



May 17, 2023

DC Board of Real Estate Appraisers Meeting Minutes

****This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov ****

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, May 17, 2023, at 10:00 am via virtual.

The meeting was called to order by Tamora Papas, Chair, at 10:06 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Marty Skolnik

Absent Board Member(s): Anthony Bolling

Staff: Brittney Cheshier, Board Administrator; Leon Lewis, Program Coordinator; Jacqueline Noisette, Interim Program Manager; Stacey Price, Board Administrator; Kevin Cyrus, Education Coordinator; Jahmai Jefferson, Program Support Specialist; Kathy Thomas, Program Support Specialist of Occupational and Professional Licensing
Amellia Siemson, Legislative Director; Elspeth Callahan, Policy Analyst

Legal Counsel: Marc Nielsen, Attorney, Office of the General Counsel
Justin Orrison, Attorney, Office of the General Counsel

Public Member(s): Adelaide, Blynn Beall, James Takach, Ryan Paulus, Kimberly Brown, Office of Open Government

Agenda Item: Comments from the Public

Adelaide joined to observe the meeting to better understand the role of the Board of Appraisers, as it relates to dilapidated properties in DC. The Board informed Adelaide that this Board only regulates licensed DC Appraisers.

Blynn Beall, James Takach, and Ryan Paulus joined to observe the May 2023 meeting.

Kimberly Brown, from the Office of Open Government, joined to observe the May 2023 meeting.

Agenda Item: Executive Session

At approximately 10:50 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Martin Skolnik, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Technical Applications



Complaints

The public session of the meeting was resumed at 11:30 am.

Agenda Item: Draft Minutes, April 19, 2023

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the draft minutes dated April 19, 2023.

Agenda Item: Application for Licensure Recommendations

Upon motion duly made by Mr. Sullivan, and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the May 17, 2023, application list administratively approved by OPL staff, attached hereto, and made a part of the May 17, 2023, minutes.

Agenda Item: Complaints and Legal Matters

Upon a motion duly made Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to approve the application for Diana Stein via reciprocity.

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to defer the application for James Takach. The Board is requesting three additional reports for review and will invite the applicant and their supervisor into a closed session at the June 2023 meeting.

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to approve the application for David O'Flanagan via reciprocity.

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to accept the Virginia reports provided by applicant, Oluwatobi Oni. The Board is also requesting additional clarification on the applicant's ability to perform analysis. Application deferred to the June 2023, meeting.

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board unanimously voted to issue a letter of admonition in the matter of Kessler v. Jarmon, with the recommendation that the licensee complete two courses.

Agenda Item: Education Committee Report

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Skolnik, the Board voted unanimously to approve the Education Committee Report, attached hereto, and made a part of May 17, 2023, minutes.

Agenda Item: Budget Update

DLCP Program Coordinator, Leon Lewis, provided an update on the current Appraisal Education Fund balance.

Agenda Item: Correspondence

Correspondence from Nicholas Weil, of the Office of Open Government, was shared with the Board. This notice informed the Board of their option to register for the *Parliamentary Procedure (Robert's Rules) Training Portal* offered by BEGA.



Agenda Item: Old Business

Program Coordinator, Leon Lewis, provided an update on the 5th exposure draft.

Update on DLCP/DCPS Outreach was provided by Kathy Thomas. The tentative date for the event is May 25, 2023.

Program Coordinator, Leon Lewis, provided an update on USPAP. USPAP will no longer have an end date.

Agenda Item: New Business

Upon motion duly made by Mr. Skolnik and properly seconded by Mr. Sullivan, the Board voted unanimously to approve attendance for the upcoming AARO Conference in Salt Lake City, UT on October 6-9, 2023. One DLCP staff member will be in attendance.

Program Coordinator, Leon Lewis, provided an update on the annual report. The Board was informed that the draft annual report has been completed and forwarded to management for review.

Tamora Papas, Andrew Sullivan, and Leon Lewis provided a summary of training and discussions from the Spring 2023 AARO Conference.

Agenda Item: Next Meeting

The next scheduled regular meeting is June 21, 2023, via WebEx.

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Bolling, the Board unanimously voted to adjourn. Meeting adjourned at 11:53am.

Respectfully submitted,

Tamora K Papas

Tamora Papas Chair
Date: May 17, 2023

Recorder/transcriber: Brittney Cheshier