



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

**DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Washington, DC 20024
Via WebEx
Monday, March 6, 2023**

Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, February 6, at 1100 4th Street, SW, via Teleconference, Washington, DC 20024. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the meeting to order at 10:20 a.m.

Board Members Present: *Dr. Anwar Saleem, Dr. Richard DeCarlo, Vonetta Dumas-Jennings, Jared Scott, Raymond Kibler, Vernon Martin, David Cavalcante, Patrick Guarniere and Mable Carter (Consumer Member).*

Board Members Absent: *Mark Wills and Nanita Wilson (Consumer Member)*

Staff Present: *Jacqueline Noisette, Interim Program Manager, Nicole McClendon, Program Coordinator; Marc Nielsen, Legal Counsel; Dr. Rashan Broadnax, Board Administrator; Kimberly Troxler, Program Support Specialist, and Kevin Cyrus, Education Coordinator.*

Staff Members Absent: *Harriett Brodie, Deputy Administrator*

Agenda Item: COMMENTS FROM THE PUBLIC

(Responses provided by Dr. Broadnax, Board Administrator)

- Six public members attending; no questions from public members were asked.
- Public Attendee/ Board Examiner, Artina Williams, presented a question to the board about the reduction of examination dates since the funds for examinations have already been allocated. Chairman, Dr. Anwar Saleem, indicated the question may be address to Staff; Program Coordinator, Nicole McClendon, indicated she would answer Ms. Williams' question following the meeting.

Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Board Member Dr. Raymond Kibler, the Board voted unanimously enter Executive Session. Board Administrator, Dr. Broadnax, asked each member to declare their vote to enter Executive session.

EXECUTIVE SESSION - CLOSED TO THE PUBLIC



Pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: APPROVAL OF MINUTES

Upon a motion duly made by Consumer Member, Dr. Richard DeCarlo, and properly seconded Board Member Vernon Martin, the Board voted unanimously to approve the February 6, minutes with any necessary corrections.

Complaint Committee:

Dr. Richard DeCarlo reported he, Vonetta Dumas-Jennings, and Vernon Martin, as the Complaint Committee to Review the complaint presented against Member Jared Scott, reviewed the complaint and licensure history, as well as credentials (testing documentation and continuing education) holding the license in good standing, found no improprieties and all examination documentation in order and in compliance, in accordance to DCMR 17-3707 and 17-3731. Chairman, Dr. Anwar Saleem, indicated the matter of Member Jared Scott's residential address was not a matter to be determined by the Board of Barber and Cosmetology. Board Member qualifications are verified and maintained by the Mayor's Office of Talent and Appointment.

Upon a motion duly made by Consumer Member, Dr. Richard DeCarlo, and properly seconded Board Member Vernon Martin, the Board voted unanimously to accept the report made by the Complaint Committee.

Agenda Item: Board Committees

- Planning of the 2023 Barber and Cosmetology Forum – Member Vernon Martin reported the DC Convention Center does not have the proposed date for the forum (June 19, 2023) available. The Kellogg Center has June 12 and 26 available.

Upon a motion duly made by Board Member Dr. Richard DeCarlo and properly seconded by Board Dr. Raymond Kibler the Board voted unanimously to change the date of the forum to one of the available dates at the Kellogg Center.

- Member Vernon Martin presented Ms. Shirley Gordon as a Forum Speaker.

Upon a motion duly made by Board Member Vernon Martin and properly seconded by Board Dr. Richard DeCarlo the Board voted unanimously approve Ms. Shirley Gordon Hodge as Forum Speaker.

- Dr. Richard DeCarlo indicated there would be 4 awardees during the Forum, Barber, Cosmetology, Manicuring and Esthetics. Dr. Richard DeCarlo presented Eric Doyle as a possible recipient of the Body Artist Award.

Agenda Item: OLD BUSINESS

- NABBA Mid-Winter Conference – February 19 – 21, Memphis, TN; Board member Jared Scott plans to attend.
- National Interstate Council – October 27 – 30, Albuquerque, NM; Consumer Member, Mable Carter, expressed interest in attending the conference. Chairman, Dr. Anwar Saleem, stated we would have to look into Consumer Member, Mable Carter's ability to attend, as the conference is for licensed individuals.



Board Member, Raymond Kibler, inquired if a licensed Barber Board Member would be allowed to attend the NIC Conference and could a licensed Cosmetologist attend the NABBA Conference. Chairman, Dr. Anwar Saleem commented we would look into a Barber’s ability to attend the NIC Conference and also stated he, as a license Cosmetologist, attends the NABBA Conference as the Chair of the Board, not a licensed Cosmetologist.

- Retro-waive CEU Attestations for 2021 & 2022

Agenda Item: NEW BUSINESS

- Legislation in support of the National Database (National Interstate Council of State Board of Cos.) – Board Administrator, Dr. Rashan Broadnax, explained the concept of the Nation Database, being a repository of licensure information of all licensee nationwide. Legal Counsel has begun working with the Mayor’s Office to draft the legislation to be presented by Council-Woman Elenor Holmes-Norton, in support of the database. Administrator Dr. Rashan Broadnax reported the DC Board Office has been working with NIC to develop the National Database. For our contributions, the DC Board will has a 1yr gratis membership for the database.
- National Association of Barber Boards of America Executive Director’s Meeting – Administrator, Dr. Rashan Broadnax reported joining the meeting virtually. It was reported in the meeting there are states who have contacted NABBA regarding the repealing of professional licenses for specific states. The ED Board appointed a new social media staff which will be in charge of updating the social media for the association. The team will also provide future conference information on the social media to give members advance notice.

Practical Examination Summary Report for February 2023

- Practical Examination Report given by Dr. Richard DeCarlo, Lead Examiner.

	Number of Candidates Tested	Passed	Failed	Absent
Cosmetology Operators	5	1	2	2
Cosmetology Operators (retake)	1	1	0	0
Nail Technicians	13	10	3	0
Barber Operator	1	0	1	0
Barber Operator (retake)	1	1	0	0
Estheticians	13	10	1	2
TOTAL	34	23	7	4

Upon a motion duly made by Board Member Jared Scott and properly seconded by Board Member Dr. Raymond Kibler, the Board voted unanimously to accept the Examination Report for the month of January 2023, as read by Board Administrator, Dr. Rashan Broadnax.

- Program Coordinator, Nicole McClendon, introduced the Interim Program Manager, Jacqueline Noisette, to the Board and Public.

Agenda Item: ADJORNMENT



- The meeting adjourned at 11:25a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Dr. Anwar S. Saleem". The signature is written over a horizontal line.

Dr. Anwar S. Saleem, Board Chair

Prepared by: Dr. Rashan Broadnax, Board Administrator