**Commission on Out of School Time Grants and Youth Outcomes**

**Meeting Minutes**

**January 27, 2022 at 6:00 p.m. – 7:30 p.m.**

**Virtual Meeting**

[**https://youtu.be/SwMxgbJ9YZQ**](https://youtu.be/SwMxgbJ9YZQ)

**Commissioners in Attendance:** Margot Berkey, Vonia Bowie, Marcus Coates, Mat Hanson, Laura Harding, Gary Hill (6:05), Vice Chairperson Burnell Holland (6:11), Chairperson Walter Peacock, Margaret Siegel, Jason Spector

**Absent:** Tacharna Crump, LeKisha Jordon,Heather Peeler, Matt Phillips, Kenneth Taylor

**Attending Staff Members:** Renee Abdullah, Alex Brown, Kevin Cataldo, Katrina Evans, Gaurav Gawankar, Ashley Grant, Malik Lang, Jyothis Sreekumar

**I. Call to Order**

The commission meeting was called to order by Chairperson Peacock at 6:03 p.m.

**II. Public Comments**

 There were no public speakers.

**III. Announcement of a Quorum**

Eight (8) members were present at time of roll call and quorum was announced.

**IV. Approval of the Agenda**

Commissioner Siegel motioned to approve the agenda. Commissioner Coates seconded the motion. Unanimous approval. Agenda approved.

**V. Approval of the Minutes**

Commissioner Spector motioned to approve the minutes. Commissioner Hill seconded the motion. Unanimous approval. Minutes approved.

**VI. Updates: Office of Out of School Time Grants and Youth Outcomes**

Bowie shared that Jyothis Sreekumar, Data Analyst is leaving the OST Office as of January 28, 2022. The position will be posted soon. Gaurav Gawankar has joined the OST Office as a new Data Analyst and will support the data needs of the OST Office while the search continues to complete the Data Team. The Executive Director position search continues at this time.

Cataldo provided an update about the Institute for Youth Development. During the first quarter of FY22 there were 14 events with 142 unduplicated attendees. The quality cohort launched on January 25, 2022 with 21 program sites. The Institute is continuing to receive requests for professional development trainings.

Bowie shared that for FY22, the OST Office is currently funding 92 Out of School Time, Out of School Time Small Nonprofit, and Year Round grantees. Of those, 79 grant agreements have been executed and 13 grant agreements are remaining to be signed. March 2022 is the deadline for signing grant agreements. FY22 Safe Passage Safe Blocks has 6 grantees and programming will begin in February. OSSE is to release a High-Impact Tutoring RFA on January 26, 2022 and OSSE will manage the HIT grants beginning in FY23. Summer Strong 2022 applications are currently being reviewed, award decisions to be announced March 2022. School Year 2022-2023 RFAs are scheduled to be released by April 2022.

Commissioner Hill initiated a conversation regarding Safe Passage and conversation ensued with Commissioner Harding providing additional Safe Passage updates.

Sreekumar provided an update for FY22 proposed program sites by ward comparison.

Commissioner Spector asked a question regarding Ward 8 funding. Vice Chairperson Holland asked a question regarding Ward 6. Commissioner Berkey asked a question regarding the data from 2017. Bowie stated that data was from the OST needs assessment.

**VII. Commission Updates**

Chairperson Peacock explained that the OST Commission meetings will be virtual until further notice. Chairperson Peacock continued with an explanation on the Strategic Planning timeline which is required to be updated every three years. Proposed the four strategic priorities remain the same. Commissioner Specter asked Chairperson Peacock a question regarding the needs assessment/outcomes committee and changing the name of the Committee to reflect the work being done. Commissioner Peacock motioned to update the Committee name from outcomes to outcomes/needs assessment. Vice Chairperson Holland seconded. Roll call vote taken with unanimous agreement. Peacock recommends the committees meet regularly and work to update the strategic goals. Unanimous agreement on the timeline.

Chairperson Peacock then asked the committees for updates.

Commissioner Spector stated that the Outcomes/Need Assessment Committee met before the holiday and discussed the needs assessment process, met with the DC Policy team and provided a proposed Scope of Work. This is an open process and is being put out for bids. Needs Assessment is planned to be completed by July/August of 2022.

Commissioner Hill, on behalf of the Funding and Capacity Building Committee, stated the committee met on January 24, 2022 and finalized the capacity building mini grants. $100,000 for organizations under $250,000 and $100,000 for organizations above $250,000. $10,000 grants will be offered by invitation only. For the strategic plan, the Committee agreed to keep the 2 funding/capacity building objectives and is working through strategies. Next meeting is planned for 2/28/22 at 6:00 p.m.

Commissioner Berkey, on behalf of the Quality Committee, stated that the Committee met on 12/14/21 and worked on the work plan and updated areas of work from delays, etc. Spoke about the quality cohort as well. Next meeting is planned for 2/15/22 at 1:00 p.m.

Chairperson Peacock requested that a Commissioner volunteer as chair of the Coordination and Collaboration Committee, since Commissioner Gerideau has left the OST Commission. Commissioners should email Chairperson Peacock or Vonia Bowie with interest. All Committees are looking for additional members.

Conversation ensued about virtual vs hybrid meetings. Next meeting will be virtual and will be on March 24, 2022 from 6:00 p.m. – 7:30 p.m.

Chairperson Peacock asked if the commission would like hybrid versus virtual meetings. Conversation ensued regarding virtual vs. hybrid meetings with a question being raised regarding the percentage of public comments between the different meetings.

Commissioner Hill would like to know if there is a minimum number of members for a committee.

**VIII. Adjournment**

Commissioner Hill made a motion to adjourn. Commissioner Siegel seconded the motion. Unanimous approval. Meeting adjourned at 7:14 p.m.