**Commission on Out of School Time Grants and Youth Outcomes**

**Meeting Minutes**

**November 18, 2021 at 6:00 p.m. – 7:30 p.m.**

**Virtual Meeting**

[**https://youtu.be/oHH6gPNclcQ**](https://youtu.be/oHH6gPNclcQ)

**Commissioners in Attendance:** Margot Berkey, Myles Cliff, Marcus Coates (6:33), Tacharna Crump (6:43), Mat Hanson, Laura Harding, Gary Hill, Vice Chairperson Burnell Holland, Chairperson Walter Peacock, Heather Peeler, Matt Phillips, Margaret Siegel, Jason Spector, Mila Yochum

**Absent:** LeKisha Jordon,Kenneth Taylor

**Attending Staff Members:** Renee Abdullah, Vonia Bowie, Alex Brown, Kevin Cataldo, Debra Eichenbaum, Katrina Evans, Ashley Grant, Malik Lang, Jyothis Sreekumar

**I. Call to Order**

The commission meeting was called to order by Chairperson Peacock at 6:09 p.m.

**II. Public Comments**

 There were no public speakers.

**III. Announcement of a Quorum**

Twelve (12) members were present at time of roll call and quorum was announced.

Booker Roary, Director of Operations, Mayor’s Office of Talent and Appointments, swore in Commissioner Margaret Siegel and Commissioner Matt Phillips.

**IV. Approval of the Agenda**

Commissioner Siegel motioned to approve the agenda. Commissioner Holland seconded the motion. Unanimous approval. Agenda approved.

**V. Approval of the Minutes**

Commissioner Berkey motioned to approve the minutes. Commissioner Peeler seconded the motion. Unanimous approval. Minutes approved.

**VI. Updates: Office of Out of School Time Grants and Youth Outcomes**

Yochum shared that she will be stepping down as Executive Director at the end of November. The posting of the position is available through DCHR and Deputy Mayor Kihn will ensure the best candidate is selected for the role. There are two ways that Commissioners and the public can assist with the search:

1. Share this position posting which is open through December 3, 2021. <https://careers.dc.gov/psc/erecruit/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_JBPST_FL&Action=U&FOCUS=Applicant&SiteId=1&JobOpeningId=15066&PostingSeq=1>
2. Complete a short survey on desired core competencies of the next Executive Director <https://dcgov.seamlessdocs.com/f/OST_ED_Core_Competencies>

Vonia Bowie, Supervisory Grants Management Specialist, will serve as Interim Executive Director. Vice Chairperson Holland and Chairperson Peacock will be contacted once a final candidate is selected. Chairperson and Vice Chair can invite the OST Commission for the interview with the candidate. The OST Office will be a part of the interview process as well.

Cataldo provided an update about the Institute for Youth Development. In FY21, the Institute served 836 unduplicated attendees at 111.5% of goal and provided 100 events at 107.5% of goal. The Institute will be launching the quality cohort in FY22 to begin in January 2022 and is planning school year site visits that will begin in December. Almost all site visits were conducted virtually and while Safe and Supportive Environment scores remained consistent, Interaction and Engagement dropped. The Institute believes part of this may have been as a result of “Zoom Fatigue” and is hopeful that scores increase in FY22.

Bowie shared that for FY22, School Year OST/SNP and Year Round grant competitions are finalized, and 91 grantees will be offered grant awards. FY22 Safe Passage Safe Blocks RFA closed on October 12, 2021 and award decisions are being finalized. The DYRS Coordinating Entity RFA sought to fund one entity and the OST Office is finalizing the details of the grant award with DYRS due to the nature of the work and the secured facility. The OST Scholarship Partner RFA was released October 22, 2021 and will close November 22, 2021. Summer Strong 2022 grant competitions were released October 29, 2021 and will close December 6, 2021. A map of the proposed program site locations was presented, and a question was posed regarding if these areas are what the OST Office would like to see across the District. Yochum responded that the OST Commission should determine if the distribution is what they would like to see and if it is in alignment with the strategic plan. Yochum also shared that the proposed sites align to the needs across the District as previously identified through the needs assessment. An additional request was made that the proposed program sites show the number of participants served by site. Yochum will work with the Data Team to see if a map can be presented at a future commission meeting.

**VII. Commission Updates**

Chairperson Peacock explained that the OST Commission is required to update the strategic plan every three years which ends this year. Chairperson Peacock proposed that the four strategic priorities remain in place for the upcoming strategic plan. Commissioners agreed they four strategic priorities should remain. Chairperson Peacock then proposed that the existing four committees meet regularly and update their section of the strategic plan and then each committee would present their recommended changes and additions to the Commission for review and approval. Any commissioner can attend and participate in any of the committee meetings, as long as no more than 8 Commissioners are at a meeting. Commissioner agreed with allowing the committees to write their section of the strategic plan. Chairperson Peacock then proposed a timeline that will allow the committees time to discuss and gain public opinion before the end of the fiscal year.

The proposed timeline has been maximized to allow the committees time to discuss and gain public opinion between now and the end of the fiscal year. Each committee should be ready by March to start to present an almost final plan. The commission agreed to the proposed timeline.

Chairperson Peacock then asked the committees for updates.

Commissioner Spector stated that the Outcomes Committee is working on updating the youth survey. In addition, the committee will be responsible for the annual Needs Assessment that must be completed by the end of FY22. The committee is proposing to update the supply and demand assessment which was completed in FY18. The committee hopes to work with DC Policy Center to update the report. The next meeting is December 8th at 10:00 a.m. and anyone is welcomed to attend.

Commissioner Hill, on behalf of the Funding and Capacity Building Committee, stated the committee continues to discuss the microgrant program for capacity building and will finalize a decision in December.

Commissioner Berkey stated that using a poll to determine best dates for when the Quality Committee can meet. The committee met on October 20, 2021 and the next meeting is December 12 or 13. The committee is working on the Quality cohort, capacity building, and looking into a Weikart Train the Trainer for an SEL assessment. Commissioner Spector previously used the SEL tool and finds it useful and offered his assistance to the committee.

Chairperson Peacock requested that a Commissioner volunteer as chair of the Coordination and Collaboration Committee. Since Commissioner Gerideau has left the OST Commission. Commissioners should email Chairperson Peacock or Vonia Bowie with interest.

All Commissioners voted to approve the calendar dates as introduced and to keep meetings hybrid until further notice. The OST Commission meeting dates will be:

* Thursday, January 27
* Thursday, March 24
* Thursday, May 26
* Thursday, July 28
* Thursday, August 25
* Thursday, September 22
* Thursday, November 17

Next meeting will be hybrid and will be on January 27, 2022 from 6:00 p.m. – 7:30 p.m. at the Marion S. Barry, Jr. Building, 441 4th Street, NW, Room 1107S, Washington, DC 20001

**VIII. Adjournment**

Commissioner Peeler made a motion to adjourn. Commissioner Siegel seconded the motion. Unanimous approval. Meeting adjourned at 7:04 p.m.