



## Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

**DISTRICT OF COLUMBIA  
Board of Barber and Cosmetology  
1100 4<sup>th</sup> Street SW, Room E500, Washington, DC 20024  
Via Webex  
Monday, May 3, 2021  
Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, May 3, 2021 at 1100 4<sup>th</sup> Street, SW, via Teleconference, Washington, DC 20024. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints and investigations. This monthly Board meeting was held via the WebEx Events format.

Anwar Saleem, Board Chairman, called the meeting to order at 10:06 a.m.

**Board Members Present:** Anwar Saleem, Richard DeCarlo, Kandace Murray, Mable Carter, Nanita Wilson, Vonetta Dumas, Olivia French, Mark Wills, Jared M. Scott

**Staff Present:** Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator*; George Batista, *Investigator*; Kevin Cyrus, *Education Coordinator*; Patrice Richardson, *Program Manager*; James R. Barber *Program Support Specialist*; and Andrew Jackson, *Board Administrator* and S. Skip Brown, *Board Administrator*

**Legal Counsel:** Marc Nielsen, Esq.

**Board Members Absent:** Raymond Kibler, Eric Doyle, David Cavalcante

**Staff Members Absent:**

### **Agenda Item: COMMENTS FROM THE PUBLIC**

- Donte Brown and Ronald Williams inquired regarding Mobile Barbering; there was nothing new to report.
- Elizabeth Lgaechou inquired about the Braider License; Mr. Brown provided his contact information to speak about it further.
- Edwin Norris and Joseph Keller about a Barber Instructor and apprentice program, Mr. Brown indicated that he would provide the requirements.
- Federico Lindo and Autumn Merrick inquired about an owner's license and endorsement; Mr. Brown indicated that he would provide the requirements.
- Edward Norris inquired about a comprehensive curriculum or the competency based; more information will be forthcoming.
- Derrick Giles and Eric Jackson inquired re: the managers license and requirement; Mr. Brown indicated that he would provide the requirements. atricia Shields



### **EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

Upon a motion duly made by member Richard DeCarlo, and properly seconded by member Mable Carter, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

- Upon a motion duly made by member Mable Carter, and properly seconded by member Mark Wills, the Board voted unanimously to go into Executive Session.

### **Agenda Item: APPROVAL OF MINUTES**

- Upon a motion duly made by member Richard DeCarlo, and properly seconded by member Mark Wills, the Board voted unanimously to approve the April 5, 2021 meeting minutes.

### **Agenda Item: OLD BUSINESS**

- **Mop Sink Update:** Board Administrator Brown indicated that the recommendations were forward for the Department of Consumer and Regulatory Affairs (DCRA) consideration since the Department of Health is enforcing DCRA requirements. A meeting was requested to discuss the impediments to this requirement and alternatives. An update will be provided after the requested meeting.
- **Manager License:** Mr. Brown indicated that the Board would look at individuals operating outside the scope of their practice/license, because doing so can be a burden on a manager. This approach ensures that licensees are operating within the bounds of their license.

### **Agenda Item: NEW BUSINESS**

- **The National Association of Barber Boards of America Conference at the Double Tree Hotel in Crystal City, VA (September 18-September 22, 2021):** The Chairman and Board Administrator Brown announced the annual conference.

Upon a motion duly made by member Mark Wills, and properly seconded by member Jared Scott, the Board voted unanimously that the Chairman and Barber Board Members attend the conference.

- **The National-Interstate Council of States Boards of Cosmetology Conference at the Embassy Suites Louisville Downtown in Louisville, KY (October 2-October 4, 2021):** The Chairman and Board Administrator Brown announced the annual conference.

Upon a motion duly made by member Vonetta Jennings, and properly seconded by member Richard DeCarlo, the Board voted unanimously that the Chairman and members: Jennings, DeCarlo and possibly others attend the conference.



- **NIC Executive Board Meeting Debriefing:** The Chairman offered a debriefing of his presentation dealing with “On Toxic Chemicals In Hair Products” and that it was timely and very well received. He noted that he was asked to make another presentation at the annual conference in the October. He thanked Education Coordinator Cyrus and Board Administrator Brown and for their work in preparing the presentation. Additionally, Program Manager Briggs and Program Coordinator McClendon were thanked for their direction and leadership.
- **Competency Based Curriculum:** The Chairman lead the discussion; that national models and other modes for students to become candidates to take the licensing exam will be looked at; and that this the health pandemic provided an opportunity to evaluate how students are being prepared to enter the industry. Member Jennings offered comments, pros and cons to be considered. Member DeCarlo also stressed there are training models that can be considered.
- **Internal Application/Licenses System:** Program Coordinator McClendon discussed that the PSI contract ended and that a new Internal Online Application System will be available beginning April 1, 2021. Some functionalities of system were discussed, and that License Renewals will also beginning July 1, 2021; that is when the opening portal to accept renewals will become available.

**Agenda Item: ADJORNMENT**

- The meeting adjourned at 11:48 a.m.

Respectfully submitted,

*Anwar S. Saleem*

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Anwar S. Saleem, Chair Date: October 18, 2021  
Prepared by: S. Skip Brown, Board Administrator