



# Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

**DISTRICT OF COLUMBIA**  
**Board of Barber and Cosmetology**  
**1100 4<sup>th</sup> Street SW, Room E-300, Washington, DC 20024**  
**Monday, May 4, 2020**  
**Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, May 4, 2020, at 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

Anwar Saleem, Board Chair, called the meeting to order at 10:11 a.m.

**Board Members Present:** Anwar Saleem, Mark Wills, Richard DeCarlo, Eric Doyle, Vonetta Dumas, Jared Scott, Erwin Gomez, Kandace Murray, Sharon Young, Raymond Kibler, Mable Carter and Nanita Wilson

**Staff Present:** Andrew Jackson, *Board Administrator*; Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator for Boards and Commissions*; George Batista, *Investigator*; Kevin Cyrus, *Education Coordinator*; and Chanda Kearny, *Program Support Specialist*

**Legal Counsel:** Marc Nielsen, Esq. and Adrienne Lord-Sorenson, Esq.

**Board Members Absent:** Isaac Colon

**Agenda Item: COMMENTS FROM THE PUBLIC**

- No comments from the public at this online meeting.

**Agenda Item: ACCEPTANCE OF MINUTES**

- Upon motion duly made by member Eric Doyle, and properly seconded by member Vonetta Dumas, the Board voted unanimously to accept the April 6, 2020 meeting minutes.

**Agenda Item: CORRESPONDENCE REVIEW**

- Board Administrator Andrew Jackson presented correspondence sent from the National Association of Barber Boards of America (NABBA) about safety precautions for reopening barbershops nationwide. Board Chair Anwar Saleem recommended that the District of Columbia establish its own reopening procedures for barbershops and salons.



### **Agenda Item: OLD BUSINESS**

- Board Chair Anwar Saleem informed the Board that a Stay-At-Home letter was drafted and will be posted to the Board's website supporting the Mayor's Executive orders in response to the COVID19 pandemic.
- Upon a motion duly made by member Eric Doyle and properly seconded by member Vonetta Dumas, the Board voted unanimously to approve the Alaska State Board letter notifying the State of Alaska that DC will not accept licenses from the State of Alaska without proof of successful completion of the Practical Examination.
- Board member and NABBA President Mark Wills provided updates to the 2020 NABBA Conference in Washington, DC. Mr. Wills informed the Board that NABBA is currently looking to postpone the annual conference until 2021. Confirmation of the postponement will be confirmed by the NABBA Executive Board via conference call scheduled for a later date. Mr. Wills will continue to serve as President of NABBA for another term if conference is postponed until 2021.
- Board member Sharon Young provided updates on the NIC conferences. The NIC Regional Conference scheduled for April 2020 has been cancelled due to the COVID-19 pandemic. NIC has also implemented travel bans until July 2020. Ms. Young shared that the NIC Executive Board is currently looking to cancel the annual conference in Kentucky in late 2020. Virtual meeting options are currently being considered by NIC.

### **Agenda Item: NEW BUSINESS**

- OPLA Investigator George Batista provided a compliance report on several establishments that were allegedly operating against Mayor's Executive Orders. No violations were found after compliance checks were conducted by Consumer Protection.
- Dorothy Thomas from Higher Education Licensure Commission (HELC) provided reports on online education. Ms. Thomas informed the Board that online education for the following institutions have been approved until Mayor's orders are lifted:
  - Aveda Institute
  - Bennett Career Institute
  - Dudley's Beauty College

Ms. Thomas also noted that the practical portions have not been approved by HELC and all practical examinations will be taken upon the lifting of the Mayor's Executive Orders.

Dorothy Thomas also mentioned the establishing of a Educational Task Force. Dr. Richard DeCarlo volunteered to work alongside Ms. Thomas. Board member Sharon Young also stated she would provide professional expertise.

- Education Coordinator Kevin Cyrus did not have any Continuing Education reports at this public meeting.
- Board Administrator Andrew Jackson provided updates on license renewals. Mr. Jackson informed the Board that licenses will continue to remain active after April 15th as well through the mandatory stay-at-home orders and will stay active for an additional 45 days after the



executive orders are lifted. Mr. Jackson still encouraged all licensees to renew licenses despite the extensions.

- Board Chair Anwar Saleem urged the Board to submit ideas and concepts for strategies for reopening the District of Columbia barbershops and salons. All recommendations will be submitted to the Mayor's office for review and approval.
- New Legal Counsel was formally introduced to the DC Board of Barber & Cosmetology. Marc Nielsen will serve as the primary attorney for the Board while Adrienne Lord-Sorenson will serve as the backup to Mr. Nielsen.

**Agenda Item: COMMITTEE REPORTS**

- No Committee reports at this public meeting.

**EXECUTIVE SESSION - CLOSED TO THE PUBLIC**

Upon motion duly made by member Mark Wills, and properly seconded by member, Eric Doyle, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

**Agenda Item: COMPLAINTS and/or INVESTIGATIONS**

- No complaints at this public meeting.

**Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS -**

- No Reinstatement and Technical Review applications at this public meeting.



**Agenda Item: FINAL RECOMMENDATIONS/ACTIONS**

- No Final Recommendations/Actions at this public meeting.

The meeting adjourned at 12:02 p.m.

The next Board meeting is scheduled for **Monday, June 1, 2020 at 10:00 a.m.**

Respectfully submitted,

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Anwar S. Saleem, Chair    Date  
Prepared by: Andrew Jackson, Board Administrator