



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

**DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Washington, DC 20024
Via WebEx
Monday, May 1, 2023**

Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, May 1, at 1100 4th Street, SW, via Teleconference, Washington, DC 20024**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the meeting to order at 10:19 a.m.

Board Members Present: *Dr. Anwar Saleem, Dr. Richard DeCarlo, Vonetta Dumas-Jennings, Raymond Kibler, Vernon Martin, Mark Wills, Jared Scott, and Mable Carter (Consumer Member).*

Board Members Absent: *David Cavalcante, Patrick Guarniere, and Nanita Wilson (Consumer Member)*

Staff Present: *Dr. Rashan Broadnax, Board Administrator; Kimberly Troxler, Program Support Specialist, Kevin Cyrus, Education Coordinator, Nicole McClendon, Program Coordinator, Jacqueline Noisette, Interim-Program Manager, Marc Nielsen and Justin Orrinson, Legal Counsel.*

Staff Members Absent: *Harriett Broadie, Deputy Administrator*

Agenda Item: COMMENTS FROM THE PUBLIC

(Responses provided by Dr. Broadnax, Board Administrator)

- There were three public attendees – none had questions and indicated they were attending to listen only.

Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Board Member Vernon Martin, the Board voted unanimously enter Executive Session. Board Administrator, Dr. Broadnax, asked each member to declare their vote to enter Executive session.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.



Agenda Item: APPROVAL OF MINUTES

Upon a motion duly made by Board Member, Mark Wills, and properly seconded Board Member, Dr. Richard DeCarlo, the Board voted unanimously to approve the April 3, minutes with any necessary corrections.

Complaint Committee:

1. Waxing the City, 506 H Street, NE – Recommendation to forward the complaint to the Consumer Protection Unit, here after

Correspondence:

1. Received correspondence from Ms. Melanie McClain, Dudley’s Beauty College DC, regarding the improper voiding of the license of one of her instructors. Ms. McClain requested an email response from the Management to explain this action.

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Board Member Vonetta Dumas Jennings, the Board voted unanimously to approve the request to have written documentation from DLCP Administration as to the grounds for voiding each license which has been voided to date. This action should be completed for presentation at the next meeting.

The Board also determined it would not vote or review to reinstate any voided license; any action taken by DLCP must be reviewed and corrected by DLCP. Action will only be taken by the Board once they have the grounds for voiding from DLCP in writing. Any license to be voided in the future should be presented to the Board prior to the action being taken.

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Board Member Mark Wills, the Board voted unanimously to not vote or review to reinstate any voided license; any action taken by DLCP; action will only be taken by the Board once they have the grounds for voiding from DLCP in writing. Additionally, licenses to be voided in the future should be presented to the Board prior to the action being taken.

Agenda Item: Board Committees

- Member Vernon Martin presented the nominees for the 2023 Annual Practitioners Forum, June 26, 2023. Industry Award, Sandra Butler, Cosmetology Specialty, Eric Doyal, Barber, Marten Davis, Cosmetology, Victoria Buckmon.

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Board Mark Wills, the Board voted unanimously to accept the slate of Nominees for the 2023 Annual Forum Awardees.

Agenda Item: OLD BUSINESS

- Legislation in support of the National Database (National Interstate Council of State Board of Cos.) – We have spoken with the representative of the Mayors Policy Office to assist with legislation to be forwarded to the City Council and Congressional Representative in support of the National Database.



Agenda Item: NEW BUSINESS

- NIC National Database – Public Search information has been provided to be added to the database. No contact information of licensees will be provided to the database.
- Dr. DeCarlo questioned what process would be for those whose license has been voided, who attended schools which have closed, and the records are no longer available.
 - DLCP Administration should try to do what they can to assist the licensee first, thereafter, the Board would step in to make a final determination.
- Board Member Mark Wills reiterated the request from Ms. Vonetta Dumas Jennings, that Legal Counsel be present at the next Board Meeting.

Practical Examination Summary Report for April 2023

- Practical Examination Report given by Dr. Richard DeCarlo, Lead Examiner.

	Number of Candidates Tested	Passed	Failed	Absent
Cosmetology Operators	8	1	7	0
Cosmetology Operators (retake)	8	5	1	2
Nail Technicians	15	10	5	0
Barber Operator (retake)	1	1	0	0
Estheticians	5	4	0	1
TOTAL	37	21	13	3

Upon a motion duly made by Board Member Mark Wills and properly seconded by Board Member Dumas, the Board voted unanimously to accept the Examination Report for the month of April 2023, as read by Board Administrator, Dr. Rashan Broadnax.

Agenda Item: ADJORNMENT

- The meeting adjourned at 12:15pm.

Respectfully submitted,



Dr. Anwar S. Saleem, Board Chair

Prepared by: Dr. Rashan Broadnax, Board Administrator