



**Occupational and Professional Licensing Administration
GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Consumer and Regulatory Affairs Board of Industrial Trades
Meeting Minutes
March 15, 2022**

The District of Columbia Board of Industrial Trades held its March monthly meeting by WebEx video conference on March 15, 2022.

Brian Cooper, Board Chair called the meeting to order at 1:05 p.m. EST.

Attendance:

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Courtney Braxton (Asbestos Supervisor), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Richard Jackson, Vice Chair (Plumbing/Gas Fitting), Alex Lemu (Class One, Steam Engineer), Tanya Lewis (Master Electrician), Alvin Venson (Refrigeration and Air Conditioning), and Petrick Washington (Elevator Mechanic)

Staff Members: Cynthia Briggs (Program Manager), Nicole McClendon (Program Coordinator), Harriet Broadie (Program Manager), Kimberly Troxler (Program Specialist), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Patrick White (Legal Counsel)

Agenda Item: Acceptance of Minutes:

- Upon a motion duly made by Board member, Shawn Ellis, and properly seconded by Board member, Tanya Lewis, the Board unanimously voted to approve the February 15, 2022, minutes, with edits.

Agenda Item: Comments from the Public:

- Edwin Portillo – No comments
- Yoon Eum – No Comments
- Michael Canales – Local 5 – The board provided him with Chanda Kearney's contact information as a point of contact for any questions concerning Industrial Trades licensure

Agenda Item: Old Business:

- The Board discussed and reviewed the application/documents provided by W. Crockett.



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Agenda Item: New Business:

- Ms. Cynthia Briggs, Program Manager, asked the Board to consider expanding their current examinations, to allow their national regulatory association the opportunity to offer tests for our disciplines. She informed the Board about the Board's national member association, to consider providing electrical and trades' contractor examinations.
- The Board voted to approve members and staff to attend the National Association of State Contractors Licensing Association (NASCLA) 2022 Annual Conference. The Conference will be held in Coronado, California August 29 – September 1, 2022.
- Ms. Nicole McClendon, Program Coordinator, provided the board with the Mayor's Office of Talent and Appointments (MOTA) updates. The second Master Electrician slot may be officially filled by Ms. Lavonne Woods. Ms. McClendon also shared that there are three vacant slots. The disciplines are Master Plumber, Asbestos Worker, and an Elevator Inspector Ms. McClendon requested that the Board provide recommendations to fill these vacancies.

Agenda Item: Recommendations:

- The board unanimously voted that W. Crockett re-test to obtain licensure
- The board unanimously voted that Ms. Cynthia Briggs contact NASCLA to schedule a presentation of available examination options.
- The board unanimously voted that Board Members and Administrator Staff attend The NASCLA 2022 Annual Conference. A list of Board Members who plan to attend will be provided to Ms. Chanda Kearney.

Agenda Item: Adjournment:

- Upon a motion duly made by Board member Alvin Venson and seconded by Tanya Lewis the Board unanimously voted to adjourn at 2:04 p.m.

The next monthly Board meeting is scheduled for April 19, 2022, at 1 p.m.

Respectfully submitted,

Brian Cooper, DC Board of Industrial Trades Chair

Date:

- Recorder: Chanda Kearney, Board Administrator