Occupational and Professional Licensing

District of Columbia Board of Architecture, Interior Design and Landscape Architecture
1100 4th Street, SW Suite 400
Washington, DC 20024

October 23, 2026
Meeting Minutes

****This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov**

The District of Columbia Board of Architecture, Interior Design, and Landscape Architecture held its scheduled meeting on Friday, October 23, 2026. The meeting was held virtually.

The meeting was called to order at 9:43 am by Mr. Robert Alter

Attendance

Board Members Present:	Mr. Ronnie McGhee, Chairman, Mr. Robert Alter, Vice Chairman, Mr. Aubrey Grant, Mr. Maurice Walters, Ms. Asha Shagle Ms. Shauna Stallworth
Board Staff:	Ms. Avis Pearson, Board Executive, Mr. Kevin Cyrus, Education Coordinator, Ms. Kiyana Rayfield, Paralegal Specialist, Ms. Allison Brown, Policy Analyst, Ms. Taylor Coleman, Legislative Affairs Specialist,
Legal Counsel:	Ms. Jessica Rice, Esq, Board Attorney
Public Guest:	Ms. Joan Lelma, Office of Open Government, Ms. India Enadeghe

Agenda Item: Comments from the Public
No public comments were offered.

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Agenda Item: Draft Minutes
Upon motion, duly made by Mr. Walters and properly seconded by Mr. Stallworth the Board voted unanimously to approve September 11, 2026 meeting minutes.

Agenda Item: Legislative Update/Sub Committee Update
The Board discussed ongoing work with the Department of Buildings (DOB). Ms. Pearson reported that she and Mr. Lewis held an introductory meeting with DOB leadership to improve coordination and ensure awareness of licensure scopes for architects, interior designers, and landscape architects.

A follow up meeting is scheduled for October 28, 2026. Board Members will compile questions and issues in advance. Key topics include:

- Permit review processes and discipline-specific approval authority
- DOB awareness of licensure changes
- Regulatory gaps related to interior design
- Enforcement practices and concerns regarding stamp misuse

The Board's Legislative Committee Members will also attend this meeting.

Agenda Item: Education
Mr. Cyrus reported on the current census for the November 13, 2026 Education Forum including the schedule, speakers and anticipated HSW credit approvals. Several sessions are expected to qualify for AIA HSW credit. The Board discussed the long-term interest in obtaining Landscape Architecture Continuing Education System (LACES) recognition for landscape architect courses, acknowledging that this may be incorporated into future forum planning.

Mr. Cyrus reported on technology preparations for the upcoming Forum. All registered attendees were notified to bring a laptop or keyboard-enabled tablet for the hands-on AI workshop. The library has confirmed that its network can support the protected number of attendees and will provide a protected WiFi network for DLCP's use.

Mr. Grant emphasized the importance of outreach to ensure that licensees are informed of the events offered by the Board. The Board will provide communication with all national credentialing associations (National Council of Registration Boards, Council of Landscape Architectural Registration Boards, and the Council for Interior Design Qualifications) when events are sponsored and Board staff will ensure that information is updated on the Board's website.

The next Education Subcommittee meeting will be held on November 3, 2026 at 11am.

Agenda Item: Old Business
Ms. Pearson reported ongoing outreach efforts with several K–12 schools and is awaiting confirmation of dates.
Mr. McGhee is working to schedule sessions with Howard University, Catholic University, and the University of the District of Columbia.

Ms. Pearson provided updates on:

- Fourth quarter Board training on Parliamentary Procedures. Training materials will be circulated to the Board.
- The **NCARB Leadership Summit** (October 9–10, 2026, Nashville), where "Pathways to Practice" was a key focus, with 22 jurisdictions exploring alternative licensure pathways. Ms. Pearson will provide a summary.
- NCARB's revision of their strategic plan. An information session was held with all jurisdictions during the Annual Meeting in June.

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The Board also addressed delays in mayoral appointments. Ms. Pearson noted that a new point of contact has been assigned to support the appointment process.

Agenda Item: New Business
Upon motion duly made by Mr. Alter and properly seconded by Mr. Walters the Board voted to approve the 2027 Meeting schedule with the recommended changes. The meeting dates for 2027 are as follows: January 22nd, March 5th, April 16th, May 21st, June 18th, July 30th, September 17th, October 22nd, November 12th

Upon motion duly made by Mr. Walters and properly seconded by Ms. Stallworth the Board voted to approved travel for Board Members and staff for 2027.

Agenda Item: Review of Correspondence
All correspondence was reviewed in Executive Session.

Agenda Item: Executive Session – Closed to the Public in order to consult with the Board's attorneys to seek legal advice; to discuss disciplinary matters; and deliberate upon decisions in adjudication actions and proceedings as provided by to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13).

Upon motion duly made by Mr. Grant and properly seconded by Mr. Walters the Board entered Executive Session at 11:18am

Upon motion duly made by Mr. Alter and properly seconded by Mr. Walters the Board returned to open session at 12:38pm

Agenda Item: Recommendations
In the matter of Allison Colombel against Mortimer (Glenn) Mitchell BEDD Group LLC, motion made by Mr. Alter and properly seconded by Ms. Stallworth the Board unanimously voted to defer until additional information is received.

In the matter of Kevin Winkler (ARC100885) motion duly made by Mr. Grant and properly seconded by Mr. Alter the Board voted to issue a formal reprimand, $250 civil fine and offer a Consent Order.

In the matter of Joseph McCoy (ARC102605) motion duly made by Mr. Grant and properly seconded by Ms. Shagle the Board voted to issue a $250 civil fine and offer a Consent Order.

In the matter of Michael Wanja, (ARC40001397) motion made by Mr. Alter and properly seconded by Ms. Stallworth the Board voted to approve application and send an email to ensure he knows that his firm should be licensed.

In the matter of Wendy Tita (ARC40001398) motion by Ms. Stallworth and properly seconded by Mr. Grant the Board voted to issue a Letter of Admonition.

In the matter of Christopher Penndorf, (ARC102321) motion made by Ms. Stallworth and properly seconded by Ms. Shagle the Board voted to issue a $250 civil fine and offer a consent order.

Agenda Item: Adjournment:
Upon motion made by Mr. Alter and properly seconded by Mr. Walters, the Board unanimously voted to adjourn the meeting at 12:50pm. The next scheduled Board meeting will be held on November 6, 2026 at 9:30am

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Respectfully submitted,

Mr. Ronnie McGhee, Chairman

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Date

Recorder/transcriber: Avis B. Pearson

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