournment**

Commissioner Peeler made a motion to adjourn. Commissioner Spector seconded the motion. Unanimous approval. Meeting adjourned at 7:03 p.m.